

REQUEST FOR PROPOSAL

RFP #6775

Demolition of Residential Structures in

Ypsilanti, Michigan

FOR

Washtenaw County

Office of Community and Economic Development

Issued By:

Washtenaw County Purchasing
Administration Building
220 N. Main Street
Ann Arbor, MI 48104

Angela O. Perry
Purchasing Manager
(734) 222-6768



Proposal Submitted by:

Please type Bidder's Company Name & include as proposal cover



WASHTENAW COUNTY

Finance Department

Purchasing Division

220 N. Main, Ann Arbor, MI 48104
Phone (734) 222-6760, Fax (734) 222-6764
www.purchasing.ewashtenaw.org

RFP # 6775

March 20, 2014

Washtenaw County Purchasing Division, on behalf of the Washtenaw County Office of Community and Economic Development (OCED), is issuing a Sealed Request for Proposal (RFP) #6775 for the demolition of structures on three (3) residential properties located in the City of Ypsilanti. This is a federally funded project, Minority and Women-Owned Business Enterprises and Section 3 Business Concerns seeking bid opportunities under this project are encouraged to respond.

Sealed Proposals: Vendor will deliver one (1) **unbound original** and two (2) **copies each with the pricing page flagged** to the County location specified below:

**Washtenaw County
Administration Building
Purchasing Division
220 N. Main St. Basement
Ann Arbor, MI 48104**

By 4:00 p.m. on Thursday, April 10, 2014

The Bid Opening will immediately follow at the address above.

A **Mandatory Pre-Bid Site Walk Through** is scheduled for **Monday, March 31, 2014 at 10:00am and must be attended by all General Contractors submitting bids.** The mandatory pre-bid site walk through will begin at **761 Harriet Street, Ypsilanti, MI 48197.** The walk through will then proceed to the property at 818 Monroe, followed by the property at 875 Jefferson. The walk-through will consist of a review of the bid documents and allow for a one-time contractor pre-bid inspection of the homes.

Proposals received after the above cited time will be considered a late bid and are not acceptable unless waived by the Purchasing Manager.

- The proposal submission envelope must be clearly marked *including FedEx & UPS package labels* "**SEALED RFP#6775**"
- Please direct purchasing and procedural questions regarding this RFP to Angela O. Perry **via e-mail only** to perrya@ewashtenaw.org
- Please direct technical questions regarding this RFP to Katie Bennett, Community Development Specialist via email only at bennettk@ewashtenaw.org.

Thank you for your interest.

PROPOSAL INFORMATION

I. PROPOSAL DEFINITIONS

Definitions

“Bidder”	An individual or business submitting a bid to Washtenaw County
“Contractor/Vendor”	One who contracts to perform services in accordance with a contract
“County”	Washtenaw County in Michigan
“OCED”	Washtenaw County Office of Community and Economic Development

II. TERMS

- A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the CONTRACTORS qualifications and capabilities to provide the specified service, and other factors that the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded and negotiations would be undertaken with that CONTRACTOR whose proposal is deemed to best meet the County’s specifications and needs.
- B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the County to be in the best interests of the County even though not the lowest bid.
- C. Proposals must be signed by an official authorized to bind the CONTRACTOR to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.
- D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. To be considered, **one (1) unbound original and two (2) copies** must be at the County as indicated on or before the date specified.
- E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the CONTRACTOR'S ability to meet the requirements of the RFP. Proposals must be typed. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal. *CONTRACTOR shall ensure that proposals are submitted using both sides of recycled paper whenever practicable.*

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

- F. In the event, the County receives two or more bids from responsive, responsible bidders, one or more of whom are Washtenaw County Contractors and the bids are substantially equal in price, quality and service, the County shall award the contract to the most responsive, responsible Washtenaw County Contractor. For purposes of this section, Washtenaw County Contractor means a company which has maintained its principal office in Washtenaw County for at least six (6) months. Maintaining a Washtenaw County P.O. Box, is not, in and of itself, sufficient to establish a company as a Washtenaw County Contractor. The County shall have sole discretion under this section to determine if a company qualifies as a Washtenaw County Contractor and if two or more bids are substantially equal.
- G. The initial award of this contract shall be for a period of one year.
- H. **CONFLICT OF INTEREST**. Contractor warrants that to the best of contractor's knowledge, there exists no actual or potential conflict between contractor and the County, and its Services under this request, and in the event of change in either contractor's private interests or Services under this request, contractor will inform the County regarding possible conflict of interest which may arise as a result of the change. Contractor also affirms that, to the best of contractor's knowledge, there exists no actual or potential conflict between a County employee and Contractor.
- I. The bidder shall be responsible for all costs incurred in the development and submission of this response. Washtenaw County assumes no contractual obligation as a result of the issuance of this RFP, the preparation or submission of a response by a bidder, the evaluation of an accepted response, or the selection of finalists. All proposals, including attachments, supplementary materials, addenda, etc. shall become the property of Washtenaw County and will not be returned to the bidder.
- J. Any responses, materials, correspondence, or documents provided to Washtenaw County under this solicitation are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act.

