

**REQUEST FOR PROPOSAL**

**#6831**

**SEPTIC PUMPING & WASTE WATER  
SYSTEMS MAINTENANCE**

**VARIOUS WASHTENAW COUNTY PARKS  
AND RECREATIONS LOCATIONS**

**FOR**

**Washtenaw County  
Parks and Recreation**

Issued By:

Washtenaw County Purchasing  
Administration Building  
220 N. Main Street  
Ann Arbor, MI 48104

Beth A. Duffy, CPPB  
(734) 222-6761



**Proposal Submitted by:**

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Please type Bidder's Company Name & include as  
proposal cover

## WASHTENAW COUNTY

Finance Department

Purchasing Division

220 N. Main, Ann Arbor, MI 48104

Phone (734) 222-6760, Fax (734) 222-6764

[www.purchasing.ewashtenaw.org](http://www.purchasing.ewashtenaw.org)

### RFP #6831

February 5, 2015

Washtenaw County Purchasing Division on behalf of Washtenaw County Parks and Recreation (Washtenaw County Department) is issuing a sealed RFP #6831 for septic pumping and waste water systems maintenance at various Washtenaw County Parks and Recreation (WCPARC) locations.

**Sealed Proposals:** Vendor will deliver one (1) **unbound original** and two (2) **bound copies each with the pricing page flagged** to the County location specified below. In addition, vendor will also deliver an electronic copy on a USB drive, CD-RW, or DVD in pdf format to the location specified below:

Washtenaw County  
Administration Building ◀  
Purchasing Division  
220 N. Main St. Basement  
Ann Arbor, MI 48104



## By Friday, February 20, 2015 3:00 pm EST

Proposals received after the above cited time will be considered a late bid and are not acceptable unless waived by the Purchasing Manager.

- Your proposal submission envelope(s) must be clearly marked *including FedEx & UPS package labels* "**SEALED RFP#6831**"
- Please direct purchasing and procedural questions regarding this RFP to Beth A. Duffy **via e-mail only** to [duffybe@ewashtenaw.org](mailto:duffybe@ewashtenaw.org)
- Please direct technical questions regarding this RFP to Edward Holley **via e-mail only** at [holleye@ewashtenaw.org](mailto:holleye@ewashtenaw.org)

Thank you for your interest.

**PROPOSAL INFORMATION**

**I. PROPOSAL DEFINITIONS**

**Definitions**

<b>“Bidder”</b>	An individual or business submitting a bid to Washtenaw County
<b>“Contractor/Vendor”</b>	One who contracts to perform services in accordance with a contract
<b>“County”</b>	Washtenaw County in Michigan
<b>“Department”</b>	Washtenaw County Parks and Recreation

**II. TERMS**

A. Washtenaw County reserves the right to reject any and all proposals received as a result of this RFP. If a proposal is selected, it will be the most advantageous regarding price, quality of service, the CONTRACTORS qualifications and capabilities to provide the specified service, and other factors that the County may consider. The County does not intend to award a contract fully on the basis of any response made to the proposal; the County reserves the right to consider proposals for modifications at any time before a contract would be awarded and negotiations would be undertaken with that CONTRACTOR whose proposal is deemed to best meet the County’s specifications and needs.

B. The County reserves the right to reject any or all bids, to waive or not waive informalities or irregularities in bids or bidding procedures, and to accept or further negotiate cost, terms, or conditions of any bid determined by the County to be in the best interests of the County even though not the lowest bid.

C. Proposals must be signed by an official authorized to bind the CONTRACTOR to its provisions for at least a period of 90 days. Failure of the successful bidder to accept the obligation of the contract may result in the cancellation of any award.

D. In the event it becomes necessary to revise any part of the RFP, addenda will be provided. Deadlines for submission of RFP's may be adjusted to allow for revisions. To be considered, **one (1) original and three (3) copies** (one copy unbound) and an electronic version in pdf format, submitted on CD-RW, DVD or USB drive must be at the County as indicated on or before the date specified.

