

◆ **Soil Erosion Permit #: SOI201** - _____ **Project:** _____

RESIDENTIAL 1ST Review: Initials: _____ Date: ___/___/___ 2ND Review: Initials: _____ Date: ___/___/___

COMMERCIAL 1ST Review: Initials: _____ Date: ___/___/___ 2ND Review: Initials: _____ Date: ___/___/___

✓ SITE PLAN CHECKLIST		INSP.
Have		Need
<input type="checkbox"/>	Name, Address and Telephone Numbers of the Landowner or Designated Agent. Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Legal Description of the affected parcel(s) Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Site location map showing the site and all adjacent properties and proximity to all surface water within 500 feet at a scale not more than 100 inch = 200 feet. If not within 500 feet of surface water, a statement of such must be provided. Comments:	<input type="checkbox"/>
<input type="checkbox"/>	1. Site plan at a scale of no more than 1 inch = 100 feet which includes the following: Comments:	
<input type="checkbox"/>	A Location of predominant features, including all proposed and existing structures and vegetation on –site and extending 50 feet beyond property lines Comments:	<input type="checkbox"/>
<input type="checkbox"/>	B A soil survey or a written description of the soil types of the exposed land areas contemplated for the earth change Comments:	<input type="checkbox"/>
<input type="checkbox"/>	C Existing and proposed topography at a minimum of two (2) foot contour intervals extending 50 feet beyond the property lines for commercial projects. General slope information for residential projects. Comments:	<input type="checkbox"/>
<input type="checkbox"/>	2. Details for the proposed earth changes, including all of the following; Comments:	<input type="checkbox"/>
<input type="checkbox"/>	A A description and the location of the physical limits of each proposed earth change Comments:	<input type="checkbox"/>
<input type="checkbox"/>	B A description and location of all existing and proposed on-site drainage, including structure rim elevations and dewatering facilities, if applicable Comments:	<input type="checkbox"/>
<input type="checkbox"/>	C The timing sequence of each proposed activity included but not limited to: <ul style="list-style-type: none"> • Temporary erosion control measures installed • Gravel construction access installed • Land Clearing • Detention/Retention/Sediment pond installation and stabilization • Road Construction • Utility Installation • Final grade/seed • Catch Basins/Ponds Cleaned • Permanent erosion control measures installed and functioning • Remove Temporary erosion control measures Comments:	<input type="checkbox"/>
<input type="checkbox"/>	D The location and description of procedures for installing, maintaining and removing all proposed temporary erosion control measures Comments:	<input type="checkbox"/>
<input type="checkbox"/>	E A description and location of all proposed permanent erosion control measures Comments:	<input type="checkbox"/>
<input type="checkbox"/>	F Program proposal for the continued maintenance of all permanent erosion control measures that remain after project completion, including the designation of the person responsible for the maintenance. Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Designated Agent Letter Comments:	<input type="checkbox"/>
<input type="checkbox"/>	Completed Application, Fees and Performance Guarantee Comments:	<input type="checkbox"/>