III. BID SPECIFICATIONS

Scope

The work shall be subject to the conditions of these general specifications and the furnishing of all labor, materials, tools, accessories, equipment, drawings, all necessary permits and services to demolish and remove the building and all of the necessary filling and backfilling to leave the site in a smooth, safe, level condition.

Statement

The work shall include but not be limited to, on-site demolition and removal of the vacant structures (includes 3 houses, 1 garage and 2 sheds), driveway and walkway at the project sites and all of the contents therein. The vacant structures shall be demolished in place and the debris disposed at a site where such debris is legally accepted. Site clearance shall consist of the removal of all associated debris from the demolition but not limited to, fixtures, shrubbery, fencing (front fence at 818 Monroe), building contents and any related substructures within the boundaries of the location listed below. The

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

site must be backfilled/ filled and returned to the existing surrounding grade, topsoil added and seeded.

Location

The proposed Demolitions are located in the City of Ypsilanti at the following addresses:

- | | | |
|-----|---------------|------------------------------------|
| (1) | 761 Harriet | Parcel ID: 11-11-39-468-007 |
| (2) | 818 Monroe | Parcel ID: 11-11-37-128-003 |
| (3) | 875 Jefferson | Parcel ID: 11-11-37-155-009 |

Description of Work

The Contractor shall, at their expense, remove and dispose of the existing vacant structure and its contents, all walkways leading to the vacant structure, basement, foundations, footings, piping, wiring, construction materials and any related substructures. The Contractor shall perform all work in accordance with Federal, State and local laws. The Contractor shall make every reasonable effort to recycle/salvage reclaimable materials. **Receipt of materials recycled will be required by the Office of Community and Economic Development.**

Backfill/fill the former basement/crawlspace, former drive/walkways and any low areas or depressions related to the demolition work using a granular backfill material that has been tested by an approved agency and verified as suitable for residential areas. The granular material may be pit run or crusher run that will pass through a 3-inch sieve. This material will not contain bituminous particles, oversize stone, rock or concrete fragments. Rough grade the area concurrent with the surrounding area.

After completion of the grading concurrent with the surrounding area, the Contractor shall place topsoil over any areas that were filled, graded or otherwise disturbed by the work, to a specified depth of four inches. The topsoil will be spread uniformly, then tamped or compacted. The topsoil will be graded even with the surrounding surfaces or slightly "crowned" to allow for settling. The Contractor shall rake all areas of topsoil in preparation for the placement of seed. The top 2 inches shall be loose and allow for the topsoil shall be fertile loam, neither excessive acid or alkaline, suitable for the growth of turf grasses. The Contractor shall provide proof that the soil has been tested and is acceptable for use in such an application.

The Contractor will then spread grass seed with the appropriate equipment to provide uniform coverage. The minimum application rate will be five pounds per one thousand square feet. The seed shall be sufficiently incorporated into the soil then covered with paper mulch or hay. Hydro seeding is acceptable as long as it meets the specifications outlined above.

The Contractor will apply a starter fertilizer in accordance with the manufacturer's recommendations.

Asbestos Abatement

All line items listed as an ****ABATEMENT ACTIVITY**** must be completed in accordance to 24 CFR part 35 of the Code of Federal Regulations. This includes homeowner/State notifications, demolitions, removal, disposal, installation, cleaning, and testing. The contractor will be responsible for providing

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

the Office of Community and Economic Development with a copy of all notification forms made to the Michigan Department of Environmental Quality (MDEQ) and the Michigan Occupation Health and Safety Administration (MIOSHA) for abatement and demolition activities. In addition, landfill receipts of asbestos material shall be provided to the Office of Community and Economic Development. **See "Attachment A" of this RFP for Asbestos Reports for each of the properties.** The contractor will also be required to comply with all Michigan Occupational and Health Administration (MIOSHA) Asbestos requirements for training and project site safety.

