

<p>Washtenaw County Community Mental Health</p>	<p><b><i>Policy and Procedure</i></b></p> <p><i>Board Job Description</i></p>
<p>Author: WCCMH Board of Directors Approval Date: 10-1-2015 Approved By: WCCMH Board</p>	<p style="text-align: center;"><i>Policy Type: Governance Process</i></p> <p style="text-align: right;">Number 01-003 Page: 1 of 1</p>

The job of the Board is to represent the people of Washtenaw County and execute the mission and the bylaws of the agency. To distinguish the Board's own unique job from the jobs of its staff; the Board will concentrate its efforts on the following job "products" or outputs:

1. Ensure accountability between the organization and the people of Washtenaw County.
2. Provide fiscal oversight.
3. Ensure quality and effectiveness of services being provided.
4. Set policy and strategic direction.
5. Review and evaluate the Executive Director annually.
6. Create written governing policies which, at the broadest levels, address:
  1. *Outcomes:* Organizational products, impacts, benefits, outcomes, recipients, and their relative worth (what good for which needs at what cost).
  2. *Executive Authority:* Constraints on executive authority which establish the prudence and ethics boundaries within which all executive activity and decisions must take place.
  3. *Governance Process:* Specification of how the Board conceives, carries out and monitors its own task.
  4. *Board-Executive Director Relationship:* How power is delegated and its proper use monitored as outlined in the WCCMH bylaws and agency policies.