

# REQUEST FOR PROPOSAL

#6795

## Uniforms & Accessories

2201 Hogback Road  
Ann Arbor, Mich. 48105

FOR

## Washtenaw County Sheriff's Office

Issued By:

Washtenaw County Purchasing  
Administration Building  
220 N. Main Street  
Ann Arbor, MI 48104

Beth A. Duffy, CPPB  
Senior Buyer  
(734) 222-6761



**Proposal Submitted by:**

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*Please type Bidder's Company Name & include as proposal cover*

RFP 6795 Uniform & Accessories for Washtenaw County  
Sheriff

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**WASHTENAW COUNTY**

Finance Department

**Purchasing Division**

220 N. Main, Ann Arbor, MI 48104  
Phone (734) 222-6760, Fax (734) 222-6764  
[www.purchasing.ewashtenaw.org](http://www.purchasing.ewashtenaw.org)

**RFP #6795**

July 24, 2014

Washtenaw County Purchasing Division on behalf of Washtenaw County Sheriff's Office is issuing a sealed RFP #6795 for uniforms and accessories.

**Sealed Proposals:** Vendor will deliver one (1) **unbound original** and six (6) **bound copies each with the pricing page flagged** to the County location specified below. In addition, vendor will also deliver an electronic copy on a USB drive, CD-RW, or DVD in pdf format to the location specified below:

**Washtenaw County  
Administration Building  
Purchasing Division  
220 N. Main St. Basement  
Ann Arbor, MI 48104**

**By Thursday, September 18, 2014 at 2:00 pm EST**

**Proposals received after the above cited time will be considered a late bid and are not acceptable unless waived by the Purchasing Manager.**

- Your proposal submission envelope must be clearly marked *including FedEx & UPS package labels* "**SEALED RFP#6795**"
- Please direct purchasing and procedural questions regarding this RFP to Beth Duffy **via e-mail only** to [duffybe@ewashtenaw.org](mailto:duffybe@ewashtenaw.org)
- Please direct technical questions regarding this RFP to Charlene Gransden, Sheriff Human Resources contact **via e-mail only** to [gransdenc@ewashtenaw.org](mailto:gransdenc@ewashtenaw.org)

Thank you for your interest.

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## PROPOSAL INFORMATION

### I. PROPOSAL DEFINITIONS

#### Definitions

“Bidder”	An individual or business submitting a bid to Washtenaw County
“Contractor/Vendor”	One who contracts to perform services in accordance with a contract
“County”	Washtenaw County in Michigan
“Department”	Washtenaw County Sheriff’s Office (WCSO)

### II. TERMS

A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the CONTRACTORS qualifications and capabilities to provide the specified service, and other factors that the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded and negotiations would be undertaken with that CONTRACTOR whose proposal is deemed to best meet the County’s specifications and needs.

B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the County to be in the best interests of the County even though not the lowest bid.

C. Proposals must be signed by an official authorized to bind the CONTRACTOR to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. To be considered, **one (1) original and six (6) copies** (one copy unbound) and an electronic version in pdf format, submitted on CD-RW, DVD or USB drive must be at the County as indicated on or before the date specified.

E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the CONTRACTOR'S ability to meet the requirements of the RFP. Proposals must be typed. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal. *CONTRACTOR shall ensure that proposals are submitted using both sides of recycled paper whenever practicable.*

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F. In the event, the County receives two or more bids from responsive, responsible bidders, one or more of whom are Washtenaw County Contractors and the bids are substantially equal in price, quality and service, the County shall award the contract to the most responsive, responsible Washtenaw County Contractor. For purposes of this section, Washtenaw County Contractor means a company which has maintained its principal office in Washtenaw County for at least six (6) months. Maintaining a Washtenaw County P.O. Box, is not, in and of itself, sufficient to establish a company as a Washtenaw County Contractor. The County shall have sole discretion under this section to determine if a company qualifies as a Washtenaw County Contractor and if two or more bids are substantially equal.

G. The initial award of this contract shall be for a period of five (5) year(s), with an option to renew an additional two (2) year extensions, pending agreement by both parties.

H. CONFLICT OF INTEREST. Contractor warrants that to the best of contractor's knowledge, there exists no actual or potential conflict between contractor and the County, and its Services under this request, and in the event of change in either contractor's private interests or Services under this request, contractor will inform the County regarding possible conflict of interest which may arise as a result of the change. Contractor also affirms that, to the best of contractor's knowledge, there exists no actual or potential conflict between a County employee and Contractor.

I. The bidder shall be responsible for all costs incurred in the development and submission of this response. Washtenaw County assumes no contractual obligation as a result of the issuance of this RFP, the preparation or submission of a response by a bidder, the evaluation of an accepted response, or the selection of finalists. All proposals, including attachments, supplementary materials, addenda, etc. shall become the property of Washtenaw County and will not be returned to the bidder.

J. Any responses, materials, correspondence, or documents provided to Washtenaw County under this solicitation are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act.

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## III. VENDOR SPECIFICATIONS

The proposal shall include **all** of the following information. Failure to include all of the required information may result in disqualification of a Bidder.

- A) State the bidder's qualifications to provide the services required by Washtenaw County. Include years in business under your present company name, staff profile and experience.

**Attach as Addendum A**

- B) List three (3) references from previous corporate or government customers purchasing similar services. Include business name, contact name and phone number.

**Attach as Addendum B**

- C) Review contract provisions and insurance requirements. Note any limitations on any of the articles or providing insurance requirements as outlined in the contract provisions contained in Sample Contract

**Attach as Addendum C**

- D) Must designate one central contact person for the duration of the proposal process and additionally for the start-up transition and term of the contract. It is expected that the central contact person will remain intact throughout the proposal and evaluation process including contract negotiation and then overlap with the contact identified for implementation and operation of the contract. Include the names and telephone numbers of your organization's personnel authorized to negotiate the proposed contract with the County and the Washtenaw County Sheriff's Office. In the event that this proposal, and the subsequent negotiations lead to a contract you will be asked to provide a written verification that the person signing the contract is authorized to do so. If this will require a meeting of the Board of Directors or the Partners of your firm, you should begin arrangements so that the contract will not be delayed.

**Attach as Addendum D**

## IV. AWARD

Washtenaw County, at its sole discretion, reserves the right to award to the contractor whose response is deemed most advantageous to Washtenaw County. Washtenaw County, at its sole discretion, shall select the most responsive and responsible contractor and evaluate all responsive responses based on the requirements and criterion set forth in this solicitation. Washtenaw County reserves the right to reject any and all submissions as a result of this solicitation.