Products

Grass seed will be 30% Shamrock Kentucky Blue Grass, 20% Merit Kentucky Blue Grass, 20% Commander Perennial Rye Grass, 20% Baron Kentucky Blue Grass, 10% PS8990 Perennial Rye Grass(Lesco has this specific mix).

Permits

The Contractor shall at his/her expense procure all permits necessary for this work, including those where streets or parking areas may be obstructed by its operations. An application will be submitted to the City of Ypsilanti Building Department for a demolition permit in accordance with Section 105 of the 2006 Michigan Residential Code. All applicable inspections and requirements will be strictly adhered to.

Safety Provisions

Where hazardous conditions are created incident to the Contract operations, the Contractor at his expense, shall furnish, erect and maintain suitable barricades to protect and safeguard the public in accordance with Chapter 33 of the 2006 Michigan Building Code.

The Contractor shall take all appropriate measures to insure the health and safety of the public by incorporating pollution control measures by **using water sprinkling, temporary enclosures, and/ or methods to limit dust and dirt rising from the project site.**

At no time will explosives be utilized for any of these demolition projects.

All work shall be conducted in strict compliance with safety regulations and guidelines including OSHA.

Working Hours

If it is determined that any construction activity related to the project is causing a hardship to the surrounding residents, the Contractor will be required to limit the work to hours agreed upon by the adjoining homeowners, the Contractor, and the Office of Community Development.

No work may be accomplished during weekends or off hours without prior approval. Regular work hours are from 8:00 am to 6:00 pm M-F.

Public Utilities

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

The Office of Community and Economic Development has ordered the cutting and capping of the Gas and Electrical lines. Confirmation/ utility clearance for each of the properties will be provided to the winning bidder.

The contractor will be responsible for ensuring water/sewer lines have been cut and capped for all properties.

A permit to demolish and remove these structures will not be issued until a clearance is obtained from each utility stating the respective service connection and related appurtenant equipment such as wires, pipes, lines meters and regulators have been removed and or sealed in a safe manner for each property being demolished.

Disposal

All materials removed, other than utility owned fixtures, and all debris resulting from this project shall become the property of the Contractor.

Burning of debris on site shall not be permitted.

All salvageable materials present at the time that work commences will become the property of the Contractor.

All materials disposed of shall be in accordance with Federal, State, and local laws. Proof of such shall be provided to the Office of Community and Economic Development prior to payment.

Inspections

The Contractor will inspect and insure that all work is being performed in accordance with these specifications. A rough inspection will be held at a time to be agreed upon between the City, the Office of Community and Economic Development and Contractor. The City and Office of Community and Economic Development reserves the right to make periodic progress inspections during the project to ensure the work is being completed in accordance with these specifications. A final Inspection will be held at a time agreed to be upon between the City, the Office of Community and Economic Development and the Contractor. The contractor must contact the City and/or the Office of Community and Economic Development to schedule the final inspection before the release of any payments.

The Contractor will call for any inspections required by the City Building Official and project permits.

Submittals

The Contractor shall submit all records of debris disposed of related to the work outlined for this demolition project. This includes landfill receipts for asbestos and regular waste generated from the demolition as well as recycling receipts.

The Contractor will submit the "**Notification of Intent to Renovate / Demolish**" form prior to any asbestos abatement or demolition activities. The notification form must be postmarked or hand

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

delivered at least **10 days prior** to beginning any abatement or demolition activities on the project sites. Copies of the Notification forms will be submitted to the Office of Community and Economic Development.

Installation, Warranty, and Service

The Contractor shall guarantee all materials and workmanship to be free of defects for a period of one (1) year from the date of the Owner's acceptance, including grass in the area of disturbance.

Occupancy

Structures to be demolished will be discontinued in use and vacated prior to the start of work. Should the contractor find a structure occupied on or in use, he or she shall immediately notify the Office of Community and Economic Development and temporary stop work on that structure until instructed to continue by the Office of Community and Economic Development.

Completion

The project will not be considered complete until all final inspections have been approved by the City and/or the Office of Community and Economic Development and the contractor has submitted the required sworn statement and lien waivers.

Construction shall start within 14 calendar days of the Notice to Proceed and completed within 60 calendar days (unless otherwise agreed upon, in writing, by the Office of Community and Economic Development and the Contractor).

