

# On the ROAD *with* FOOD SAFETY

## BEFORE YOU OPERATE:

### INTENT TO OPERATE

Notice of intent to operate must be sent to the appropriate health department and must be received at least 4 days prior to the event. (SEE BACK FOR CONTACT INFORMATION.)

### REQUIRED PAPERWORK

License available, STFU decal on unit, approved Standard Operating Procedures (SOP), Proof of Manager Certification or Exemption.

### APPROVED FOOD THERMOMETER, SANITIZER & TEST KIT

Food thermometer must accurately read 0-220°F. Calibrate by placing thermometer in an ice bath, it should read 32°F. Sanitizer must be: chlorine (unscented bleach), quaternary ammonia (quat) or iodine and approved for food contact surfaces (read the label). Test kit must be appropriate for the sanitizer used.

### GLOVES, UTENSILS, HATS/HAIR RESTRAINTS

Bare hand contact must be prevented with “ready-to-eat” foods. Use of gloves or suitable utensils is required. Hair must be restrained with a hat, hair net, or other suitable covering.

### HAND SINK SUPPLIES STOCKED

Hand sinks or handwashing stations must be stocked with hot running water, soap, and paper towels.

### WATER SUPPLY/ WASTEWATER SUPPLY ITEMS

Water supply must be from an approved source of potable drinking water. Connection to the water source must be made with a food grade hose (white). Proper backflow prevention devices are required when connecting to water supply. Wastewater must be temporarily stored in a tank or hose connection made to a sanitary sewer. All wastewater must be disposed of in an approved sewage treatment system.

## WHILE YOU OPERATE:

### DON'T WORK SICK

If symptoms of vomiting, diarrhea, or jaundice exist, do not work. Notification to the Person-In-Charge (PIC) and the Local Health Department must be made if diagnosed with any of the Big 5:

1. Norovirus
2. Hepatitis A virus
3. Shigella spp.
4. Enterohemorrhagic or Shiga Toxin-Producing Escherichia Coli
5. Salmonella typhi

### WASH HANDS FREQUENTLY

Whenever contamination of hands may occur, wash for 20 seconds with soap and warm water, rinse, and dry with paper towel.

### WASH, RINSE, SANITIZE, AIR DRY

Set up 3 basins for proper washing of food contact surfaces. Steps Include:

- (a) Wash clean with hot soapy water
- (b) Rinse with clean water
- (c) Sanitize with clean water plus use sanitizer
- (d) Air dry

### AVOID THE DANGER ZONE (41°F-135°F)

Hold hot foods above 135°F.  
Hold cold foods below 41°F.  
Thaw foods by approved methods such as under refrigeration.  
If approved to cool foods use approved methods such as an ice bath.

Cook foods thoroughly:

- Poultry – 165°F
- Ground Meat – 155°F
- Eggs, Fish, Meat – 145°F

### APPROVED SOURCES OF FOOD

Home prepared foods are not allowed. All foods must be purchased from approved sources and must be stored and prepared in a licensed and inspected facility.

### KEEP PESTS AWAY

Keep doors closed and use screens and/or air curtains. Have a plan for disposing garbage at the event, and routinely make time to remove waste from the unit. Wash your hands upon returning to work.

### LICENSING REQUIREMENTS

- While in operation, request and receive 2 evaluations per licensing year over the span of the operating season. A local health department shall charge a fee for such an evaluation.
- Send a copy of all evaluation reports to the regulatory authority that approved the license within **30 days** after receipt.
- If the license holder fails to comply with any of requirements above, the food establishment is ineligible for licensure the following year and must apply for temporary or other type of food establishment license.

**Michigan Local Health Department  
& MDARD Regional Offices  
Local Health Department Offices:**

**Allegan County H.D.**

3255 122nd Ave  
Allegan, MI 494010  
PH: (269)673-5411 FAX: (269)673-4172

**Barry-Eaton District H.D.**

1033 Health Care Dr.  
Charlotte, MI 48813  
PH: (517)541-2615 FAX: (517)541-2685

**Bay County H.D.**

1200 Washington Ave.  
Bay City, MI 48708  
PH: (989)895-4009 FAX: (989)895-4014

**Benzie-Leelanau District H.D.**

6051 Frankfort Hwy, Ste 100  
Benzonia, MI 49616  
PH: (231)882-4409 FAX: (231)882-2204

**Berrien County H.D.**

2106 South M-139  
Benton harbor, MI 49022  
PH: (269)927-5623 FAX: (269)9272960

**Branch-Hillsdale-St. Joseph**

Human Services Building  
570 N. Marshall Rd  
Coldwater, MI 49036  
PH: (517)279-9561x106 FAX: (517)278-2923