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## A. Vendor Requirements

It is the intent of Washtenaw County to conduct a comprehensive, fair and impartial evaluation of proposals received. Award shall be made to the responsible proposer whose proposal is determined to be the most advantageous to Washtenaw County. Evaluation criteria are as follows:

- Vendor will fill all orders in a timely manner, not to exceed three (3) weeks for any items on back-order
- Vendor will maintain a stock of five (5) complete uniforms and accessories in various sizes to meet the needs of the department
- Vendor will access orders via the telephone, email or fax
- Vendor will provide a representative to visit the Sheriff's office on a monthly or as needed basis to process orders
- Vendor will remain open for service a minimum of five full days per week and offer weekend hours
- How effectively the proposal addresses the proposed Scope of Services
- Directly related experience of the firm and proposed staff
- Cost considerations
- Corporate Stability and Financial Strength/Depth
- System Support of the firm to the onsite staff
- References and Client list
- Past experience with Washtenaw County
- Responsiveness of proposal

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## V. SCOPE OF WORK

### The following are uniform specifications

#### CLASS A UNIFORM

##### a. Corrections & Police Services

###### i. Components

1. Trousers – Pink-tan in color with a one-inch dark brown stripe
2. Shirt – Dark brown in color with Michigan Sheriff's Association (MSA) logo and "Washtenaw County" embroidered on shoulder patches; sleeve length appropriate for the season
3. Shoes – Low-quarter black uniform shoes with plain toes
4. Tie – Pink-tan in color
5. Hat – Lancaster Style with hat band and hat badge
6. Coat – Black
7. Breast badge
8. Name bar
9. Belt, holster, handcuff case, etc. – Black basket weave leather

###### ii. Trousers

###### 1. Women's Trousers

###### a. Traditional Style – 8400 Pink Tan L2700TP-BS

- i. Fabric – 100% Dacron polyester

###### b. Optional Style – W220 Pink Tan L4800TPMS

- i. Fabric – 55% Dacron polyester / 45% worsted wool

###### c. Additional Specifications for Traditional & Optional Women's Trousers

###### i. Design

1. Shall be made on a modified women's uniform pattern, having one dart on each front panel, quarter top front pockets, two back pockets and elastic in the back waistband. All pants to have a 1" brown stripe from the waistband and sap pocket right side seam.

###### ii. Pockets

1. The front pocket opening will be a minimum 6" and be 5-1/2" deep from the bottom of the opening. They shall be

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stitched, turned and re-stitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1-1/4" wide. The back pockets will have a minimum opening of 5-1/2" and 6" deep on size 14 and up. On size 12 and down, the minimum opening will be 5" wide and 6" deep. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The front pockets shall have straight bartacks and the back pockets shall be bartacked with a triangular bartacking machine.

### iii. Pocketing

1. All pocketing shall be black. 70% polyester/30% cotton with a minimum thread count of 78 x 56. The weight shall be 3.2 ounces per square yard.

### iv. Waistband

1. The waistband shall be 2" wide and closed with a crush-proof hook and eye, the eye being bartacked for stability. The waistband curtain, attached with a rocap machine, shall have Snugtex® and be made of pocketing fabric. Ban-Rol® waistband stiffener, 3/4" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. The full length of the waistband is fused with Pellon. The waistband shall contain two pieces of 13mm pre-shrunk elastic, beginning 1" forward of each side seam and extending over the back panels. Each piece of elastic shall be 1" wide and 4" long (relaxed). The trousers are to be made with a continuous closed waistband. The waistband shall be set on and stitched below the lower edge

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through the outer fabric and waistband curtain.

v. Inside Trim

1. The right fly shall be the same fabric and color as the waistband curtain. The right fly lining shall be sewn to the left fly below the zipper.

vi. Belt Loops

1. There shall be a minimum of five (5) belt loops on waist sizes 12 and down, and a minimum of seven (7) on all sizes over 14. Except for the center back loop, all loops shall be Keystone style measuring 1-3/4" at the top and 1-1/4" at the bottom. The center back loop shall be straight and measure 3/4" wide. Except for the center back loop, which shall be tacked on, all loops are to be sewn into the rocap at the top and dropped and tacked below the waistband seam. They shall accommodate a 1-5/8" belt.

vii. Zipper

1. The trousers shall be closed with a YKK brass zipper with a brass bottom stop at the base of the zipper chain and a brass ratcheting cam lock slider. The inside left fly will be reinforced with Pellon under the zipper stitching. A straight bar-tack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an additional bar-tack located below the bottom zipper stop on the inside of the trouser.

viii. Creasing

1. The front and rear creases in the trouser legs must incorporate a permanent

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modified silicone crease produced by the “Lintrak® System.”

ix. Seaming

1. The entire trouser is to be seamed with polyester core thread. The seat seam shall be stitched with a tandem needle seat-seaming machine. All exposed inside seams of the trouser are to be serged.

x. Labeling

1. Trousers will be labeled with the following information: style number, size, fiber content, care instructions, WPL number and country of origin.

xi. Finishing and Pressing

1. All loose threads shall be removed. Trousers must be pressed completely and properly with the side seam, inseam and seat seam pressed open. There must be a Texpak clip attached to the top fly of the finished trouser.

xii. Warranty

1. One year against workmanship or fabric defects.

2. Men's Trousers

a. Traditional Style – 8300 Pink Tan 2700TP

- i. Fabric – 100% Dacron polyester

b. Optional Style – 220 Pink Tan 4800TPMS

- i. Fabric – 55% Dacron polyester / 45% worsted wool, two-ply

c. Additional Specifications for Traditional & Optional Men's Trousers

i. Design

1. Shall be made on a uniform pattern, having plain front and quarter top front pockets, a watch pocket and two back pockets. All pants are to have a 1” brown stripe from the waistband and sap pocket right side seam.

ii. Pockets

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1. The front pocket opening will be a minimum 6½" and be 6" deep from the bottom of the opening. They shall be stitched, turned and re-stitched. The inside front pocket facing shall be a separate piece of self-material finishing no less than 1-¼" wide. The back pockets will have a minimum opening of 5-½" and 6" deep. Sizes 29 and smaller will have a 5" opening. They shall be made with a Reese PW automatic machine and finished on the outside with an exposed top and bottom cord. The left pocket shall have a tab button. The watch pocket, located approximately 3" to the front of the right side seam at the waistband, shall have an approximate opening of 2¾" and shall be 3" deep. The front pocket and watch pocket shall have straight bartacks and the back pockets shall be bartacked with a triangular bartacking machine.

