

CJCC

Washtenaw County
Criminal Justice Collaborative Council



Strategic Update

Information Sharing and Integration Committee

Committee Chair:

David Behen
Director of Infrastructure and Planning, Support Services

January 10, 2006

Planning Facilitation:

Peter C. Dams, Ph.D.
Dams & Associates, Inc.

Table of Contents

Introduction.....3

Committee Members.....4

Working Definition.....5

Long-Term Vision5

Desired Benefits of Integration.....6

Pitfalls to Avoid7

Integration Logic.....8

Strategic Themes and Measures of Success9

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Introduction

In January 2005, the Washtenaw County Criminal Justice Collaborative Council established the Information Sharing and Integration Committee. The purpose and scope of the Committee is as follows:

- (1) Produce monthly reports regarding key indicators of the criminal justice system in order to make strategic decisions on the overall health of the system. (A smaller committee appointed by the CJCC now completes this work.)
- (2) Discuss and propose strategies for data systems integration of public safety and justice departments.

In November and December of 2005, and in January of 2006, the Committee developed strategies for 2006 as a first step toward data systems integration. The process was facilitated by Dr. Peter Dams who led strategic planning efforts for Kalamazoo County justice agencies.

The purpose of these facilitated meetings was to:

- Identify and agree on benefits of system integration;
- Reach consensus that system integration is worth pursuing;
- Acknowledge that system-wide change will require agencies to change how they do business now; and
- Develop short-term integration goals for 2006.

This report summarizes the outcomes of these meetings. The present *Strategic Update* is a living document we will refine and expand during the next twelve months. As we involve more stakeholders in this process, we also expect to see additions to the already extensive list of the integrated data system's potential benefits.

As a next step, the committee will develop detailed action plans. This will include assigning specific responsibilities to committee members.

The Integration committee's work has only just begun. Committee members have expressed their commitment to this project and are prepared to continue throughout the coming years. I want to take this opportunity to thank all of them for their dedication and contributions.

Respectfully submitted:

David Behen, Committee Chair
Director of Infrastructure and Planning, Support Services
January 2006

Committee Members

David Behen (chair)... Director of Infrastructure and Planning, Support Services
Troy Bevier 1st Lieutenant, Sheriff's Department
Sheila Blakney Senior Assistant, Public Defender
Andy Brush Knowledge Manager, Information Technology Division (ITD)
Paul Bunten Chief of Police, City of Saline
Bob Canell Friend of the Court Representative
Scot Cannell Information and Technology Administrator, Trial Court
Julie Chaffee Director, Community Corrections
Karen Edman Chief Deputy Clerk/Register
Gary Greenfield 1st Lieutenant, Sheriff's Department
Uma Harithsa Applied Technology Manager, ITD
Steve Hiller Deputy Chief Assistant Prosecutor
Herb Mahony Undersheriff, Sheriff's Department
Jan Nelson Supervisor, Probation
Scott Patton CJCC Staff/Facilitator
Mark Ptaszek Administrator, 14A District Court
George Siasoco CJCC Intern
Delphia Simpson Manager, Public Defender
Rick Visel Director, Correctional Services

Working Definition

**The integrated public safety and justice data system
provides simplified access to secure, accurate,
and up-to-date information.**

Long-Term Vision

- Increased public safety -
- Improved decision-making -
- Reduced cost of doing business -

Desired Benefits of Integration

What we seek to **ACHIEVE** in the integrated system:

- Better aligned processes
- Common goal
- Consistent, accurate, and timely information
- Enhanced public safety
- Increased verification (of data entry points, e.g. address lines in police agency systems)
- More information
- More time thinking- less time searching
- Promotes collaboration
- Reduce costs in the long-term
- Reduce errors (clerical)
- Reduce redundancies in data entry, storage, and work

What we seek to **KEEP** of the existing system:

- Checks and balances
- Data are secure
- Less work (on integration)
- Nimble - quick changes
- No change / no change management
- No up-front cost
- Systems work well for the individual agencies they were designed for
- Some integration elements working well (e.g., LiveScan)

Pitfalls to Avoid

What we strive to AVOID in the integrated system:

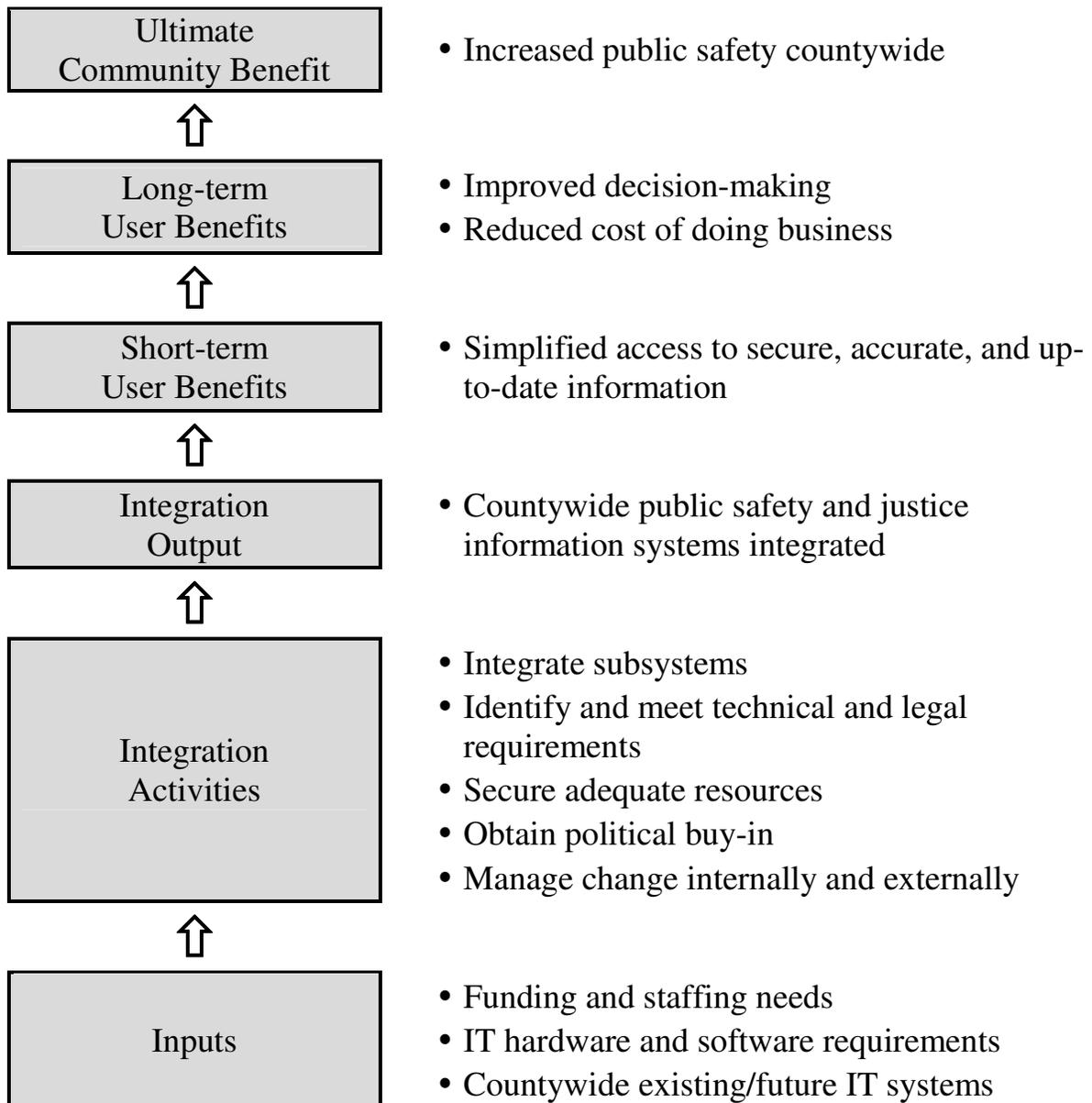
- Computer crashes
- If no buy-in, not everybody will use the system
- Information not correct
- Information not meaningful
- Less nimble – can't change as fast
- Many people involved in decision-making
- More up-front money in the short-term
- Ownership? Who is accountable for data entry?
- Possible loss of employment
- Potential for compromise of secure data

What we strive to ELIMINATE in the existing system:

- Cannot collect data to show public the need for change
- Don't have data to show public what we do and how well we do it
- Inability to make timely decision
- Inefficient use of staff
- Liability due to lack of data and inaccurate data
- Not user-friendly for public users
- Public safety compromised

Integration Logic

This logic model diagram shows how integration activities and outputs are intended to achieve the desired benefits for system users and the community. Current performance indicators (page 9) address the necessary initial “Integration Activities” and will later be expanded to include measures of short- and long-term benefits.



Strategic Themes and Measures of Success

The committee developed four strategic themes based on a gap analysis. For each theme, performance measures show how the committee will determine ideal success for 2006. The final action plan will show in detail how the committee plans to achieve these outcomes.

Strategic Theme	Measures of Success for 2006
<p>Political Support</p>	<ul style="list-style-type: none"> CJCC signs project charter BOC commits resources CJCC agencies commit resources Increase in public awareness (Detailed indicators will be specified in a written public relations and communications plan.) Integration committee members actively involved throughout the year with continued broad representation of CJCC agencies
<p>Adequate Resources</p>	<ul style="list-style-type: none"> Approved budget meets cost-of-ownership projections Increase number of staff with integration as part of their work plans Dedicated (short-term) staff to work on integration project
<p>Change Management</p>	<ul style="list-style-type: none"> Increase number of directly affected county staff who support integration Increase number of staff who say integration will help them in their work Number of integration-related staff suggestions received Positive feedback received after information sessions
<p>Technical and Legal Opportunities</p>	<ul style="list-style-type: none"> Consensus on terms established Number of integration processes identified Mapping (2006) → Prioritizing (2006) → Implementation Integration strategy recommended Integration cost estimated