E. Proposals should be prepared simply and economically providing a straight-forward, concise description of the CONTRACTOR'S ability to meet the requirements of the RFP. Proposals must be typed. No erasures are permitted. Mistakes may be crossed out and corrected and must be initialed in ink by the person signing the proposal. *CONTRACTOR shall ensure that proposals are submitted using both sides of recycled paper whenever practicable.*

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F. In the event, the County receives two or more bids from responsive, responsible bidders, one or more of whom are Washtenaw County Contractors and the bids are substantially equal in price, quality and service, the County shall award the contract to the most responsive, responsible Washtenaw County Contractor. For purposes of this section, Washtenaw County Contractor means a company which has maintained its principal office in Washtenaw County for at least six (6) months. Maintaining a Washtenaw County P.O. Box, is not, in and of itself, sufficient to establish a company as a Washtenaw County Contractor. The County shall have sole discretion under this section to determine if a company qualifies as a Washtenaw County Contractor and if two or more bids are substantially equal.

G. The initial award of this contract shall be for a period of One (1) year(s), with an option to renew an additional Two (2) year(s), pending agreement by both parties.

H. CONFLICT OF INTEREST. Contractor warrants that to the best of contractor's knowledge, there exists no actual or potential conflict between contractor and the County, and its Services under this request, and in the event of change in either contractor's private interests or Services under this request, contractor will inform the County regarding possible conflict of interest which may arise as a result of the change. Contractor also affirms that, to the best of contractor's knowledge, there exists no actual or potential conflict between a County employee and Contractor.

I. The bidder shall be responsible for all costs incurred in the development and submission of this response. Washtenaw County assumes no contractual obligation as a result of the issuance of this RFP, the preparation or submission of a response by a bidder, the evaluation of an accepted response, or the selection of finalists. All proposals, including attachments, supplementary materials, addenda, etc. shall become the property of Washtenaw County and will not be returned to the bidder.

J. Any responses, materials, correspondence, or documents provided to Washtenaw County under this solicitation are subject to the State of Michigan Freedom of Information Act and may be released to third parties in compliance with that Act.

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### **III. VENDOR SPECIFICATIONS**

The proposal shall include **all** of the following information. Failure to include all of the required information may result in disqualification of a Bidder.

A. State the bidder's qualifications to provide the services required by Washtenaw County. Include years in business under your present company name, staff profile and experience.

(Attach as Addendum A)

B. List three (3) references from previous corporate or government customers purchasing similar services. Include business name, contact name and phone number.

(Attach as Addendum B)

C. Review contract provisions and insurance requirements. Note any limitations on any of the articles or providing insurance requirements as outlined in the contract provisions contained in Sample Contract.

(Attach as Addendum C)

### **IV. AWARD**

Award will be made to the lowest responsive, responsible bidder, with the most relevant experience and best qualifications. However, the award may not be based solely on low bid alone.

### **V. SCOPE OF WORK**

The intent of this document is to provide interested vendors with sufficient information to enable them to prepare and submit proposals for consideration by WCPARC for Septic Pumping and Waste Water Systems Maintenance Services for Various Parks and Recreation Locations as described below. The scopes of services include but not limited to the following: provide all necessary tools, equipment, labor, supervision and permits in order to perform waste removal, system maintenance and system inspection services as described. All maintenance and or repair work to be authorized by WCPARC staff.

WCPARC has eight parks that require periodic septic tank pumping services. Tank capacities vary from five hundred to eighteen thousand gallons and range from pit toilet applications to large engineered systems. WCPARC currently has ten (10) vault toilets which must be pump at least annually and/or upon request. Vault toilets will be pumped removing sludge, bottles, cans and other debris. All other septic systems are to be pumped every three (3) to five (5) years. Septic tanks with drain fields will be pumped in such a manner as to remove all sludge and solid waste material along with the effluence in the tanks. All tanks will be inspected during and after the pumping process to insure proper cleaning and that the integrity of the tank is serviceable.