### iii. Pocketing

1. All pocketing shall be black. 70% polyester/30% cotton with a minimum thread count of 78 x 56. The weight shall be 3.2 ounces per square yard.

### iv. Waistband

1. The waistband shall be 2" wide and closed with a crush-proof hook and eye, the eye being bartacked for stability. The waistband curtain, attached with a rocap machine, shall have Snugtex® and be made of pocketing fabric. Ban-Rol® waistband stiffener, ¾" in width, shall be sewn into the waistband on the front of the trouser from side seam to side seam. The trousers are to be made with a continuous closed waistband. The waistband shall be set

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on and stitched below the lower edge through the outer fabric and waistband curtain.

v. Inside Trim

1. The right fly and crotch linings shall be the same fabric and color as the waistband curtain. The right fly lining shall be sewn to the left fly below the zipper. The crotch lining shall be serged to each front. A separate French fly made of the outer fabric shall be sewn to the inside right fly.

vi. Belt Loops

1. There shall be a minimum of five (5) belt loops on waist sizes 30 and down, and a minimum of seven (7) on all sizes 31-48, and a minimum of nine (9) on sizes 50 and larger. Except for the center back loop, all loops shall be Keystone style measuring 1- $\frac{3}{4}$ " at the top and 1- $\frac{1}{4}$ " at the bottom. The center back loop shall be straight and measure  $\frac{3}{4}$ " wide. Except for the center back loop, which shall be tacked on, all loops are to be sewn into the rocap at the top and dropped and tacked below the waistband seam. They shall accommodate a 1- $\frac{5}{8}$ " belt.

vii. Zipper

1. The trousers shall be closed with a YKK brass zipper with a brass bottom stop at the base of the zipper chain and a brass ratcheting cam lock slider. The inside left fly will be reinforced with Pellon under the zipper stitching. A straight bar-tack shall be sewn through from the outside of the garment to the inside at the bottom of the fly. It shall be sewn through the zipper tape, the right and left fly and the right fly lining. The right and left fly shall be joined by an

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additional bar-tack located below the bottom zipper stop on the inside of the trouser.

viii. Creasing

1. The front and rear creases in the trouser legs must incorporate a permanent modified silicone crease produced by the "Lintrak® System."

ix. Seaming

1. The entire trouser is to be seamed with polyester core thread. The seat seam shall be stitched with a tandem needle seat-seaming machine. All exposed inside seams of the trouser are to be serged.

x. Labeling

1. Trousers will be labeled with the following information: style number, size, fiber content, care instructions, WPL number and country of origin.

xi. Finishing and Pressing

1. All loose threads shall be removed. Trousers must be pressed completely and properly with the side seam, inseam and seat seam pressed open. There must be a Texpak clip attached to the top fly of the finished trouser.

xii. Warranty

1. One year against workmanship or fabric defects.

iii. Shirts

1. Women's Shirts

a. Long Sleeve Winter Uniform Shirt – L3000DB

- i. Fabric – 65% Dacron Polyester / 35% Rayon
- ii. Sleeves - Each sleeve has a one-piece pointed placket, 1¼" wide both top and bottom, with one button and buttonhole centered in the vent opening. Sleeve setting and closing are sewn with an over-edge and safety stitch. Cuffs close with two buttons and buttonholes, 2¾" wide

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and have ¼” topstitching on the edge. Cuffs are interlined.

- b. Short Sleeve Summer Uniform Shirt – L3300DB
  - i. Fabric – 65% Dacron Polyester / 35% Rayon
  - ii. Sleeves – Sleeves are one piece, have a 7/8” hem, and finish 9” from shoulder seam on size 36. Sleeve setting and closing are sewn with an over-edge and safety stitch. The sleeve is bar tacked at the hem.
- c. Additional Specifications for Long & Short Sleeve Women’s Shirts
  - i. Creasing
    - 1. Pocket flaps, collar band and epaulets are die creased to give uniform shape and size. The two military creases in front and three in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System.
  - ii. Front
    - 1. The right front has a self-fabric center pleat 1-3/8 " wide extending from collar band to bottom of shirt, It has two rows of stitching 7/8” apart. The center pleat is interlined with 100% polyester, 250 denier. The right front has six buttonholes ¾" from edge, 3" apart. Buttons are strongly attached through a double thickness of material forming the left front. They correspond to the buttonhole. There are six front buttons and one collar band button.
  - iii. Collar
    - 1. Die cut. The points are 3” in length and top stitched 3/16” from the edge. The interlinings are 100% polyester, 250 denier. The inside collar band body fabric is 100% polyester satin with crease interlining. Permanent collar stays of proper length are fused or sewn

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inside collar so that no stitches are made through the bottom leaf.

iv. Yoke

1. Two piece yoke lined on the inside with 100% polyester satin. Back of the yoke is top stitched 1/16".

v. Pockets

1. Two die cut breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners. Both pockets have a 1 1/2" box pleat stitched top and bottom to prevent spreading. Left pocket has a sewn through pencil stall 1-3/8" wide. Woven hook fastener 1/2" wide and 1" long is placed on each pocket to secure woven loop fastener placed on each flap.

vi. Flaps

1. Die cut, creased and scalloped, finishing 5 1/2" in width, 2 3/4" in length at the center and 2 1/2" at each side. Flaps are placed with a 1/4" space between pocket and flap and have one buttonhole with button. The left flap has a pencil opening 1-3/8" in width. Woven loop fastener 1/2" wide and 1" long is placed on edges of each flap to secure woven hook fastener placed on pockets. Flaps have crease interlining.

vii. Badge Tab

1. Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small, uncut buttonhole eyelets 1 1/4" apart with the lower buttonhole 1 1/4" above the flap.

viii. Epaulets

1. Sewn into sleeve head seam and measure approximately 1-7/8" tapering to 1 1/2" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to

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shoulders with a row of x-stitching 2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.

ix. Patch

1. Patches must be affixed according to the patches section.

x. Shirt Labeling

1. Permanent size tab, style number, cut number and country of origin identify each garment. The care and content label with the manufacturer's WPL number is located in the tail of the garment.

xi. Buttons

1. 20-ligne melamine buttons dyed to match the fabric color.

xii. Packaging

1. Shirts are poly-bagged individually.

xiii. Warranty

1. One year against workmanship or fabric defects.

2. Men's Shirts

a. Long Sleeve Winter Uniform Shirt – 3000DB

i. Fabric – 65% Dacron Polyester / 35% Rayon

ii. Sleeves – Each sleeve has a one-piece pointed placket, 1 ¼" wide both top and bottom, with one button and buttonhole centered in the vent opening. Sleeve setting and closing are sewn with an overage and safety stitch. Cuffs close with two buttons and buttonholes, 2 ¾" wide and have ¼" topstitching on the edge. Cuffs are interlined.

iii. Yoke – Two piece yoke lined on the inside with 100% polyester satin. Back of the yoke is topstitched 1/16".

b. Men's Short Sleeve Summer Uniform Shirt – 3300DB

i. Fabric – 65% Dacron Polyester / 35% Rayon

ii. Sleeves – Sleeves are one piece, have 7/8" hem and finish 10 3/8" long from shoulder

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seam on size 16 ½. Sleeve setting and closing are sewn with an overedge and safety stitch. The sleeve is bar tacked at the hem.