Full payment shall be made by the Office of Community and Economic Development within 21 calendar days of receipt of invoice and all required documents from the contractor upon completion of work.

General

The requirements of these specifications shall be understood to be the minimum requirements of the City of Ypsilanti and the Office of Community and Economic Development. The requirements shall be expanded as necessary to insure quality. However, unless approval from the Office of Community and Economic Development is obtained, the requirements herein shall not be deleted or revised.

Precedence:

If any statement in this or any other specification is in conflict with any provision of the General Terms and Conditions to the contract, the provision stated in the General Terms and Conditions shall take precedence. Any questions, which require additional interpretation and guidance, shall be immediately brought to the Owners attention.

References:

Referenced standards and recommended practices referred to herein shall be the latest edition or revision of the document.

Quality assurance:

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

The Contractor shall be regularly engaged in providing demolition work for a period of not less than Five years prior to bid submittal.

The Contractor shall use care at all times to prevent damage to or marking of the fencing, landscaping, or any other property or equipment during this project. Any damage caused by the Contractor will be repaired at the contractor's expense.

Addenda and Explanations

The Office of Community and Economic Development shall not give verbal answers to inquiries regarding the meaning of the specifications. Explanations desired by prospective bidders shall be requested in writing no later than April 4, 2014. Please direct requests to the Office of Community and Economic Development.

In the event that explanations are necessary, a reply shall be made in the form of an addendum. A copy of which shall be forwarded to each bidder. Addenda issued to bidders prior to the date of receipt of bids shall become a part of the specifications and all bids shall include the work described in the addenda. Failure of the Office of Community and Economic Development to send or of the bidders to receive such interpretations shall not relieve the bidder from obligation under the bid as submitted.

IV. AWARD

Award will be made to the lowest responsive, responsible bidder, with most relevant experience and best qualifications. However, the award may not be based solely on low bid alone.

V. SAMPLE STANDARD PROVISIONS FOR CONTRACTS

If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. These provisions are general principles which apply to all contractors of service to Washtenaw County such as the following:

SERVICE CONTRACT - FEDERAL FUNDED CR_____

AGREEMENT is made this -----_day of -----, 2014, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107("County") and **(NAME OF CONTRACTOR)** located at **(CONTRACTOR'S ADDRESS)** ("Contractor").

Federal Awarding Agency	
Federal / State Contract Number	
Federal Program Title	
CFDA Number	
Federal Funding %	

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

In consideration of the promises below, the parties mutually agree as follows:

ARTICLE I - SCOPE OF SERVICES

The Contractor will **(SPELL OUT SCOPE OF SERVICE)**

ARTICLE II - COMPENSATION

Upon completion of the above services and submission of invoices the County will pay the Contractor an amount not to exceed **(SPELL OUT DOLLAR AMOUNT)**.

ARTICLE III - REPORTING OF CONTRACTOR

Section 1 - The Contractor is to report to **(DEPARTMENT HEAD TITLE)** and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 4 - The County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - When applicable, the Contractor will submit a final, written report to the County Administrator.

Section 6 - After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.

ARTICLE IV - TERM

This contract begins on **(MONTH, DAY, YEAR)** and ends on **(MONTH, DAY, YEAR)**, with an option to extend an additional _____ year(s).

ARTICLE V - PERSONNEL

Section 1 - The contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

Section 2 - The Contractor will not hire any County employee for any of the required services without the County's written approval.

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

Section 3 - The parties agree that the Contractor is neither an employee nor an agent of the County for any purpose.

Section 4 - The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE VI - INDEMNIFICATION AGREEMENT

The contractor will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities, claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

ARTICLE VII - INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and nonowned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

Insurance companies, named insureds and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the County Administrator's Office with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract. Certificates shall be addressed to the Washtenaw County c/o: **INSERT DEPARTMENT & CR#**_____, **Street Address**, P. O. Box 8645, Ann Arbor, MI, 48107, and shall provide for written notice to the Certificate holder of cancellation of coverage.

ARTICLE VIII - COMPLIANCE WITH LAWS AND REGULATIONS

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

ARTICLE IX - INTEREST OF CONTRACTOR AND COUNTY

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

ARTICLE X - CONTINGENT FEES

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

ARTICLE XI – DEBARMENT AND SUSPENSION

By signing this Contract, Contractor assures the County that it will comply with Federal Regulation 45 CFR Part 76 and certifies that to the best of its knowledge and belief the Contractor and any subcontractors retained by Contractor:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or contractor;
2. Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section 2, and ;
4. Have not within a three-year period preceding this Contract had one or more public transactions (federal, state or local) terminated for cause or default.

