

# WASHTENAW COUNTY TRIAL COURT



Julia Owdziej  
Probate Court Judge

101 E. Huron Street, PO Box 8645  
Ann Arbor, MI 48107-8645  
(734) 222-3072

Robert Carbeck  
Probate Register

Laurynn Mancini  
Deputy Probate Register

## **Petition to Terminate or Modify Guardianship (Legally Incapacitated Adult or Minor)**

When filing a petition in Probate Court you must prepare the forms listed below before your petition will be scheduled for a hearing. Please visit our website for more detailed information regarding guardianships at: <http://www.washtenaw.org/1210/Guardianships>.

**All forms and State Court Administrative Office approved orders are available at:**  
[www.courts.mi.gov](http://www.courts.mi.gov).

Forms can be filed via email to [probate@washtenaw.org](mailto:probate@washtenaw.org). In-person filing is available via the clerk's office or drop box available Monday-Friday from 8:00 am to 4:30 pm (excluding holidays). Forms can also be mailed to the address above.

### **Required Forms for Petition to Terminate or Modify:**

- PC 675 - Petition to Terminate/Modify Guardianship
- PC 564 – Proof of Service of the Petition and Notice of Hearing on the Interested Parties (may be submitted up to the time of the hearing)

### **Additional Forms Required for Petition to Modify:**

- PC 571 – Acceptance of Appointment (signed)
- MC 97a – Addendum to Protected Personal Identifying Information
- Copy of proposed guardian's Driver's License or State ID

There is a \$20 filing fee that must be paid or waived at the time of filing. If you require a fee waiver, please file form MC 20 – Fee Waiver Request. The certification fee for Letters of Guardianship is \$12.00 per certified copy. Certified copies will not be released until the fee is paid. Please note all transactions are final. There are no refunds for fees paid regardless of the outcome.

### **If applicable:**

- PC 617 - Declaration of Intent to Give Notice by Publication
- PC 561 – Waiver and Consent
- MC 286 – Order Requesting Prisoner Participation in Court Proceedings

**This information is not intended to be a substitute for legal advice. Although an attorney is not required, it is highly recommended that you consult an attorney. Court staff is not allowed to give legal advice.**

Members of the Washtenaw County Bar Association (WCBA) who specialized in probate matters are available to answer questions at no cost on the first Wednesday of the month from 11:00 a.m. to 1:00 p.m. Registration is required for a 20-minute session. You may register by contacting the WCBA office at 734-996-3229. The WCBA also has a Lawyer Referral and Information Service if you are interested in hiring an attorney.

### **Other legal resources:**

Michigan Legal Help Website: <http://michiganlegalhelp.org>  
Legal Resource Center's Phone Number: 734-994-0160