- iii. Yoke – Two piece yoke lined on the inside with 100% polyester satin. Yoke measures approximately 2 ¾” at center back and 2 ½” at outside edge of yoke. Back of the yoke is top stitched 1/16”.

- c. Additional Specifications for Long & Short Sleeve Men's Shirts

- i. Creasing

- 1. Pocket flaps, collar band and epaulets are die creased to give uniform shape and size. The two military creases in front and three in back of each shirt incorporate a permanent modified silicone crease produced by the Lintrak® System.

- ii. Front

- 1. The left front has a self-fabric center pleat 1-3/8” wide extending from collar band to bottom of shirt. It has two rows of stitching 7/8” apart. The center pleat is interlined with 100% polyester, 250 denier. A self-lined button stand 7/8” wide is on the right side and extends from collar band to bottom of shirt. There are six front buttons and one collar band button.

- iii. Collar

- 1. Die cut. The back of the stand measures 1½”. The points are 3” in length and top stitched 3/16” from the edge. The interlinings are 100% polyester, 250 denier. The inside collar band body fabric is 100% polyester satin with crease interlining. Permanent collar stays of proper length are fused or sewn inside collar so that no stitches are made through the bottom leaf. The stand fastens with one button.

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### iv. Pockets

1. Two die cut breast pockets finishing 5-3/8" wide and 5-3/4" long with mitered corners. Both pockets have a 1½" box-pleat stitched top and bottom to prevent spreading. Left pocket has a sewn through pencil stall 1-3/8" wide. Woven hook fastener ½" wide and 1" long is placed on each pocket to secure woven loop fastener placed on each flap.

### v. Flaps

1. Die cut, creased and scalloped, finishing 5½" in width, 2¾" in length at the center and 2½" at each side. Flaps are placed with a ¼" space between pocket and flap and have one buttonhole with button. The left flap has a pencil opening 1-3/8" in width. Woven loop fastener ½" wide and 1" long is placed on edges of each flap to secure woven hook fastener placed on pockets. Flaps have crease interlining.

### vi. Badge Tab

1. Inside sling type of self-goods approximately 1" wide to extend from joining seam to pocket of left front. To have two small, uncut buttonhole eyelets 1¼" apart with the lower buttonhole 1¼" above the flap.

### vii. Epaulets

1. Sewn into sleeve head seam and measure approximately 1-7/8" tapering to 1½" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to shoulders with a row of x-stitching 2½" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.

### viii. Patch

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1. Patches must be affixed according to the patches section.
  - ix. Shirt Labeling
    1. Permanent size tab, style number, cut number and country of origin identify each garment. The care and content label with the manufacturer's WPL number is located in the tail of the garment.
  - x. Buttons
    1. 20-ligne melamine buttons dyed to match the fabric color.
  - xi. Packaging
    1. Shirts are poly-bagged individually.
  - xii. Warranty
    1. One year against workmanship or fabric defects.
3. Dress Blouse
- a. Optional FECH 3489160
    - i. Dress blouse is to be made of a dark brown elastique fabric and styled in a single-breasted fashion. The epaulets must have the pink-tan elastique piping on the outer edges and be affixed to the shoulder by a single button
    - ii. Blouse must have four sewn-on, pleated patch pockets with gold buttons sewn on top of appropriately sized buttonholes.
    - iii. Dress blouse worn by Sergeants must have a pink-tan elastique band sewn on the sleeve 3" above the cuff. For those with the rank of Lieutenant and above, a 1/2" gold braid must be sewn on the sleeve 3" above the cuff.
    - iv. Three gold buttons will be sewn on the outside cuff of each sleeve. All buttons on the dress blouse must be gold in color and have a raised impression of the State Seal on the face of each button.
    - v. Name bars must be worn centered and along the top edge of the right breast pocket.
    - vi. Badges must be worn centered and above the left breast pocket.

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- vii. Fabric content must contain 55% wool, 45% polyester day-wool material.

### b. Emergency Services / Dispatch

- i. Pants – Perfection 2700BN Brown with 1” brown cloth stripe sewn on each side
- ii. Shirts
  1. Short sleeve shirts – Tan Women’s L3300TN S/S, Men’s 3300TN S/S
  2. Long sleeve shirts – Tan Women’s L3000TN L/S, Men’s 3000TN L/S
- iii. Belt
  1. Black pant belt – 1 ¾” with silver buckle
  2. Black pant belt – 1 ¾” with gold buckle
- iv. Tie
  1. Clip on tie – COT-BN Brown 45055 14.5”, 45015 18”, 45045 20”

## II. Class B Uniform

### a. Corrections & Police Services

#### i. Components

1. Pants – Black 5.11 Tactical
2. Shirt – Black 5.11 with Washtenaw County Sheriff’s Office shoulder patches and sleeve length appropriate for the season. Shirts must also include a name tape sewn above the right breast pocket and six point Sheriff’s Office star patch sewn above the left breast pocket
3. Shoes – Low-quarter black uniform shoes with plain toes
4. Hat – Baseball style with Sheriff’s Office patch on front
5. Coat – 5.11 Signature Jacket, black in color
6. Belt, Holster, Handcuff Case, ASR Holder, etc. – Bianchi AccuMold, Black in color

#### ii. Pants

1. Women’s Pants
  - a. 5.11 TDU Pant, Style 64359, black in color
2. Men’s Pants
  - a. 5.11 TDU Pant, Style 74280, black in color

#### iii. Shirts

1. Women’s Shirts
  - a. Long Sleeve Winter Uniform Shirt
    - i. 5.11 Taclite Pro, Style 62070, Black in color
  - b. Short Sleeve Summer Uniform Shirt

