



# PLUMBING PERMIT APPLICATION

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**Washtenaw County Building Inspection**  
 705 N. Zeeb Rd., P.O. Box 8645, Ann Arbor, MI 48107-8645  
 Phone: 734-222-3900 Fax: 734-222-3930  
 Inspections [IVR]: (866) 458-7358: automated system 24 hours/day  
[www.washtenaw.org/building](http://www.washtenaw.org/building)

**Authority:** 1972 PA230, as amended  
**Completion:** Mandatory to obtain permit  
**Penalty:** Application must be completed and signed or permit will not be issued

I. Job Location			
Site Street Address	Lot Number	Township/Village/City	Parcel ID
Directions to Site			
Name of Property Owner	Phone	Email Address	
Mailing Address	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED		
City/Village	Zip Code	Building Permit Number	

II. Contractor/Homeowner Information (permit holder)			
<input type="checkbox"/> Contractor <input type="checkbox"/> Master <input type="checkbox"/> Homeowner <input type="checkbox"/> Water Treatment Installer	Name of Plumbing Contractor or Homeowner	Contractor License Number	Expiration Date
Street Address	Federal Employer ID Number <small>(or reason for exemption)</small>	Unemployment Agency Number <small>(or reason for exemption)</small>	
City/Village	Zip Code	Workers Compensation Insurance Carrier <small>(or reason for exemption)</small>	
Email Address	Phone	Fax	
Name of Master Plumber	Master License Number	Expiration Date	
Business/Branch Address	City	State	Zip Code

III. Type of Job			
<input type="checkbox"/> Single Family <input type="checkbox"/> Other	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection <input type="checkbox"/> Sewer <input type="checkbox"/> Water	<input type="checkbox"/> Premanufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)

IV. Plan Review Required
Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below. Plans are not required for the following: 1. One-and Two-Family dwellings containing not more than 3,500 square feet of building area. 2. Alterations and repair work determined by the plumbing official to be of a minor nature. 3. Buildings with a required fixture count less than 12. 4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00. If the work being performed is described above, check below "Plans Not Required." <b>Plans are required</b> for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature. <input type="checkbox"/> Plans not required

V. Homeowner Affidavit
I hereby certify the plumbing work described on this permit application shall be <b>installed by myself in my own home</b> in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Plumbing Code and <b>shall not be enclosed, covered up, or put into operation</b> until it has been <b>inspected and approved</b> by a Washtenaw County electrical inspector. I will cooperate with the electrical inspector and assume the responsibility to arrange for required inspections.

VI. Applicant Signature	
Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of section 23a are subjected to civil fines.	
Signature of Licensee or Homeowner (Homeowner's signature indicates compliance with Section V Homeowner Affidavit)	Date
Printed Name	

Complete Application on Back Side → →

## VII. Fee Clarifications

### ITEM #2 FIXTURES, FLOOR DRAINS, SPECIAL DRAINS, & WATER CONNECTED APPLIANCES INCLUDE:

Acid Waste Drain	Connection to Sprinkler System (Irrigation)	Ice Making Machine	Washing Machine
Autopsy	Dishwasher	Laundry Tray	Water Closets
Bathtub	Drinking Fountain	Lavatories	Water Connected Still
Bed Pan Washer	Embalming Table	Plaster Trap	Water Connected Sterilizer
Bidet	Emergency Eye Wash	Refrigerator	Water Connected Dental Chair
Cuspidor	Emergency Shower	Roof Drain	Water Connected Carbonated Beverage Dispenser
Condensate Drain	Floor Drain	Shower Stall	Water Heater
Connection to Filters	Garbage Grinder	Sink (any description)	Water Outlet Cooler
Connection to Heating System	Grease Trap	Slop sink	Water Softener
Connection to Make-up Water System		Starch Trap	Urinal

**ITEM #3 DOMESTIC WATER TREATMENT AND FILTER EQUIPMENT:** A license is not required for the installation of domestic water treatment and filtering equipment that requires modification to an existing cold-water distribution supply and associated water piping in buildings if a permit is secured, required inspections performed, and the installation complies with the applicable code. If the enforcing agency determines a violation exists, it shall be corrected by the responsible installer. The permit application shall include the application fee, the number of water treatment devices recorded in item #3, number of drains (item #2), and the appropriate water distribution (system) pipe size fee.

**ITEM #21 MOBILE HOME UNIT SITE:** WHEN item is used for sewer excavations in a new park, the permit application should include the application fee plus the number of unit sites. WHEN setting a mobile home in a park, or a modular home on private property, a permit should include the application fee, a sewer or building drain, and a water service.

### Description of work to be performed

## VIII. Fee Chart - Enter the number of items being installed. Multiply by the unit price for total fee.

	FEE	QTY	TOTAL
1. Application Fee (non-refundable)	\$30.00	1	\$30.00
2. Fixtures, floor drains, special drains, water connected appliances (see Section VII)	6.00 each		
3. Water treatment /filtering system (see Section VII)	27.00		
4. Stacks (soil, waste, vent and conductor)	6.00 each		
5. Sewage ejectors, sumps	6.00 each		
6. Water Heater	27.00		
7. Water Service - Less than 2"	27.00		
8. Water Service - 2" and over	53.00		
9. Connection - bldg. drain - bldg. sewers	6.00		
10. Sewers (sanitary, storm, or combined)	27.00		
11. Pressure Test (Water & DWV)	6.00 each		
12. Manholes, Catch Basins	6.00 each		
13. Medical Gas System	50.00		

	FEE	QTY	TOTAL
<b>Water Distributing Pipe (system)</b>			
14. ¾" Water Distribution Pipe	5.00		
15. 1" Water Distribution Pipe	10.00		
16. 1¼" Water Distribution Pipe	15.00		
17. 1½" Water Distribution Pipe	20.00		
18. 2" Water Distribution Pipe	25.00		
19. Over 2" Water Distribution Pipe	30.00		
20. Back-flow Preventer	5.00 each		
21. Mobile Home Park - Each Site (see Section VII)	15.00		
22. Special Safety Inspection	50.00		
23. Additional Inspection	50.00		
24. Final Inspection	50.00	1	\$50.00
25. License Registration (per cycle)	30.00		
<b>TOTAL FEES</b>			<b>\$</b>
<i>Permit cost start at \$80 and include 2 inspections)</i>			

Make checks payable to:

**"WASHTENAW COUNTY BUILDING INSPECTION"**

**FAILURE TO POST PERMIT OR PERMIT NUMBER VISIBLE FROM STREET WILL RESULT IN \$50.00 REINSPECTION FEE**

## IX. Instructions for Completing Application

**GENERAL:** Plumbing work shall not be started until the application for permit has been filed with Washtenaw County Building Inspection. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected and approved.** The inspection telephone number will be provided on the permit form. When ready for inspection, call Washtenaw County Building Inspection providing as much advance notice as possible. The inspection department will need the **job address** and **permit number**.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing, and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CANCELLED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Online Permit Information: <https://permits.ewashtenaw.org>

Access to permitting software for convenient lookup of permit activity and inspection results