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Park Location and System Sizes

- |  |                               |                    |
|--|-------------------------------|--------------------|
| 1. Park Lyndon                                   | 2 Vault Toilets               | 1500 gallons total |
| 2. Cavanaugh Lake                                | 1 Vault Toilet                | 1000 gallons total |
| 3. Park Northfield                               | 1 Vault Toilet                | 500 gallons total  |
| 4. Independence Lake                             |                               |                    |
| a. Beach Center                                  |                               |                    |
| I. 3 x 3,300 gallon septic tanks                 |                               |                    |
| II. 1 x 2,000 gallon septic tank                 |                               |                    |
| III. 1 x 1,500 gallon dosing chamber             |                               |                    |
| IV. 2 x 1,000 gallon auxiliary tanks             |                               |                    |
| b. Blue Huron Bay                                |                               |                    |
| I. 4 x 2,000 gallon septic tanks                 |                               |                    |
| II. 2 x 1,500 gallon dosing chambers             |                               |                    |
| c. Maintenance Building                          |                               |                    |
| I. 1 x 1,000 gallon septic tank                  |                               |                    |
| II. 1 x 1,000 gallon pump chamber                |                               |                    |
| d. Vault Toilet                                  |                               |                    |
| I. 2 x 1,000 gallon tanks                        |                               |                    |
| 5. Sharon Mills                                  | 2 x 1500 gallon tanks         |                    |
| 6. Staebler Farm                                 | 2 x 1,000 gallon septic tanks |                    |
| 7. Pierce Lake                                   | 2 x 2000 gallon septic tanks  |                    |
| 8. Rolling Hills                                 |                               |                    |
| a. Vault Toilets                                 |                               |                    |
| I. 2 x 500 gallon tanks                          |                               |                    |
| b. Water Park                                    |                               |                    |
| I. 1 x 18,000 gallon tank with tow filters       |                               |                    |
| II. 1 x 2,400 gallon holding tank                |                               |                    |
| III. 1 x 2,000 gallon holding tank               |                               |                    |
| IV. 1 x 2,000 gallon lift tank with two pumps    |                               |                    |
| V. 1 x 2,000 gallon holding tank with one filter |                               |                    |
| VI. 1 x 2,000 gallon lift tank with one pump     |                               |                    |
| c. Lodge   |                               |                    |
| I. 2 x 1,000 gallon tanks                        |                               |                    |
| d. Residence                                     |                               |                    |
| I. 2 x 1,000 gallon septic tanks                 |                               |                    |
| e. Maintenance Facility                          |                               |                    |
| I. 2 x 1,000 gallon septic tanks                 |                               |                    |

WCPARC currently has Three (3) Commercial Onsite Wastewater Disposal Systems (CWDS), one system located at Rolling Hills County Park and two systems located at Independence Lake County Park. These CWDS are to be inspected annually. Service provider must be certified by Washtenaw County as an Onsite Waste Water Operation and Maintenance Provider.

1. Inspections to be performed
  - a. Septic Tank(s): Visually inspect the septic tank effluent/scum layer every three years beginning in 2015
  - b. Annual Inspection of Septic Tank Pump System:
    - I. Test high water alarm system for proper installation and functionality to include float operation and audible alarm function. Ensure that float cords are neatly stowed, do not

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- interfere with normal operation and are not cracked or excessively worn.
- II. Verify that there are no obvious holes or leaks in the risers or lids on tanks
  - III. Activate the pump by manually flipping the MOA switch to manual and observing the operation of the pump. Check for normal fluid level changes in the pump chamber.
  - IV. Read the elapsed time meter (ETM) (where applicable) and cycle counter (CC) (where applicable) in the control panel and record values.
  - V. Verify that the programmable timer setting is correct and that the correct timer setting is written on the front of the Operations, Monitoring and Maintenance manual (where applicable).
- c. Check squirt height of laterals if a pressure dosing system. If necessary, perform lateral flush and recheck squirt height.
  - d. Pull grab sample of effluent from sample port (where applicable) or from dosing chamber or from treated effluent where possible and send to private certified laboratory for testing of:
    - I. Total coliform, fecal coliform
    - II. BOD
    - III. Nitrate
    - IV TSS
    - V F-O-G
2. Required reports/Permits\
  - a. File a copy of CWDS Maintenance Contract with Washtenaw County Environmental Health Department IF required for regulatory approval or CWDS Operating Permit where applicable.
  - b. Submit a summary report to WCPARC communicating inspection results.
  - c. Provide a summary report to Washtenaw County Environmental Health Department and to any other party only as directed by WCPARC as a condition of continued approval of the CWDS.