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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- i. 5.11 Taclite TDU, Men's style 71339, Black in color
  - 1. At this time, it does not appear 5.11 produces a women's short sleeve uniform shirt that meet the needs of the Sheriff's Office. However, if a women's short sleeve uniform shirt becomes available, it will replace the above indicated men's style.
- c. Additional Specifications for Long & Short Sleeve Women's Shirts
  - i. Epaulets
    - 1. Sewn into sleeve head seem and measure approximately 1-7/8" tapering to 1 1/2" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to shoulders with a row of x-stitching 2 1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.
  - ii. Shoulder Patches
    - 1. Patches must be affixed according to the patches section.
  - iii. Name Tapes
    - 1. Name tapes shall be rectangular in shape and black in color with the employee's last name embroidered in either silver or gold, appropriate to rank.
    - 2. Name tapes shall be 1 1/4" tall by 5 1/2" wide and attached directly above the right breast pocket.
    - 3. The name shall be embroidered with 1/2" tall with an arial type style centered in the name tape.
  - iv. Badge Patches
    - 1. A six point embroidered star will be centered and affixed 1/4" above the left breast pocket. Star will be silver or gold in color, appropriate to rank.

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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2. The badge patch will measure 3" tall by 2 5/8" wide
3. The Michigan State Seal will be centered on the badge. The top panel will read "SHERIFF" and the panel below the seal will read "WASHTENAW". Letters shall be embroidered in black.

v. Warranty

1. One year against workmanship or fabric defects.

2. Men's Shirts

a. Long Sleeve Winter Uniform Shirt

- i. 5.11 Taclite TDU, Style 72054, Black in color

b. Short Sleeve Summer Uniform Shirt

- i. 5.11 Taclite TDU, Style 71339, Black in color

c. Additional Specifications for Long & Short Sleeve Men's Shirts

i. Epaulets

1. Sewn into sleeve head seam and measure approximately 1-7/8" tapering to 1 1/2" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to shoulders with a row of x-stitching 2 1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.

ii. Shoulder Patches

1. Patches must be affixed according to the patches section.

iii. Name Tapes

1. Name tapes shall be rectangular in shape and black in color with the employee's last name embroidered in either silver or gold, appropriate to rank.
2. Name tapes shall be 1 1/4" tall by 5 1/2" wide and attached directly above the right breast pocket.

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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3. The name shall be embroidered with ½” tall with an arial type style centered in the name tape.

- iv. Badge Patches

1. A six point embroidered star will be centered and affixed ¼” above the left breast pocket. Star will be silver or gold in color, appropriate to rank.
2. The badge patch will measure 3” tall by 2 5/8” wide
3. The Michigan State Seal will be centered on the badge. The top panel will read “SHERIFF” and the panel below the seal will read “WASHTENAW”. Letters shall be embroidered in black.

- v. Warranty

1. One year against workmanship or fabric defects.

3. Seasonal

- a. Optional Warm Weather Polo Shirt

- i. 5.11 Performance Polo, short sleeve, black in color
  1. Women’s style 61165
  2. Men’s style 71049
- ii. Must have “SHERIFF” in silver letters on the back and both sleeves
- iii. Staff member’s last name will be embroidered in either silver or gold letters on the right chest; color appropriate to rank
- iv. Same badge as used on Class B & C uniform shirts will be affixed to left chest portion of the shirt; color appropriate to rank

- III. Class C Uniform

- a. 911 Call Takers, Communications Operators, Community Service Officers, Marine Safety Officers

- i. Components

1. Pants – Black 5.11 Tactical
2. Shirt – Khaki 5.11 with Washtenaw County Sheriff’s Office shoulder patches and sleeve length appropriate for the season. Shirts must also include a name tape sewn above

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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- the right breast pocket and six point sheriff's Office star patch sewn above the left breast pocket
- 3. Shoes – Low-quarter black uniform shoes with plain toes
- 4. Hat – Baseball style with Sheriff's Office patch on front
- 5. Coat – 5.11 Signature Jacket, black in color
- 6. Belt, Radio Holder, Handcuff Case, etc.
  - a. Equipment specifications are dependent on the position
- ii. Pants
  - 1. Women's Pants
    - a. 5.11 TDU Pant, Style 64359, black in color
  - 2. Men's Pants
    - a. 5.11 TDU Pant, Style 74280, black in color
- iii. Shorts
  - 1. Women's Shorts
    - a. 5.11 Tactical, Style 63306, black in color
  - 2. Men's Shorts
    - a. 5.11 Tactical, Style 73285, black in color
- iv. Shirts
  - 1. Women's Shirts
    - a. Long Sleeve Winter Uniform Shirt
      - i. 5.11 Taclite Pro, Style 62070, Khaki in color
    - b. Short Sleeve Summer Uniform Shirt
      - i. 5.11 Taclite TDU, Men's style 71339, Khaki in color
        - 1. At this time, it does not appear 5.11 produces a women's short sleeve uniform shirt that meet the needs of the Sheriff's Office. However, if a women's short sleeve uniform shirt becomes available, it will replace the above indicated men's style.
    - c. Additional Specifications for Long & Short Sleeve Women's Shirts
      - i. Epaulets
        - 1. Sewn into sleeve head seem and measure approximately 1-7/8" tapering to 1½" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to shoulders with a row of x-stitching 2½"

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.

ii. Shoulder Patches

1. Patches must be affixed according to the patches section.

iii. Name Tapes

1. Name tapes shall be rectangular in shape and black in color with the employee's last name embroidered in either silver or gold, appropriate to rank.
2. Name tapes shall be 1 ¼" tall by 5 ½" wide and attached directly above the right breast pocket.
3. The name shall be embroidered with ½" tall with an arial type style centered in the name tape.

iv. Badge Patches

1. A six point embroidered star will be centered and affixed ¼" above the left breast pocket. Star will be silver or gold in color, appropriate to rank.
2. The badge patch will measure 3" tall by 2 5/8" wide
3. The Michigan State Seal will be centered on the badge. The top panel will read "SHERIFF" and the panel below the seal will read "WASHTENAW". Letters shall be embroidered in black.

v. Warranty

1. One year against workmanship or fabric defects.

2. Men's Shirts

a. Long Sleeve Winter Uniform Shirt

- i. 5.11 Taclite TDU, Style 72054, Khaki in color

b. Short Sleeve Summer Uniform Shirt

- i. 5.11 Taclite TDU, Style 71339, Khaki in color

c. Additional Specifications for Long & Short Sleeve Men's Shirts

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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### i. Epaulets

1. Sewn into sleeve head seem and measure approximately 1-7/8" tapering to 1 1/2" with end pointed. Epaulets are set approximately 1" from the collar seam. They are box-stitched to shoulders with a row of x-stitching 2 1/2" from sleeve head and diagonally sewn from each end of the seam to the sleeve. Epaulets are die cut, creased and have crease interlining.

