



EVAN N. PRATT, P.E.

WATER RESOURCES COMMISSIONER

WASHTENAW COUNTY

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Soil Erosion Division
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BUSINESS LOCATION:
Washtenaw County
Western Service Center
705 N. Zeeb Road
Ann Arbor, MI 48103

COMMUNICATION:
Phone: (734) 222-6860
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Soil Erosion Permit Extension – Renewal Form

Table with 2 columns: Residential and Commercial. Residential: Permits expire one year and six months (18 months) from the date of permit issuance. Commercial: Permits expire two years (24 months) from the date of permit issuance. Below the table: To be eligible, the site must be in compliance and all outstanding fees paid.

DATE: \_\_\_\_\_

[ ] COMMERCIAL [ ] RESIDENTIAL

SESC PERMIT #: SOI20\_\_\_\_\_-\_\_\_\_\_

TOWNSHIP/CITY: \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_

Project Description: \_\_\_\_\_

Signature (Designated Agent or Landowner)

Printed Name (Designated Agent or Landowner)

Address

( )

Phone

\*\*\*A Renewal Fee of half the original permit cost is due upon submittal. Renewals will not be accepted without payment\*\*\*

FOR OFFICE USE ONLY

DATE RECEIVED

RECEIVED BY

EXTENSION APPROVED DATE

APPROVED BY

NEW EXPIRATION DATE

Fee Paid: \_\_\_\_\_

Payment Method: \_\_\_\_\_

Paid By: \_\_\_\_\_



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## Soil Erosion Permit Extension – Renewal Process

Soil Erosion and Sedimentation Control is most effective when the time of disturbance is limited. In effort to reduce SESC impact, permits have an expiration date.

- **Residential permits expire one year and six months (18 months) from the date of issuance.**
- **Commercial permits expire two years (24 months) from the date of issuance.**

If a project requires a permit extension, the landowner shall apply for a permit renewal prior to expiration. The SESC Program Office will send notice out of the renewal, prior to the expiration. If the permit **WILL NOT BE PERMANENTLY STABILIZED** by the expiration date (including seasonal conditions\*) the landowner must apply for a permit renewal. Failure to renew a permit prior to expiration will result in enforcement and fees assessed, as established by the Washtenaw County Board of Commissioners. To be eligible, the site must be in compliance and all outstanding fees paid. If the landowner fails to renew a permit a new application, plans and applicable fees will be required.

### **Seasonal Conditions\***

If winter weather prevents the establishment of vegetative cover it is still the landowner's responsibility to renew and maintain a valid permit until the site is permanently stabilized to prevent soil erosion and sedimentation from occurring. **To be eligible for a permit extension the site must be in compliance with the conditions of the permit, all SESC controls installed and functioning, and all outstanding fees paid.**

Permanent Stabilization control measures are installed or constructed to control erosion and sedimentation and are maintained after project completion. Acceptable forms of permanent stabilization include established vegetated cover, woodchips, stone and pavement (additional information on acceptable forms of permanent stabilization was attached to your soil erosion permit at time of issuance). Timing and rates for planting and seeding will vary depending on type and variety of vegetation however generally the optimal date range in Michigan is April 1-October 1 (Michigan.gov). If you plan to hire a landscape professional it is a good idea to get on their schedule ahead of time.

A designated agent can apply for a permit renewal on the landowner's behalf. The designated agent and landowner must have an authorization form on file for the renewal to be accepted.

For further information see: [Washtenaw County Soil Erosion and Sedimentation Control Ordinance, Article IV, Section E, Permit Expiration](#) (Updated Link)

([http://www.ewashtenaw.org/government/drain\\_commissioner/dc\\_websoilerosion/sesc-ordinance-2011.pdf](http://www.ewashtenaw.org/government/drain_commissioner/dc_websoilerosion/sesc-ordinance-2011.pdf))