The term of the contract will be for a One (1) year period with the option to renew for year Two (2) and year Three (3).

**VI. SAMPLE STANDARD PROVISIONS FOR CONTRACTS**

*If a contract is awarded, the selected contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. These provisions are general principles which apply to all contractors of service to Washtenaw County such as the following:*

**SERVICE CONTRACT  
(NAME OF CONTRACTOR)**

CR \_\_\_\_\_

AGREEMENT is made this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the COUNTY OF WASHTENAW, a municipal corporation, with offices located in the County Administration Building, 220 North Main Street, Ann Arbor, Michigan 48107 ("County") and **(NAME OF CONTRACTOR)** located at **(CONTRACTOR'S ADDRESS)** ("Contractor").

In consideration of the promises below, the parties mutually agree as follows:

**ARTICLE I - SCOPE OF SERVICES**

The Contractor will **(SPELL OUT SCOPE OF SERVICE)**

**ARTICLE II - COMPENSATION**

Upon completion of the above services and submission of invoices the County will pay the Contractor an annual amount not to exceed **(SPELL OUT DOLLAR AMOUNT)**.

**ARTICLE III - REPORTING OF CONTRACTOR**

Section 1 - The Contractor is to report to **(DEPARTMENT HEAD TITLE)** and will cooperate and confer with him/her as necessary to insure satisfactory work progress.

Section 2 - All reports, estimates, memoranda and documents submitted by the Contractor must be dated and bear the Contractor's name.

Section 3 - All reports made in connection with these services are subject to review and final approval by the County Administrator.

Section 4 - The County may review and inspect the Contractor's activities during the term of this contract.

Section 5 - When applicable, the Contractor will submit a final, written report to the County Administrator.

Section 6 - After reasonable notice to the Contractor, the County may review any of the Contractor's internal records, reports, or insurance policies.



ARTICLE IV - TERM

This contract is for a three (3) year term (***change as necessary***) which begins on (***MONTH, DAY, YEAR***) and ends on (***MONTH, DAY, YEAR***) with an option to extend for two (2) additional one (1) year periods.

ARTICLE V - PERSONNEL

Section 1 - The contractor will provide the required services and will not subcontract or assign the services without the County's written approval.

Section 2 - The Contractor will not hire any County employee for any of the required services without the County's written approval.

Section 3 - The parties agree that all work done under this contract shall be completed in the United States and that none of the work will be partially or fully completed by either an offshore subcontractor or offshore business interest either owned or affiliated with the contractor. For purposes of this contract, the term, "offshore" refers to any area outside the contiguous United States, Alaska or Hawaii.

ARTICLE VI-INDEPENDENT CONTRACTOR

Contractor and the County shall, at all times, be deemed to be independent contractors and nothing herein shall be construed to create or imply that there exists between the parties a partnership, joint venture or other business organization. Contractor shall hold no authority, express or implied, to commit, obligate or make representations on behalf of the County and shall make no representation to others to the contrary.

Nothing herein is intended nor shall be construed for any purpose as creating the relationship of employer and employee or agent and principal between the parties. Except as otherwise specified in this contract, Contractor retains the sole right and obligation to direct, control or supervise the details and means by which the services under this contract are provided.

Contractor shall not be eligible for, or participate in, any insurance, pension, workers' compensation insurance, profit sharing or other plans established for the benefit of the County's employees. Contractor shall be solely responsible for payment of all taxes arising out of the Contractor's activities in connection with this Agreement, including, without limitation, federal and state income taxes, social security taxes, unemployment insurance taxes and any other tax or business license fees as required. The County shall not be responsible for withholding any income or employment taxes whatsoever on behalf of the Contractor.

ARTICLE VII - INDEMNIFICATION AGREEMENT

The contractor will protect, defend and indemnify Washtenaw County, its officers, agents, servants, volunteers and employees from any and all liabilities,

claims, liens, fines, demands and costs, including legal fees, of whatsoever kind and nature which may result in injury or death to any persons, including the Contractor's own employees, and for loss or damage to any property, including property owned or in the care, custody or control of Washtenaw County in connection with or in any way incident to or arising out of the occupancy, use, service, operations, performance or non-performance of work in connection with this contract resulting in whole or in part from negligent acts or omissions of contractor, any sub-contractor, or any employee, agent or representative of the contractor or any sub-contractor.