### ii. Shoulder Patches

1. Patches must be affixed according to the patches section.

### iii. Name Tapes

1. Name tapes shall be rectangular in shape and black in color with the employee's last name embroidered in either silver or gold, appropriate to rank.
2. Name tapes shall be 1 1/4" tall by 5 1/2" wide and attached directly above the right breast pocket.
3. The name shall be embroidered with 1/2" tall with an arial type style centered in the name tape.

### iv. Badge Patches

1. A six point embroidered star will be centered and affixed 1/4" above the left breast pocket. Star will be silver or gold in color, appropriate to rank.
2. The badge patch will measure 3" tall by 2 5/8" wide
3. The Michigan State Seal will be centered on the badge. The top panel will read "SHERIFF" and the panel below the seal will read "WASHTENAW". Letters shall be embroidered in black.

### v. Warranty

1. One year against workmanship or fabric defects.

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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## IV. Shoes

- a. The shoes are to be low quarter, black in color, with plain toes

## V. Patches

- a. Shoulder patches must be fully embroidered with a gold border and letters; the patch must also include the Michigan Sheriff's Association emblem in the center. The background must be black in color. Shoulder patches must be centered on each sleeve and ½" below the shoulder seam. Style X74968A
- b. Chevrons are to be gold stripes on black background to coordinate with the color of the patch background.
- c. Specialty patches must be rectangular in shape and have ½" gold letters on a black background. The patch must have 1 ½" x 4" border. Specialty patches must be ¼" below the shoulder patches.

## VI. Ties

- a. Ties are the snap on type, pink tan in color with the following measurements:
  - i. Width: 3"
  - ii. Length
    1. Women: 14½" long 45055
    2. Men Regular: 18" 45015
    3. Men Long: 20" 45045

## VII. Hats

- a. Class A
  - i. Keystone MSPW-WASH
    1. Lancaster Brand Hat, style number 983. The hat is solid brown in color. The lining is black in color and must be made of silk.
    2. The inside hatband is made of black plastic in the open cane style and measure 2 ¼" in width. The visible exterior hatband will measure 1 ¾" and be made of a black mesh fabric.
    3. A hatband of gold wire for command, or silver wire for patrol, will be affixed to the mesh exterior hatband by two Gilt "S" buttons. The hatband will be centered above the visor.
    4. Hat visors are to be black in color. The topside of the visor strip is to be covered with a film of black vinyl.
    5. Three metal covered badge eyelets must be centered above the hat visor strip approximately ½" above the mesh exterior hatband. The metal eyelets must be brown in color and compatible with the brown fabric of the hat.
  - ii. Plastic Hat Cover

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1. Blauer style BLAU107
  - a. Plastic hat covers must be made of the same three-ounce nylon twill as the raincoat. The hat cover must be completely reversible with high visibility yellow on the inside and black on the outside. The hat cover must be compatible with the Lancaster brand style 983 hat.
  - b. Class B/C
    - i. Plain black baseball style cap with the approved Sheriff's Office patch centered and affixed to the front of the hat.
- VIII. Jackets
  - a. Duty Jacket
    - i. 5.11 Signature Jacket, black in color
      1. Epaulet buttons will be in gold or silver, appropriate to rank
      2. Patches must be affixed according to patches section
  - b. Raincoat
    - i. Blauer style 26990
      1. Raincoats must meet the following specifications
        - a. The raincoat must be full length and completely reversible
        - b. A high visibility yellow color must be on the inside of the coat and a black color on the outside of the coat
        - c. The coat must be made of three-ounce nylon twill fabric that has been specially treated to be waterproof
        - d. A zipper must close the front of the raincoat and be protected by a storm flap that is secured with snaps
        - e. Reinforced ventilator eyelets must be positioned under each arm of the raincoat
        - f. The coat must have two slash type pockets that are accessible from either side of the reversible coat
- IX. Equipment
  - a. Class A Leather
    - i. Holsters (070-83, 383, 683-181 Right Handed / 182 Left Handed)
      1. Holsters must have a black basket weave finish, be mid ride on the duty belt, and have triple retention with hidden snap closure
      2. Holsters needed to fit following approved weapons for carry
        - a. 9 mm: Glock 17 or 19
        - b. .40 cal: Glock 22, 23, or 35
        - c. .45 cal: Glock 21
    - ii. Duty Belt Duty 5021U

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1. Black basket weave belt that measure 2 ¼" in width and a Velcro inner lining and closure
  2. Inner Belt – Black basket weave that measures 1 ¾" in width. This belt must be reversible leather/Velcro and have a Velcro closure. Duty 5121U
  - iii. Handcuff Case Duty 8121H
    1. Black Basket Weave
    2. Hidden snap closure
  - iv. Magazine Pouch Duty 8521H (Med or Lg)
    1. Black Basket Weave
    2. Hidden snap closure
  - v. ASR Holder (for use with 2 oz spray)
    1. Black Basket Weave
    2. Hidden snap closure
  - vi. Baton Holder 52433
    1. Black Basket Weave
  - vii. Radio Holder
    1. Black Basket Weave, with adjustable strap and heavy duty steel base
  - viii. Key Strap Duty 2021U
    1. Black Basket Weave with either silver or gold clasp
- b. Class B
- i. Holsters
    1. Waist
      - a. Safariland model 6360 SLS Hood STX (appropriate size for individual's firearm)
    2. Thigh
      - a. Safariland model 6304 ALS (appropriate size for individual's firearm)
    3. Holster quick locking system (optional)
      - a. Safariland QLS KIT4
  - ii. Duty Belt, liner & 4 keepers
    1. Bianchi 7235, black in color, nylon duty gear
  - iii. Handcuff Case
    1. Bianchi 7300, black in color
    2. Hidden snap closure
  - iv. Double Magazine Pouch
    1. Bianchi 7302, black in color
    2. Hidden snap closure
  - v. ASR Holder
    1. Bianchi 7307, black in color