**Calhoun County H.D.**

190 E. Michigan Ave.  
Battle Creek, MI 49017  
PH: (269)969-6341 FAX: (269)969-0035

**Central Michigan District H.D.**

Counties: Arenac, Clare, Gladwin,  
Isabella, Oscella, Roscommon  
2012 E. Preston Ave.  
Mt. Pleasant, MI 48858  
PH: (989)772-8147 FAX: (989)772-5959

**Chippewa County H.D.**

508 Ashmun Street, Suite 120  
Sault, Ste. Marie, MI 49783  
PH: (906)635-3620 FAX: (906)253-1466

**Public Health Delta and Menominee Counties**

2920 College Ave.  
Escanaba, MI 4829-9597  
Delta: (906)786-9692 FAX: (906)789-8147  
Menominee: (906)863-4451 FAX: 863-7142

**City of Detroit H.D.**

Herman Kiefer Health Complex  
1151 Taylor  
Detroit, MI 48202  
PH: (313)876-4000 FAX: (313)871-5363

**Dickinson-Iron District H.D.**

601 Washington Ave.  
Iron River, MI 49935  
PH: (906)265-9913 FAX: (906)265-2950

**District No.2 H.D.**

Counties: Alcona, Losco, Ogemaw, Oscoda  
630 Progress St.  
West Branch, MI 48661  
PH: (989)345-5020 FAX: (989)343-1899

**District No.4 H.D.**

Counties: Alpena, Cheboygan, Montmorency,  
Presque Isle  
100 Woods Circle  
Alpena, MI 49707  
PH: (989)356-4507 FAX: (989)354-0855

**District No.10 H.D.**

Counties: Crawford, Kalkaska, Lake, Manistee, Mason,  
Mecosta, Missaukee, Newaygo, Oceana, Wexford  
521 Cobbs St.  
Cadillac, MI 49601  
PH: (231)775-9942 FAX: (231)775-5372

**Genesee County H.D.**

630 S Saginaw St #4  
Flint, MI 48502  
PH: (810)257-3603 FAX: (810)257-3125

**Grand Traverse County H.D.**

2600 LaFranier Rd  
Traverse City, MI 49686  
PH: (231)995-6051 FAX: (231)995-6033

**Huron County H.D.**

1142 S. Van Dyke Rd.  
Bad Axe, MI 48413  
PH: (989)269-9721 FAX: (989)269-4181

**Ingham County H.D.**

5303 S. Cedar, P.O. Box 30161  
Lansing, MI 48909  
PH: (517)887-4312 FAX: (517)887-4560

**Ionia County H.D.**

175 East Adams St.  
Ionia, MI 48846  
PH: (616)527-5341 FAX: (616)527-8202

**Jackson County H.D.**

1715 Lansing Ave. Suite 221  
Jackson, MI 49202  
PH: (517)788-4433 FAX: (517)788-4616

**Kalamazoo County Human Serv. Dept.**

Nazareth Complex  
3299 Gull Rd, P.O. Box 42  
Nazareth, MI 49074-0042  
PH: (269)373-5210 FAX: (269)373-5333

**Kent County H.D.**

700 Fuller Ave.  
Grand Rapids, MI 49503  
PH: (616)632-6900 FAX: (616)632-6892

**Lapeer County H.D.**

1800 Imlay City Rd.  
Lapeer, MI 48446  
PH: (810)667-0392 FAX: (810)667-0283

**Lenawee County H.D.**

1040 S. Winter, Suite 2328  
Adrian, MI 49221-3871  
PH: (517)264-5202 FAX: (517)264-0790

**Livingston County H.D.**

2300 East Grand River, Suite #102  
Howell, MI 48843-7578  
PH: (517)546-9858 FAX: (517)546-9853

**Luce-Mackinac-Alger-Schoolcraft H.D.**

County Road 428, P.O. Box 398  
Newberry, MI 49868  
PH: (906)293-5107 FAX: (906)293-5453