ARTICLE VIII - INSURANCE REQUIREMENTS

The Contractor will maintain at its own expense during the term of this Contract, the following insurance:

1. Workers' Compensation Insurance with Michigan statutory limits and Employers Liability Insurance with a minimum limit of \$100,000 each accident for any employee.
2. Commercial General Liability Insurance with a combined single limit of \$1,000,000 each occurrence for bodily injury and property damage. The County shall be added as "additional insured" on general liability policy with respect to the services provided under this contract.
3. Automobile Liability Insurance covering all owned, hired and nonowned vehicles with Personal Protection Insurance and Property Protection Insurance to comply with the provisions of the Michigan No Fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each accident for bodily injury and property damage.

Insurance companies, named insureds and policy forms may be subject to the approval of the Washtenaw County Administrator, if requested by the County Administrator. Such approval shall not be unreasonably withheld. Insurance policies shall not contain endorsements or policy conditions which reduce coverage provided to Washtenaw County. Contractor shall be responsible to Washtenaw County or insurance companies insuring Washtenaw County for all costs resulting from both financially unsound insurance companies selected by Contractor and their inadequate insurance coverage. Contractor shall furnish the Washtenaw County Administrator with satisfactory certificates of insurance or a certified copy of the policy, if requested by the County Administrator.

No payments will be made to the Contractor until the current certificates of insurance have been received and approved by the Administrator. If the insurance as evidenced by the certificates furnished by the Contractor expires or is canceled during the term of the contract, services and related payments will be suspended. Contractor shall furnish the County Administrator's Office with certification of insurance evidencing such coverage and endorsements at least ten (10) working days prior to commencement of services under this contract.

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Certificates shall be addressed to the Washtenaw County c/o: INSERT DEPARTMENT & CR# \_\_\_\_\_, P. O. Box 8645, Ann Arbor, MI, 48107, and shall provide for 30 day written notice to the Certificate holder of cancellation of coverage.

**ARTICLE IX - COMPLIANCE WITH LAWS AND REGULATIONS**

The Contractor will comply with all federal, state and local regulations, including but not limited to all applicable OSHA/MIOSHA requirements and the Americans with Disabilities Act.

**ARTICLE X - INTEREST OF CONTRACTOR AND COUNTY**

The Contractor promises that it has no interest which would conflict with the performance of services required by this contract. The Contractor also promises that, in the performance of this contract, no officer, agent, employee of the County of Washtenaw, or member of its governing bodies, may participate in any decision relating to this contract which affects his/her personal interest or the interest of any corporation, partnership or association in which he/she is directly or indirectly interested or has any personal or pecuniary interest. However, this paragraph does not apply if there has been compliance with the provisions of Section 3 of Act No. 317 of the Public Acts of 1968 and/or Section 30 of Act No. 156 of Public Acts of 1851, as amended by Act No. 51 of the Public Acts of 1978, whichever is applicable.

**ARTICLE XI - CONTINGENT FEES**

The Contractor promises that it has not employed or retained any company or person, other than bona fide employees working solely for the Contractor, to solicit or secure this contract, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the Contractor, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach of this promise, the County may cancel this contract without liability or, at its discretion, deduct the full amount of the fee, commission, percentage, brokerage fee, gift or contingent fee from the compensation due the Contractor.

**ARTICLE XII - EQUAL EMPLOYMENT OPPORTUNITY**

The Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief (except as it relates to a bona fide occupational qualification reasonably necessary to the normal operation of the business).

The Contractor will take affirmative action to eliminate discrimination based on sex, race, or a handicap in the hiring of applicant and the treatment of employees. Affirmative action will include, but not be limited to: Employment; upgrading, demotion or transfer; recruitment advertisement; layoff or termination;

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rates of pay or other forms of compensation; selection for training, including apprenticeship.

The Contractor agrees to post notices containing this policy against discrimination in conspicuous places available to applicants for employment and employees. All solicitations or advertisements for employees, placed by or on the behalf of the Contractor, will state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, sexual orientation, national origin, physical handicap, age, height, weight, marital status, veteran status, religion and political belief.

