



**WASHTENAW COUNTY
FINANCE DEPARTMENT**

Purchasing Division

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DATE: August 4, 2014

Addendum #1

RFP # 6789 – Inmate Medical Services

Due Date: August 28, 2014 at 2:00 pm EST

For information purposes only - This ADDENDUM is official notification of questions submitted by vendors at the non-mandatory pre-bid meeting.

Beth A. Duffy, CPPB
Senior Buyer

cc: RFP 6789

WASHTENAW COUNTY RFP 6789 QUESTIONS & ANSWERS

STAFFING

1. Who is/are your current physician, and you like the vendor to work with this physician if possible? **MD is Contracted through current vendor**
2. Is an NP acceptable with oversight by a licensed physician? **No**
3. Please provide your current staffing plan, by shift hours and job titles. **Please see RFP for requested staffing**
4. What are the current salaries for the nurses? **Nurses are provided by current vendor**
 - a. Is there a shift differential?
5. What is the licensure of the title listed as "Pharmacy Tech" in your RFP? **Pharmacy tech position is for vendor to utilize requested hours to maximize staffing efficiency.**
6. What is the licensure of the title listed as "Clinical Administrator" in your RFP? **Registered Nurse**
7. Who performs the receiving screenings? **Nurses**

PHARMACY

8. Who is the current pharmacy? Are they local and would you like us to continue to use it? **Provided by current vendor**
9. Is the county responsible for the cost of any medications? **No**
10. Who is responsible for the cost of pharmaceuticals? **Vendor**
11. Are medications in blister packs? **Yes**
 - a. Are blister packs acceptable? **Yes**
12. Please provide the following information about medication administration.
 - a. Who administers medications, e.g., RNs, LPNs, medical assistants, correctional staff? **Nurses**
 - b. Are any medications sent with inmates upon discharge? **In rare circumstances**
 - c. Are the med carts owned by the county? **No**
13. Are any medications allowed to be brought in from home? **In rare emergency circumstances**
14. Are any medications allowed to be "kept on person" within the jail? **Yes**
 - a. If so, which are allowed? **Inhalers, Nitroglycerine, and as ordered by MD**
15. Are there over-the-counter medications on commissary? **Yes**
16. Please provide a listing of current commissary items. **IBU, Maalox, Tylenol, Fixodent, Alka-Seltzer, CTM, Tussin DM, Metamucil, Milk of Magnesia, contact case and saline solution**
17. Under the current contract, who is financially responsible for the cost of HIV medications and other AIDS-related drugs? Active TB meds? **Vendor**

SCREENINGS / SICK CALL

18. Who is responsible for cost of medical supplies? **Vendor**
19. Who is responsible for the cost of labs and x-rays? **Vendor**

SPECIALTY SERVICES / ON-SITES

20. Do you have a dental room and equipment? If so, please list equipment you have. **Yes. Dental chair and instruments to perform exams and extractions.**
21. Please provide a list of medical equipment that is currently on-site for use by the vendor. **2 exam tables, x-ray view box, centrifuge, sterilizer and numerous other small instruments. X-ray machine.**
22. Do you use a mobile x-ray service? **Vendor responsible for x-rays**
 - a. If so, who?
23. Describe current detoxification and crisis services provided at facility. **Detoxification provided by current vendor.**
24. How many of each of the following were performed in 2013?
 - a. TB tests **1,512 inmates**
 - b. Hep- B Screens **no stats available**
 - c. Flu Shots **no stats available**
25. How often were nursing staff subpoenaed to provide testimony regarding a physical evidence blood draw, per pg. 15 of RFP? **One time since 2012**

FINANCIAL / DISCOUNTS / LIMITS

- 26. Are there any special business license fees or taxes that are to be paid to the city or county? **It is vendors responsibility to find out what is applicable to them.**
- 27. Do you currently have a financial limit with the current contract? **Yes**
 - a. If so, what does it cover and how much is it? **Caps on specific medications**
- 28. How are county inmates enrolled into the BC/BS insurance program? **By vendor** Is off-site care covered? **In most circumstances** Is this an activity expected of the contracted medical provider? **Yes**
- 29. What is the county's requirements of its vendor regarding adjustments for the ACA and Medicaid expansion per Pg 10 of your RFP? **It is expected that vendor will be knowledgeable of the ACA and Medicaid expansion as it applies to incarcerated individuals. Vendor needs to address how they plan on assisting the County if more changes are made through the ACA and Medicaid expansion that would apply to benefit coverage for inmates. As requested in RFP, County wants BC/BS to be used as last resort for insurance coverage.**
- 30. Do you currently have a financial limit with the current contract? **Same question as #27**
- 31. If so, what does it cover and how much is it? **Same question as #27.a**
- 32. Have you gone over the financial limit? **Sometimes**
- 33. How much is the current co-pay? **County bills inmates- \$3 for nurse visits, \$10 for MD, \$10 for DDS**
- 34. Please provide a copy of the current medical services contract. **Can be obtained through FOIA**

RECORDS / MANAGEMENT / OTHER

- 35. Would the county prefer the vendor to review/verify the inmate medical bills, apply any discounts and pay the invoice for the county (bill re-pricing)? **2.w.e of RFP does state alternative cost saving pricing proposals will be accepted.**
- 36. Is there a dedicated fax line to medical? **Yes**
 - a. If not, is a fax line available?
- 37. Is there internet connection already in the medical unit? **Yes**
- 38. Please provide a copy of all questions/answers received by other vendors. **All questions and answers are provided on County website**
- 39. For the purposes of the bid, what is the ADP? Of the total population, how many are: **Average monthly ADP for 2013 was 377. Average ADP for first 6 months of 2014 was 368. The majority are County.**

County	
ICE	
US Marshal	
Juveniles	
Native American	
Federal	
DOC	
Work Release	
Indigent	
Other	