**Macomb County H.D.**

43525 Elizabeth Rd.  
Mt. Clemens, MI 48043  
PH: (586)469-5236 FAX: (586)469-6534

**Marquette County H.D.**

184 U.S. 41 East  
Negaunee, MI 49866  
PH: (906)475-4195 FAX: (906)475-6500

**Midland County H.D.**

220 W. Elisworth St.  
Midland, MI 48640-5194  
PH: (989)832-6679 FAX: (989)832-6628

**Mid-Michigan County H.D.**

615 N. State Rd., Suite 2  
Stanton, MI 48888  
PH: (989)831-3607 FAX: (989)831-9227

**Monroe County H.D.**

2353 S. Custer Rd.  
Monroe, MI 48161  
PH: (734)240-7900 FAX: (734)240-7948

**Muskegon County H.D.**

209 East Apple, Suite D104  
Muskegon, MI 48161  
PH: (231)724-4406 FAX: (231)724-3366

**Northwest Michigan Com. Health Agency**

Counties: Antrim, Charlevoix, Emmet, Otsego  
220 W. Garfield  
Charlevoix, MI 49720  
PH: (231)547-6523 FAX: (231)547-6238

**Oakland County H.D.**

1200 N. Telegraph Rd, Dept. 432  
Pontiac, MI 48341-0432  
PH: (248)858-1312 FAX: (248)452-9758

**Ottawa County H.D.**

12251 James St., Suite 200  
Holland, MI 49424  
PH: (616)393-5645 FAX: (616)393-5643

**Saginaw County H.D.**

1600 N. Michigan Ave.  
Saginaw, MI 48602  
PH: (989)758-3686 FAX: (989)758-3711

**St. Clair County H.D.**

3415 28th St.  
Port Huron, MI 48060  
PH: (810)987-5306 FAX: (810)985-2150

**Sanilac County H.D.**

171 Dawson St.  
Sandusky, MI 48471  
PH: (810)648-2150 FAX: (810)648-2646

**Shiawassee County H.D.**

201 N. Shiawassee St.  
Corunna, MI 48817  
PH: (989)743-2250 FAX: (989)743-2413

**Tuscola County H.D.**

1309 Cleaver Rd.  
Caro, MI 48723-8114  
PH: (989)673-8114 FAX: (989)673-7490

**Van Buren-Cass County H.D.**

57418 County Rd. 681  
Hartford, MI 49057  
PH: (616)621-3143 FAX: (616)621-2725

**Washtenaw County Dept. of Env. Health**

705 N. Zeeb Rd. P.O. Box 8645  
Ann Arbor, MI 48107-8645  
PH: (734)222-3800 FAX: (734)222-3930

**Wayne County H.D.**

5454 S. Venoy  
Wayne, MI 48184  
PH: (734)727-7400 FAX: (734)727-7421

**Western Upper Peninsula District H.D.**

Counties: Baraga, Gogebic, Houghton,  
Keweenaw, Ontonagon  
540 Depot  
Hancock, MI 49930  
PH: (906)482-7382 FAX: (906)482-9410

**MDARD Regional Offices**

Region 1 – 701 S. Elmwood, Ste. 9, Traverse City,  
MI 49684, PH: (888)684-1158, FAX: (231)922-5236

Region 2 – 701 S. Elmwood, Ste. 9, Traverse City,  
MI 49684, PH: (231)922-5210 FAX: (231)922-5236

Region 3 – State Office Building., 350 Ottawa NW  
Unit#1, Grand Rapids, MI 49503, PH: (616)356-0600  
FAX: (616)356-0622

Region 4 – 1585 Tittabawassee Rd, Saginaw, MI,  
48604, PH: (989)758-1778 FAX: (989)758-1484

Region 5 – 4032 M-139, Bldg. 116, St. Joseph, MI  
49085, PH: (269)428-2546 FAX: (269)429-1007

Region 6 – P.O. Box 30017, Lansing, MI 48909  
PH: (517)373-1060 FAX: (517)373-3333

Region 7 – 3066 W Grand Blvd. , Ste. 3-300, Detroit,  
MI 48202, PH: (313)456-1300 FAX: (313)456-3388



miOttawa Department of  
**Public Health**

[www.miOttawa.org/food](http://www.miOttawa.org/food)

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