ARTICLE XII – LOBBYING

By signing this contract, Contractor assures the County that it will comply with Section 1352, Title 31 of the U.S. Code (pertaining to not using federal monies to influence federal contracting and financial transactions). The Contractor assures the County that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the Contractor shall complete and submit Standard Form - LLL, Disclosure of Lobbying Activities," in accordance with its instructions;

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

3. This language shall be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

ARTICLE XIII - DRUG-FREE WORKPLACE

Grantees Other Than Individuals

- A. As required by the Drug-Free Workplace Act of 1988, the Contractor assures the County that it will or will continue to provide a drug-free workplace by:
 - a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b) Establishing an on-going drug-free awareness program to inform employees about—
 - 1) The dangers of drug abuse in the workplace;
 - 2) The grantee's policy of maintaining a drug-free workplace;
 - 3) Any available drug counseling, rehabilitation, *and* employee assistance programs; and
 - 4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
 - c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
 - d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
 - 1) Abide by the terms of the statement; and
 - 2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - e) Notifying the County, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to the County;
 - f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—
 - 1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

Grantees Who Are Individuals

As required by the Drug-Free Workplace Act of 1988:

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

- A. As a condition of the grant, the Contractor assures the County that it will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, the Contractor agrees to report the conviction, in writing, within 10 calendar days of the conviction, to the County.

ARTICLE XIV - FEDERAL PROCUREMENT STANDARDS

The Contractor assures the County that it will follow federal procurement standards as described in the Code of Federal Regulations section 2 CFR Part 215.4 when procuring goods or services with federal funds to insure that procurement decisions are made ethically and with free and open competition among those providing the goods or services.

ARTICLE XV - EQUAL EMPLOYMENT OPPORTUNITY

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination; rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

ARTICLE XVI - PREVAILING WAGE RATES

The Contractor agrees that all craftsmen, mechanics and laborers it employs to work on this project shall, at a minimum, receive the prevailing wages and fringe benefits of the Building Trade Department for corresponding classes of craftsmen, mechanics and laborers for the Washtenaw County area, as determined and published by the Davis-Bacon Division of the United States Department of Labor. Contractor agrees that all subcontracts entered into by the Contractor shall contain a similar provision covering any sub-contractor's employees who perform work on this project.

ARTICLE XVII - EQUAL ACCESS

The Contractor shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

ARTICLE XVIII - OWNERSHIP OF DOCUMENTS AND PUBLICATION

All documents developed as a result of this contract will be freely available to the public. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

ARTICLE XIX - ASSIGNS AND SUCCESSORS

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XX - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

ARTICLE XXI - PAYROLL TAXES

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

ARTICLE XXII- PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XXIII- CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE XXIV - CHOICE OF LAW AND FORUM

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XXV - EXTENT OF CONTRACT

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

ATTESTED TO: WASHTENAW COUNTY

By: _____
Lawrence Kestenbaum (DATE) Verna J. McDaniel (DATE)
County Clerk/Register County Administrator

APPROVED AS TO CONTENT: CONTRACTOR

By: _____
(DEPARTMENT HEAD) (DATE) (CONTRACTOR'S NAME) (DATE)

APPROVED AS TO FORM:

By: _____
Curtis N. Hedger (DATE)
Office of Corporation Counsel

VI. FEDERAL REGULATIONS

WHEREAS, the County receives funds from the United States Department of Housing and Urban Development (HUD) pursuant to the Community Development Block Grant Program (CDBG);

The CONTRACTOR agrees to comply with all of the requirements now or hereafter in effect of the Community Development Block Grant Program (CDBG), and the regulations appearing at Section 24, Part 92 of the Code of Federal regulations (24 CFR 85.), including, but not limited to, the assurances and certifications contained in this Agreement, and Subpart F, Subpart H, and other Federal requirements, as applicable to the use of CDBG funds.