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- 2. Hidden snap closure
  - vi. Baton Holder
    - 1. Bianchi 7312, black in color
  - vii. Radio Holder
    - 1. Bianchi 7323, black in color
  - viii. Silent Key Holder
    - 1. Bianchi 7316, black in color
  - c. Baton
    - i. ASP 21" Collapsible Steel Friction Loc with black chrome shaft #52411
- X. Badges
  - a. Badges will be a 6-point star design, including breast badge, wallet badge, and hat badge
  - b. Badges will be manufactured by Blackinton (wallet and breast badge model #B956, hat badge model #B667-D
    - i. Shirt & wallet badges will incorporate four text lines, including the Rank (two lines), County, and Badge Number.
    - ii. Hat badges will incorporate one text line surrounding the seal in the center. Rank listed above seal and "Washtenaw County" below the seal with a DOT text separator.
  - c. Badges will have the Michigan Sheriff Association (MSA) seal in the center of the badge.
  - d. Non-command badges will be of a Rhodium finish
  - e. Command Badges will be of a Gold Electroplate finish or High-glo/Rho-glo finish
  - f. Lettering font will be Roman, black in color for all badges
- XI. Name Plates
  - a. Brushed Silver, Brushed Gold
    - i. In general, ½" tall by 2" – 2 ½" wide. Special insignias (e.g. Diver, MSA seal) may be applied at Sheriff's Office request. Lettering font will be Block, black in color
- XII. Tie Bars
  - a. BLACA367R Silver, BLACA367E Gold
    - i. Both men's and women's styles need to accommodate shirt styles. Michigan Sheriff Association seal affixed in center with wording "SHERIFF'S" and "OFFICE" imprinted on tie bar on either side of MSA seal.
- XIII. Vests
  - a. Traffic Safety Vests
    - i. Blauer 339S

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- ii. Breakaway safety vest, Hi-Vis Yellow with SHERIFF in black on front and back
- b. Protective Vests
  - i. Vest vendor and model must be included in the Department of Justice Ballistic Armor Compliant Product List
  - ii. Vest must be available in both male and female gender models
  - iii. Threat level II

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

## **VI. SAMPLE STANDARD PROVISIONS FOR CONTRACTS**

AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan ("County") and (**Name of Contractor**) located at (**Address**) ("Contractor").

In consideration of the promises below, the parties mutually agree as follows:

### ARTICLE I - SCOPE OF SERVICES

The Contractor will (**SPELL OUT SCOPE OF SERVICE**)

### ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the County will pay the Contractor an amount not to exceed (**SPELL OUT DOLLAR AMOUNT**).

### ARTICLE III - REPORTING OF CONTRACTOR

Section 1 - The Contractor is to report to **OFFICE OF THE SHERIFF** and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 4 - The County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - When applicable, the Contractor will submit a final, written report to the County Administrator.

Section 6 - After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.

### ARTICLE IV - TERM

This contract is for a three (3) year term which begins on **January 1, 2015** and ends on **December 31, 2017** with a mutual option to extend for two (2) additional one (1) year periods. Options shall be exercised in writing by the parties prior to expiration to the original or extended contract term.

### ARTICLE V- PERSONNEL

Section 1 - The Contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

Section 2 - The Contractor will not hire any County employee for any of the required services without the County's written approval.

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Section 3 - The parties agree that the Contractor is neither an employee nor an agent of the County for any purpose.

Section 4 - The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

## ARTICLE VI - INDEMNIFICATION

The Contractor will protect, defend and indemnify Washtenaw County, the Washtenaw County Sheriff and their officers, agents, servants, employees and volunteers from and against all claims of personal injury, including death, and/or property damage, including all costs of defense,, arising from Contractor's (or agents, its subcontractor(s) or other contractual partners, if applicable) negligence, gross negligence, malpractice, intentional acts or non-actions arising from the duties contained within this Contract.

## ARTICLE VII- INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and non-owned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.
4. Professional Liability coverage with a minimum limit of \$1,000,000 each occurrence. The County shall be added as "additional insured" on Professional liability policy with respect to the services provided under this contract. The additional insured provision does not apply to contracts with Architects, Architectural firms, Engineers or Engineering firms.

Insurance companies, named insureds and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the County Administrator's Office with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract. Certificates shall be addressed to the Washtenaw County c/o: **INSERT DEPARTMENT & CR#** \_\_\_\_\_, P. O. Box 8645, Ann Arbor, MI, 48107, and shall provide for written notice to the Certificate holder of cancellation of coverage.

### ARTICLE VIII - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

### ARTICLE IX - INTEREST OF CONTRACTOR AND COUNTY

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

### ARTICLE X - CONTINGENT FEES

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

### ARTICLE XI - EQUAL EMPLOYMENT OPPORTUNITY

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

## RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

### ARTICLE XII - LIVING WAGE

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service contract with the County to pay their employees under that contract, a minimum of either \$11.81 per hour with benefits or \$13.85 per hour without benefits. Contractor agrees to comply with this Ordinance in paying its employees. Contractor understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2015 and annually thereafter which amount shall be automatically incorporated into this contract. County agrees to give Contractor thirty (30) days written notice of such change. Contractor agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

### ARTICLE XIII - ASSIGNS AND SUCCESSORS

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the other.

### ARTICLE XIV - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

### ARTICLE XV - EQUAL ACCESS

The Contractor shall provide the services set forth in paragraph I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

### ARTICLE XVI - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract are subject to the Freedom of Information Act and may be released pursuant to that Act.. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

## ARTICLE XVII - PAYROLL TAXES

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

## ARTICLE XVIII - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

## ARTICLE XIX - CHANGES IN SCOPE OR SCHEDULE OR SERVICES

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

## ARTICLE XX - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

## ARTICLE XXI - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

## ARTICLE XXII – ELECTRONIC SIGNATURES

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_ (DATE)  
Verna J. McDaniel  
County Administrator

APPROVED AS TO CONTENT:

CONTRACTOR

By: \_\_\_\_\_ (DATE)  
**Jerry L. Clayton**  
County Sheriff

BY: \_\_\_\_\_ (DATE)  
**( Name of Contractor )**

APPROVED AS TO FORM:

By: \_\_\_\_\_ (DATE)  
Curtis N. Hedger  
Office of Corporation Counsel

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

## PRICE SHEET

### TROUSERS CLASS A

#### Women's

Traditional Style L2700TP-BS \$\_\_\_\_\_/PR

Optional Style L4800TPMS \$\_\_\_\_\_/PR

#### Men's

Traditional Style 2700TP \$\_\_\_\_\_/PR

Optional Style 4800TPMS \$\_\_\_\_\_/PR

### TROUSERS CLASS B & C

#### Women's

5.11 TDU Pant Style 64359 \$\_\_\_\_\_/PR

#### Men's

5.11 TDU Pant Style 74280 \$\_\_\_\_\_/PR

### SHORTS CLASS B & C

#### Women's

5.11 Tactical Style 63306 \$\_\_\_\_\_/PR

#### Men's

5.11 Tactical Style 73285 \$\_\_\_\_\_/PR

### SHIRTS CLASS A

#### Women's

Long Sleeve Winter L3000DB \$\_\_\_\_\_/EA

Short Sleeve Summer L3300DB \$\_\_\_\_\_/EA

Dress Blouse (FECH) 3489160 \$\_\_\_\_\_/EA

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

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## Men's

Long Sleeve Winter 3000DB \$\_\_\_\_\_/EA

Short Sleeve Summer 3300DB \$\_\_\_\_\_/EA

## SHIRTS CLASS B & C

### Women's

Long Sleeve 5.11 Taclite Pro Style 62070 \$\_\_\_\_\_/EA

Short Sleeve 5.11 Taclite TDU Style 71339\$\_\_\_\_\_/EA

### Men's

Long Sleeve 5.11 Taclite TDU Style 72054 \$\_\_\_\_\_/EA

Short Sleeve 5.11 Taclite TDU Style 71339\$\_\_\_\_\_/EA

## SEASONAL SHIRT CLASS B & C

### Women's

5.11 Performance Polo Style 61165 \$\_\_\_\_\_/EA

### Men's

5.11 Performance Polo Style 71049 \$\_\_\_\_\_/EA

## DISPATCH CLASS A UNIFORMS

Tailored Pants 2700BN \$\_\_\_\_\_/PR

Women's Tailored Shirts  
L3300TN S/S, L3000TN L/S \$\_\_\_\_\_/EA

Men's Tailored Shirts  
3300TN S/S, 3000TN L/S \$\_\_\_\_\_/EA

## SHOES

Men's low quarter black w/ plain toes \$\_\_\_\_\_/PR

Women's low quarter black w/ plain toes \$\_\_\_\_\_/PR

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## **PATCHES**

Shoulder X74968A	\$_____ /EA
Chevrons	\$_____ /EA
Specialty	\$_____ /EA
Name Tapes	\$_____ /EA
Star Patches	\$_____ /EA

## **TIES**

Women's 14.5" 45055	\$_____ /EA
Men's Regular 8" 45015	\$_____ /EA
Men's Long 20" 45045	\$_____ /EA

## **HATS Keystone MSPW-WASH**

Women's	\$_____ /EA
Men's	\$_____ /EA
Plastic Hat Covers BLAU107	\$_____ /EA

## **HATS Class B & C**

Women's	\$_____ /EA
Men's	\$_____ /EA

## **JACKETS**

5.11 Signature Jacket	\$_____ /EA
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## **RAINCOATS Blauer 26990**

Women's	\$_____ /EA
Men's	\$_____ /EA

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## **LEATHER (Dutyman) & ACCESSORIES**

Holster 070-83, 383, 683-181(R) / 182 (L)	\$ _____/EA
Duty Belt (Outer) 5021U	\$ _____/EA
Duty Belt (Inner) 5121U	\$ _____/EA
Handcuff Case 8121H	\$ _____/EA
Handcuffs	\$ _____/PR
Magazine Pouch 8521H (Med or Lg)	\$ _____/EA
ASR Holder (for 2 oz spray) \$ _____/EA	
Baton 52411 21"ASP	\$ _____/EA
Baton Holder 52433	\$ _____/EA
Radio Holder	\$ _____/EA
Key Strap 2021U	\$ _____/EA

## **NYLON (Bianchi) & ACCESSORIES**

Holster Safariland Model 6360 SLS Hood STX	\$ _____/EA
Holster Safariland Model 6304 ALS	\$ _____/EA
Duty Belt, Liner, & 4 Keepers 7235	\$ _____/EA
Handcuff Case 7300	\$ _____/EA
Handcuffs	\$ _____/PR
Magazine Pouch 7302	\$ _____/EA
ASR Holder 7307	\$ _____/EA
Baton 52411 21"ASP	\$ _____/EA
Baton Holder 7312	\$ _____/EA
Radio Holder 7323	\$ _____/EA

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Silent Key Holder 7316 \$\_\_\_\_\_/EA

**BADGES (Blackinton)**

Breast #B956 \$\_\_\_\_\_/EA

Wallet #B956 \$\_\_\_\_\_/EA

Hat #B667-D \$\_\_\_\_\_/EA

**NAME PLATES**

Silver \$\_\_\_\_\_/EA

Gold \$\_\_\_\_\_/EA

**TIE BARS**

Women's BLACA367R \$\_\_\_\_\_/EA

Men's BLACA367E \$\_\_\_\_\_/EA

**VESTS**

Traffic Safety Vest BLAUER 339S \$\_\_\_\_\_/EA

Protective Vest: **Vendor and model must be included in the Department of Justice Ballistic Armor Compliant Product List**

Protective Vest - Male \$\_\_\_\_\_/EA  
Vendor & Model # \_\_\_\_\_

Protective Vest - Female \$\_\_\_\_\_/EA  
Vendor & Model # \_\_\_\_\_

**SET UP FEES: List any applicable; add lines as necessary**

\$\_\_\_\_\_/EA

# RFP 6795 Uniform & Accessories for Washtenaw County Sheriff

## SIGNATURE PAGE

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City, County, St. Zip
_____ Telephone #	_____ Fax #
_____ Federal Tax ID #	_____ Email Address for Purchase Orders

**The above individual is authorized to sign on behalf of company submitting proposal.**

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Signature page must be signed, boxes checked below, and returned as part of vendor proposal.

By checking this box we hereby certify that we are a Washtenaw County company. If proven otherwise, company may be subject to Disbarment and/or Suspension of doing business with Washtenaw County.

By signing this bid submission, I certify that I and/or my corporation, company, limited liability company, business association, partnership, society, trust or any other non-governmental entity, organization or group is not an "Iran linked business" as defined by P.A. 517 of 2012 (MCLA 129.311 et seq)("Act").

I understand that under the Act, an "Iran linked business means an individual or one of the above-listed groups who engages in investment activities in the energy sector of Iran, including, but not limited to, providing oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied gas for Iran's energy sector or a financial institution extending credit to another person to engage in investment activities in Iran's energy sector.

I further understand that "investment activity" is defined by the Act as an individual or one of the above listed groups that invests \$20,000,000.00 or more in Iran's energy sector or a financial institution that extends credit to another person, if that person uses the credit to engage in "investment activity" in Iran's energy sector.