**ARTICLE XIII - LIVING WAGE**

The parties understand that the County has enacted a Living Wage Ordinance that requires covered vendors who execute a service or professional service contract with the County to pay their employees under that contract, a minimum of either \$11.81 per hour with benefits or \$ 13.85 per hour without benefits. Contractor agrees to comply with this Ordinance in paying its employees. Contractor understands and agrees that an adjustment of the living wage amounts, based upon the Health and Human Services poverty guidelines, will be made on or before April 30, 2014 and annually thereafter which amount shall be automatically incorporated into this contract. County agrees to give Contractor thirty (30) days written notice of such change. Contractor agrees to post a notice containing the County's Living Wage requirements at a location at its place of business accessed by its employees.

**ARTICLE XIV - EQUAL ACCESS**

The Contractor shall provide the services set forth in Article I without discrimination on the basis of race, color, religion, national origin, sex, sexual orientation, marital status, physical handicap, or age.

**ARTICLE XV - OWNERSHIP OF DOCUMENTS AND PUBLICATION**

All documents developed as a result of this contract will be freely available to the public. None may be copyrighted by the Contractor. During the performance of the services, the Contractor will be responsible for any loss of or damage to the documents while they are in its possession and must restore the loss or damage at its expense. Any use of the information and results of this contract by the Contractor must reference the project sponsorship by the County. Any publication of the information or results must be co-authored by the County.

**ARTICLE XVI - ASSIGNS AND SUCCESSORS**

This contract is binding on the County and the Contractor, their successors and assigns. Neither the County nor the Contractor will assign or transfer its interest in this contract without the written consent of the other.

ARTICLE XVII - TERMINATION OF CONTRACT

Section 1 - Termination without cause. Either party may terminate the contract by giving thirty (30) days written notice to the other party.

Section 2 - In the event of any breach or default by the County or the Contractor of the terms and conditions of this Agreement, the party not in default will give written notice to the party in default specifying the acts and/or omissions constituting the alleged default or breach; if within fifteen (15) working days after issuance of such notice, the party in default has failed to cure such default, then in that event, the party not in default may terminate this Agreement and exercise such other rights as are provided herein and by law for breach of contract; provided, however, that if the alleged default can be cured by the performance of work or repairs or by some act, the performance of which requires a period of time, such default will be determined to have been cured if, within the above-referenced fifteen (15) working days, the party allegedly in default has begun to cure the default and continues until such default is cured within a reasonable time.

ARTICLE XVIII - PAYROLL TAXES

The Contractor is responsible for all applicable state and federal social security benefits and unemployment taxes and agrees to indemnify and protect the County against such liability.

ARTICLE XIX - PRACTICE AND ETHICS

The parties will conform to the code of ethics of their respective national professional associations.

ARTICLE XX- CHANGES IN SCOPE OR SCHEDULE OF SERVICES

Changes mutually agreed upon by the County and the Contractor, will be incorporated into this contract by written amendments signed by both parties.

ARTICLE XXI - CHOICE OF LAW AND FORUM

This contract is to be interpreted by the laws of Michigan. The parties agree that the proper forum for litigation arising out of this contract is in Washtenaw County, Michigan.

ARTICLE XXII-FEDERALLY REQUIRED PROVISIONS

When applicable, the following provisions shall apply to contracts funded in whole, or in part, by federal award monies:

For "federally assisted construction contracts" as defined by 41 CFR Part 60-1.3, Contractor must comply with the equal opportunity clause provided under 41 CFR 60—1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity (30 FR 12319, 12935, 3 CFR Part, 1964—1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations

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at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

For all prime construction contracts exceeding \$2,000.00 awarded by non-Federal entities, Contractor shall comply with the Davis-Bacon Act (40 U.S.C. 3141—3144, and 3146—3148), as supplemented by Department of Labor regulations (29 CFR Part 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). Contractor must pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Contractor must be paid wages not less than once a week. The parties agree that the County will report all suspected or reported violations of this provision to the Federal awarding agency.