- 1. **LABOR:** Contractor agrees to comply with all Federal laws and regulations as set forth in 24 CFR 85.36 as it pertains to labor. It is Contractor's responsibility to comply with all requirements of these Acts unless Contractor has obtained a prior written determination from the United States Department of Housing and Urban Development (HUD) that one or more of these Acts are inapplicable to Contractor.
 - A. Contractor certifies that each contract for the construction or demolition of housing that includes more than eight (8) units assisted with CDBG or NSP funds must contain a provision requiring the payment of not less than the wages prevailing in the locality, as

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

predetermined by the Secretary of Labor pursuant to the Davis-Bacon Act [40 USC 276(a)(1)-276(a)(5)], to all laborers and mechanics employed in the development of any part of the housing. Such contracts must also be subject to the overtime provisions, as applicable, of the Contract Work Hours and Safety Standards Act (40 USC 327-332).

- B. Contractor agrees to comply with the Federal Fair Labor Standards Act.
 - C. Contractor agrees to comply with the Copeland "Anti-Kickback" Act (40 USC 276 et. seq.).
 - D. In accordance with the Drug-Free Workplace Act of 1998 and the rules found at 24 CFR Part 24, subpart F, Contractor agrees that it will provide a drug-free workplace.
 - E. Contractor agrees to ensure that all subcontracts awarded under this Agreement will be awarded on a fair and open competition basis and in accordance with the Office of Community Development Procurement Policy.
 - F. Contractor agrees to comply with all applicable OSHA/MIOSHA requirements.
 - G. Contractor agrees to comply with the Living Wage Ordinance enacted by the COUNTY requiring covered vendors who execute a service or professional contract with the COUNTY to pay their employees under that contract, a minimum of either \$11.64 per hour with benefits or \$13.65 per hour without benefits. Contractor understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2014 and annually thereafter which amount shall be automatically incorporated into this Agreement. COUNTY agrees to give Contractor thirty (30) days written notice of such change. Contractor agrees to post a notice containing the COUNTY'S Living Wage requirements at a location at its place of business accessed by its employees.
 - H. Contractor agrees to comply with Executive Orders 11625, 12432, and 12138 to ensure the inclusion, to the maximum extent possible, of minorities and women and entities owned by minorities and women in all contracts.
2. **POLITICAL ACTIVITIES:** None of the funds, materials, property, or services provided directly or indirectly under this Agreement shall be used for any partisan political activities or to further the election or defeat of any candidate for public office.
- A. In accordance with 24 CFR 91.225, no Federal appropriated funds will be paid, by or on behalf of Contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement.
 - B. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. **EQUAL OPPORTUNITY CLAUSE (EXECUTIVE ORDER 11246):** During the performance of this contract, the contractor agrees as follows:

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

- A. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- C. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- F. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

4. **Equal Employment Specifications:** The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Specifications" set forth herein. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

Goals for minority participation for each trade	Goals for female participation in each trade
8.5%	6.9%

- A. These goals are applicable to all the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and nonfederally involved construction.
- B. The Contractor's compliance with the Executive Order and the regulations in 41 CFR part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR part 60-4. Compliance with the goals will be measured against the total work hours performed.
- C. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; employer identification number of the subcontractor; estimated dollar amount of the subcontract; estimated starting and completion dates of the subcontract; and the geographical area in which the subcontract is to be performed.
- D. As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is Washtenaw County.
5. **SECTION 3:** Contractor agrees to the following, and all contractors and subcontractors and the County itself when acting as a contractor shall be asked to indicate a good faith effort to meet the Section 3 requirement by signing contracts which contain the clause set forth in 24 CFR 135.20(b) as follows:
- A. The work to be performed under this contract is on a project assisted under a program providing direct Federal financial assistance from the Department of Housing and Urban Development and

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.

- B. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
 - C. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
 - D. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the application for or recipient of Federal financial assistance, take appropriate action pursuant to the contract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development 24 CFR Part 135. The Contractor will not subcontract with any subcontractor where it has notice of knowledge that the latter has been found in violation of regulations under 24 CFR Part 135 and will not let any subcontract unless the subcontractor has first provided it with a preliminary statement of ability to comply with the requirements of these regulations.
 - E. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR Part 135, and all applicable rules and orders of the Department issued thereunder prior to the execution of the contract, shall be a condition of the Federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance its successors, and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors, and assigns to those sanctions specified by the grant or loan agreement or contract through which Federal Assistance is provided, and to such sanctions.
6. **Environmental Regulations:** Pursuant to 24 CFR Part 58, the County agrees to comply with the National Environmental Policy Act of 1969, the Clean Air Act, and the National Historic Preservation Act of 1966, regarding environmental review, decision making, and actions and responsibilities related to the execution of all federally-funded projects. The contractor must comply with the National Emission Standards for Hazardous Pollutants (NESHAP, 40 CFR Part 61, Sub part M) as delegated to the State of Michigan Air Quality Division by the U.S. EPA. This includes, but not limited to the Pre-Work State notification for review and complete removal of asbestos, where applicable, per State and Federal requirements for such activity.

