

A RESOLUTION AMENDING THE SMOKE FREE WORKPLACE POLICY TO BE IN COMPLIANCE WITH THE WASHTENAW COUNTY CLEAN INDOOR AIR REGULATION

WASHTENAW COUNTY BOARD OF COMMISSIONERS

February 5, 2003

WHEREAS, Washtenaw County has had a Smoke Free Workplace policy since 1994 that prohibits smoking in County buildings and vehicles; and

WHEREAS, on November 20, 2002 the Board of Commissioners approved a Washtenaw County Clean Indoor Air Regulation to prohibit smoking in public and private worksites and public places within Washtenaw county; and

WHEREAS, the Smoke Free Workplace policy must be revised to be in full compliance with the Clean Indoor Air Regulation; and

WHEREAS, this matter has been reviewed by Corporation Counsel, Human Resources, the County Administrator's office and the Ways & Means Committee

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby amends the Smoke Free Workplace policy to be in full compliance with the Washtenaw County Clean Indoor Air Regulation, as attached hereto and made a part hereof.

COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A	COMMISSIONER	Y	N	A
Armentrout	X			Irwin	X			Sizemore			X
Bergman	X			Kern	X			Solowczuk		X	
Brackenbury	X			Peterson			X	Yekulis		X	
Gunn			X	Prater	X						

CLERK/REGISTER'S CERTIFICATE - CERTIFIED COPY ROLL CALL VOTE: TOTALS 6 2 3

STATE OF MICHIGAN)
COUNTY OF WASHTENAW)SS.

I, Peggy M. Haines, Clerk/Register of said County of Washtenaw and Clerk of Circuit Court for said County, do hereby certify that the foregoing is a true and accurate copy of a resolution adopted by the Washtenaw County Board of Commissioners at a session held at the County Administration Building in the City of Ann Arbor, Michigan, on February 5, 2003, as it appears of record in my office.

In Testimony Whereof, I have hereunto set my hand and affixed the seal of said Court at Ann Arbor, this _____ day of _____, _____.


PEGGY M. HAINES, Clerk/Register

BY: _____

Deputy Clerk



Res. No. 03-0029

	WASHTENAW COUNTY POLICY	GENERAL OPERATIONS - VOLUME I			
TITLE: SMOKE FREE WORKPLACE		RESOLUTION NUMBER 03-0029	SUPERCEDE: 94-0044	EFFECTIVE DATE 2/5/03	PAGE OF 1 2

I. PURPOSE


It is the intention of the Board of Commissioners to provide a smoke-free environment in compliance with all applicable state laws and local regulations for all who use and work in County facilities, both leased and owned..

II. APPLICATION

- A. This policy applies to ALL employees, vendors, guests and customers. It applies, also, to all County-sponsored meetings, regardless of location.
- B. This policy shall apply and be included in any lease or extension of lease of County-owned space.
- C. Exclusion from this policy shall be allowed for leases and contracts that are executed for the purpose of providing residential services, such as a group home for clients. This exclusion shall be in conformance with applicable statutes, ordinances and regulations governing the operation of such facilities.

III. GENERAL POLICY

- A. Smoking shall be prohibited in all County leased and owned buildings, property and vehicles, in conformance with the Washtenaw Clean Indoor Air Regulation.
- B. Smoking shall be prohibited on County leased or owned property and within such buildings-
- C. Signs designating County leased or owned buildings and property as "smoke-free" shall be posted clearly in every building or other area where smoking is prohibited by the Washtenaw County Clean Indoor Air Regulation.

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IV. ACCOUNTABILITY AND ASSISTANCE

The implementation and enforcement of this policy unintentionally may require county employees to curtail or stop smoking, at least during work hours. Unfortunately, this may prove very difficult for some employees. Upon request, individual support will be provided where practical to county employees adversely affected by this policy.

- A. All County employees share in the responsibility for adhering to this policy.
- B. The County shall periodically offer employees programs and information to assist those employees who desire assistance in curtailing or stopping smoking.

V. ENFORCEMENT

- A. Managers and supervisors shall be responsible for the enforcement of this policy for employees and the public.
- B. Smoking in County leased or owned buildings, vehicles or on such property shall be considered in violation of County policy and subject to corrective action in conformance with union contracts and County policy.

VI. DISPUTES

- A. Disputes other than disciplinary issues, arising from this policy shall be presented to the affected Department Head for resolution.
- B. If resolution is not reached at the Department Head stage, the matter shall be forwarded to the County Administrator for resolution.