In addition, Contractor must also comply with the Copeland "Anti-Kickback Act (40 U.S.C. 3145), as supplemented by Department of Labor regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Bidding or Public Work Financed in Whole or in Part by Loans or Grants from the United States") which prohibits Contractor or Subrecipient from inducing, by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. County shall report all suspected or reported violations to the Federal awarding agency.

If this contract exceeds \$100,000.00 and involves the employment of mechanics or laborers, Contractor shall comply with U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). To that extent, Contractor must compute the wages of each mechanic and laborer on the basis of a standard forty (40) hour work week with hours exceeding this standard to be paid at one and one half the standard hourly rate. In addition, Contractor agrees that no mechanic or laborer shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous.

If the Federal award funding this Agreement meets the definition of "funding agreement" under 37 CFR, Sec. 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental or research work under that funding agreement, the recipient or subrecipient must comply with 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

If this Agreement and/or subgrant exceeds \$150,000.00, Contractor shall comply with all applicable standards, orders and/or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). The parties agree that the County shall report all violations of these Acts to the Federal awarding agency and the Regional Office of the Environmental Protection Agency ("EPA").

Contractor agrees to comply with all mandatory standards and policies relating to energy efficiency which are contained in the State of Michigan's energy conservation plan issued in compliance with the Energy Policy and Conservation Act. (42 U.S.C. 6201).

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Contractor agrees to comply with the provisions of the Byrd Anti-Lobbying Amendment (31 U.S.C. Section 1352), which prohibits the use of federal funds by the Contractor or subcontractor of a Federal contract, grant, loan or cooperative agreement to pay any person to influence or attempt to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress or an employee of a member of Congress in connection with the federal funds awarded under this Agreement.

The parties agree that County and Contractor shall comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include, for those items where the purchase price exceeds \$10,000.00 or the value of the quantity acquired by the preceding fiscal year exceeded \$10,000.00, procuring only items designated in guidelines of the EPA at 40 CFR, Part 247, that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program to procuring recovered materials identified in the EPA guidelines.

**ARTICLE XXIII - EXTENT OF CONTRACT**

This contract represents the entire agreement between the parties and supersedes all prior representations, negotiations or agreements whether written or oral.

**ARTICLE XXIV – ELECTRONIC SIGNATURES**

All parties to this contract agree that either electronic or handwritten signatures are acceptable to execute this agreement.

ATTESTED TO:

WASHTENAW COUNTY

By: \_\_\_\_\_  
Lawrence Kestenbaum (DATE)  
County Clerk/Register

By: \_\_\_\_\_  
Verna J. McDaniel (DATE)  
County Administrator

APPROVED AS TO CONTENT:

CONTRACTOR

By: \_\_\_\_\_  
**(DEPARTMENT HEAD)** (DATE)

By: \_\_\_\_\_  
**(CONTRACTOR'S NAME)** (DATE)

APPROVED AS TO FORM:

By: \_\_\_\_\_  
Curtis N. Hedger (DATE)  
Office of Corporation Counsel

<b>BID #6831 Septic Pumping &amp; Waste Water Systems Maintenance</b>
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**PRICE SHEET**

<b>Location</b>	<b>Tank Information</b>	<b>Cost Per Pump</b>	<b>Annual CWDS Inspection Cost</b>
<b>Park Lyndon</b>	Qty 2 Vault Toilets 1500 gallons total		<b>N/A</b>
<b>Cavanaugh Lake</b>	Qty 1 Vault toilet 1000 gallons total		<b>N/A</b>
<b>Park Northfield</b>	Qty 1 Vault toilet 500 gallons total		<b>N/A</b>
<b>Independence Lake</b>			
<b>Beach Center</b>	Qty 3 3000 gallon septic tanks		
	Qty 1 2000 gallon septic tank		
	Qty 1 1500 gallon dosing chamber		
	Qty 2 1000 gallon auxiliary tanks		
<b>Blue Heron Bay</b>	Qty 4 2000 gallon septic tanks		
	Qty 2 1500 gallon dosing chambers		
<b>Maintenance Building</b>	Qty 1 1000 gallon septic tank		<b>N/A</b>
	Qty 1 1000 gallon pump chamber		<b>N/A</b>
<b>Vault Toilet</b>	Qty 2 1000 gallon tanks		<b>N/A</b>
<b>Sharon Mills</b>	Qty 2 1500 gallon septic tanks		<b>N/A</b>
<b>Staebler Farm</b>	Qty 2 1000 gallon septic tanks		<b>N/A</b>
<b>Pierce Lake</b>	Qty 2 2000 gallon septic tanks		<b>N/A</b>