Contractor will be required to:

- A. Complete the **“Notification of Intent to Renovate/Demolish”** form prior to any asbestos abatement and demolition activities. The notification form must be postmarked or hand delivered at least **ten working days prior** to beginning any abatement or demolition activities on the project site.
- B. Dispose of asbestos and other hazardous material found on the project site in accordance with

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

Federal, State, and local laws. All asbestos containing material regulated by any state or federal regulations must be disposed of in a Type II (municipal solid waste) landfill. Asbestos containing material that is non-friable AND is not in poor condition or will not become friable at any time can be disposed of in a Type III (construction and demolition) landfill. In addition, all contractor(s) will be required to provide landfill receipts of asbestos and other hazardous materials being transported from the demolition project site.

- C. Comply with all Michigan Occupational Safety and Health Administration (MIOSHA) Asbestos requirements for training and project site safety.
 - D. Employ pollution control measures by using water sprinkling, temporary enclosures, and/ or other suitable or required methods to limit dust and dirt rising and scattering in air as necessary to comply with local, state and federal requirement. The contractor will comply with all governing regulations pertaining to the EPA clean air act, as amended, 42 UCS 1857 et seq., and the regulations of the Environmental Protection Agency with the respect thereto, at 40 CFR Part 15, as amended.
 - E. Lead-based paint. Pursuant to 24 CFR 570.608, Contractor agrees to comply with the Lead-Based Paint Prevention Act (42 U.S.C. 4821-4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851-4856), and implementing regulations at part 35, subparts A, B, J, K, and R of this part apply to activities under this program.
7. **Use of debarred, suspended or ineligible contractors or subcontractors is prohibited.** Pursuant to 24 CFR 570.609, the requirements set forth in 24 CFR part 5 apply to this program. By signing this Contract, the County agrees that it will comply with Federal Regulation 45 CFR Part 76 and certifies that to the best of its knowledge and belief the Contractor and any subcontractors retained by Contractor:
- 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or contractor;
 - 2. Have not within a three-year period preceding this Contract been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
 - 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state or local) with commission of any of the offenses enumerated in section 2, and;
 - 4. Have not within a three-year period preceding this Contract had one or more public transactions (federal, state or local) terminated for cause or default.

VII. PROPERTY DETAIL

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

Demolition Parcel #1

Address: 761 Harriet, Ypsilanti, MI 48197

Parcel ID: 11-11-39-468-007

Year Built: 1950

Lot Size: 0.24 Acre

Building Size: 1,064 Square Feet

Number of Stories: One

Out Buildings/Structures: One Garage

Basement: Yes No

Utilities Status

	Meter Removed	Supply Line Removed	Date Removed
Water	No Record	No Record	--
Gas	Ordered	Ordered	N/A
Electric	Completed	Completed	10/11/13

Property Photo:



761 Harriet, Ypsilanti, MI 48197

Demolition Parcel #2

Address: 818 Monroe, Ypsilanti, MI 48197

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

Parcel ID: 11-11-37-128-003

Year Built: 1935

Lot Size: 0.15 Acre

Building Size: 980 Square Feet

Number of Stories: One

Out Buildings/Structures: None

Basement: Yes No

Utilities Status

	Meter Removed	Supply Line Removed Date Removed	
Water	No Record	No Record	--
Gas	Completed	Completed	N/A
Electric	Completed	Completed	10/11/13

Property Photo:



818 Monroe, Ypsilanti, MI 48197

Demolition Parcel #3

Address: 875 Jefferson, Ypsilanti, MI 48197

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

Parcel ID: 11-11-37-155-009

Year Built: 1939

Lot Size: 0.14 Acre

Building Size: 864 Square Feet

Number of Stories: One

Out Buildings/Structures: Two Sheds

Basement: Yes No

Utilities Status

	Meter Removed	Supply Line Removed Date Removed	
Water	No Record	No Record	--
Gas	Completed	Completed	11/25/2013
Electric	Completed	Completed	10/10/2013

Property Photo:



875 Jefferson, Ypsilanti, MI 48197

VIII. VENDOR SPECIFICATIONS

The proposal shall include **all** of the following information. Failure to include all of the required information may result in disqualification of a Bidder.