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<b>Rolling Hills</b>			
<b>Vault Toilets</b>	Qty 2 500 gallon tanks		<b>N/A</b>
<b>Water Park</b>	Qty 1 18,000 gallon septic tank with two (2) filters		
	Qty 1 2,400 gallon holding tank		
	Qty 1 2,000 gallon holding tank		
	Qty 1 2,000 gallon lift tank with two (2) pumps		
	Qty 1 2,000 gallon holding tank with one (1) filter (located near back gate)		
	Qty 1 2,000 gallon lift tank with one (1) pump (located near back gate)		
<b>Lodge</b>	Qty 2 1000 gallon septic tanks		<b>N/A</b>
<b>Residence</b>	Qty 2 1000 gallon septic tanks		<b>N/A</b>
<b>Maintenance Facility</b>	Qty 2 1000 gallon septic tanks		<b>N/A</b>

<b>Time &amp; Materials Rates</b>		
	<b>Hourly Rate</b>	<b>Notes</b>
M-F 8:00 am-5:00 pm		
M-F 5:00 pm-8:00 am		
Weekends Friday 5:00 pm – Monday 8:00 am		
Holidays		
	<b>% Markup from Supplier Cost</b>	
Parts & Materials		Contractor to supply verification of supplier

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		cost at time of billing
	<b>% Markup from Subcontractor Cost</b>	
Subcontractor Labor		Contractor to supply verification of subcontractor cost at time of billing

**Park Lyndon Address:**

North Territorial Rd., one mile east of M52  
(between Embury Road and M52)  
Lyndon Township

**Cavanaugh Lake Address:**

Cavanaugh Lake Rd., 4 miles west of Chelsea

**Park Northfield Address:**

Pontiac Trail, one-half mile west of Dixboro Road  
Northfield Township, approximately eight miles from Ann Arbor

**Independence Lake Address:**

3200 Jennings Road, Webster Township  
Whitmore Lake, MI 48189

**Sharon Mills Address:**

5701 Sharon Hollow Rd., Sharon Township  
¼ mile south of Pleasant Lake Road

**Staebler Farm Address:**

7734 Plymouth Road  
Ann Arbor, MI 48105

**Pierce Lake Golf Course Address:**

1175 S. Main Street  
Chelsea, MI 48118

**Rolling Hills Address:**

7660 Stony Creek Road  
Ypsilanti, MI 48197

**BID #6831 Septic Pumping & Waste Water Systems Maintenance**

**SIGNATURE PAGE**

_____ Signature	_____ Company Name
_____ Print Name	_____ Company Address
_____ Title	_____ City, County, St. Zip
_____ Office Telephone #	_____ Cell Phone #
_____ Federal Tax ID #	_____ Email Address for Purchase Orders

**The above individual is authorized to sign on behalf of company submitting proposal.**

Proposals must be signed by an official authorized to bind the provider to its provisions for at least a period of 90 days. Signature page must be signed, boxes checked below, and returned as part of vendor proposal.

By checking this box we hereby certify that we are a Washtenaw County company. If proven otherwise, company may be subject to Disbarment and/or Suspension of doing business with Washtenaw County.

By signing this bid submission, I certify that I and/or my corporation, company, limited liability company, business association, partnership, society, trust or any other non-governmental entity, organization or group is not an "Iran linked business" as defined by P.A. 517 of 2012 (MCLA 129.311 et seq)("Act").

I understand that under the Act, an "Iran linked business means an individual or one of the above-listed groups who engages in investment activities in the energy sector of Iran, including, but not limited to, providing oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied gas for Iran's energy sector or a financial institution extending credit to another person to engage in investment activities in Iran's energy sector.

I further understand that "investment activity" is defined by the Act as an individual or one of the above listed groups that invests \$20,000,000.00 or more in Iran's energy sector or a financial institution that extends credit to another person, if that person uses the credit to engage in "investment activity" in Iran's energy sector.