- A. State the bidder's qualifications to provide the services required by Washtenaw County. Include years in business under your present company name, staff profile and experience.
(Attach as Addendum A)
- B. List three (3) references from previous corporate or government customers purchasing similar services. Include business name, contact name and phone number.
(Attach as Addendum B)
- C. Review contract provisions and insurance requirements. Note any limitations on any of the articles or providing insurance requirements as outlined in the contract provisions contained in Sample Contract.
(Attach as Addendum C)
- D. Completed Price Sheet
(Attach as Addendum D)
- E. Completed Signature Page
(Attach as Addendum E)

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

IX. PRICE SHEET

Name of Bidding Contractor _____

Contact Person for this project _____

Herein after referred to as the Contractor, declares familiarity with location of proposed work and conditions under which it is to be performed, that the specifications and drawings (when applicable) have been carefully examined, are understood and accepted as adequate for the purpose and agrees to Contract with the Office of Community Development to perform everything required to be performed and to furnish all labor, materials, tools, equipment, utility, transportation services and supervision necessary to perform and complete in a satisfactory manner, all work required in conjunction with the above named project, and to accept as full payment thereof, subject to additions and/or deletions required by Contract, the Sum of Dollars.

<i>Parcel 1: 761 Harriet</i>	
Description	Bid Price
Mobilization / Demobilization	\$
Building Demolition	\$
Out Building (1 Garage)	\$
Asbestos Abatement & Disposal	\$
Site Demolition	\$
Earthwork (soils that remain on site)	\$
Filling/Backfilling, seeding and final grade	\$
Debris Disposal (non asbestos)	\$
General Conditions Complete (bonding, insurance and permits)	\$
Subtotal of Parcel 1	\$

<i>Parcel 2: 818 Monroe</i>	
Description	Bid Price
Mobilization / Demobilization	\$
Building Demolition	\$
Asbestos Abatement & Disposal	\$
Site Demolition	\$
Earthwork (soils that remain on site)	\$
Filling/Backfilling, seeding and final grade	\$
Debris Disposal (non asbestos)	\$
General Conditions Complete (bonding, insurance and permits)	\$
Subtotal of Parcel 2	\$

RFP #6775 Demolition of Residential Structures in Ypsilanti, MI

<i>Parcel 3: 875 Jefferson</i>								
Description	Bid Price							
Mobilization / Demobilization	\$							
Building Demolition	\$							
Out Buildings (Two Sheds)	\$							
Asbestos Abatement & Disposal*	\$							
Site Demolition	\$							
Earthwork (soils that remain on site)	\$							
Filling/Backfilling, seeding and final grade	\$							
Debris Disposal (non asbestos)	\$							
General Conditions Complete (bonding, insurance and permits)	\$							
Subtotal of Parcel 3		\$						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><i>Total Base Bid (Subtotal of Parcels 1, 2 & 3)</i></td> <td style="width: 40%; text-align: center;">\$</td> </tr> <tr> <td>**10% Contingency</td> <td style="text-align: center;">\$</td> </tr> <tr> <td style="text-align: right;">Total Project Bid:</td> <td style="text-align: center;">\$</td> </tr> </table>			<i>Total Base Bid (Subtotal of Parcels 1, 2 & 3)</i>	\$	**10% Contingency	\$	Total Project Bid:	\$
<i>Total Base Bid (Subtotal of Parcels 1, 2 & 3)</i>	\$							
**10% Contingency	\$							
Total Project Bid:	\$							
<p>** The 10% contingency is added to the base bid and is intended to be utilized for unforeseen expenses during the project <u>if necessary</u>. If this amount is not needed during the project <u>it is not part</u> of the total paid to the Contractor. It will remain with the Office of Community Development. Any remaining funds from the contingency at the close of the contract will be presented as a change order reducing the overall contract price.</p>								

X. AUTHORIZED SIGNATURE

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City, County, St. Zip
_____ Telephone #	_____ Fax #
_____ Federal Tax ID #	_____ Email Address for Purchase Orders

The above individual is authorized to sign on behalf of company submitting proposal.

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days.

Signature page must be signed and returned as part of vendor proposal.

By checking this box we hereby certify that we are a Washtenaw County company. If proven otherwise, company may be subject to Disbarment and/or Suspension of doing business with Washtenaw County.