

# Washtenaw Regional Resource Management Authority

7/19/2021; 1:00 PM

## Virtual Meeting

**Members Present:** Auth, Akers, Hoffmeister, Breyer, DiPietro, Fordice

**Members Absent:** Pittsfield Township delegate

**Washtenaw County Staff Present:** Eggermont, Garramone

**Attorney:** Absent (Davis)

**Members of the public present:** Perry

Akers called the meeting to order at 1:02 PM.

### Roll Call

*Ann Arbor Township:* DiPietro is attending remotely from Ann Arbor Township, Washtenaw County, MI

*Pittsfield Township:* absent

*Scio Township:* Auth is attending remotely from Scio Township, Washtenaw County, MI

*Ypsilanti Township:* Hoffmeister is attending remotely from Ypsilanti Township, Washtenaw County, MI

*City of Dexter:* Breyer is attending remotely from the City of Dexter, Washtenaw County, MI

*City of Saline:* Fordice is attending remotely from City of Saline, Washtenaw County, MI

*City of Ypsilanti:* Akers is attending remotely from the City of Ypsilanti, Washtenaw County, MI

### Approval of agenda for 7/19 meeting

Motion to approve agenda without amendment moved by Breyer, seconded by Auth. Roll call vote: Yes (6) Motion carries.

### Approval of Minutes

*6/21/2021 Meeting Minutes Approval*

Motion to approve without amendment moved by Fordice, seconded by Auth. Roll call vote: Yes (6).

Motion carries.

### Unfinished Business

*Grant Updates*

*Outreach and tagging update*

Eggermont has contacted GFL and they will be attending a future meeting, they are starting to coordinate MRF tours.

Garramone updated the group on outreach data, including the number of tags given, carts rejected, number of Facebook page follows, Waste Wizard searches, and website views. She noted about two-thirds of tags are due to plastic bag/film/wrap contamination. Garramone is researching additional outreach methods, including contracting local billboards, to increase messaging about plastic bags.

*Request to approve usage of remaining grant funds*

Eggermont noted that the grant money already spent on mailers and other outreach totals just over \$40,000. Approximately \$28,000 remains available for reimbursement. Eggermont requested from the board approval to spend the rest of the reimbursable money prior to the end of the grant. For billboards and other items where a contract is required, the Board could allow the Board Chairs and attorney to pre-authorize them to review and approve contracts on a shortened timeline.

DiPietro inquired if there is enough data yet to be able to target certain areas or actions, such as messaging about plastic bags or putting recycling carts out.

Eggermont will work with TRP to determine the date funds need to be spent. He thinks it could be before the next Board meeting. Auth noted hesitancy in spending without further information. Fordice said he would be comfortable with a broad authorization under a general category like additional outreach. Eggermont could include Auth as part of a review committee along Akers and DiPietro.

Motion to authorize expenditure of remaining grant funds for community outreach, advertising, and appoint the three board members (Chair, Vice-Chair, and Secretary/Treasurer) as a committee for approval moved by Breyer, supported by Fordice. Roll call vote: Yes (6). Motion carries.

#### *Articles of Incorporation Amendment Update*

Eggermont updated the City of Saline will review the articles tonight and the City of Ypsilanti approved last night. Remaining municipalities for approval are Scio and Pittsfield Townships.

### **New Business**

#### *Invoice Approval*

Auth noted one or two of the invoices included sales tax and added that WRRMA should take the steps to be a non-taxable entity in the future.

Motion to approve all invoices, including the Davis invoice for \$937.50, insurance for \$408, Foresight Group printing of \$4,157.98, Weebly for \$144, Facebook for \$167.13, and Uline for \$458.09 moved by Auth, seconded by Hoffmeister. Roll call vote: Yes (6).

### **Reports and Updates**

Eggermont wanted to note items the Board will need to discuss in preparation for 2022. WRRMA's contract with the County expires at the end of 2022 and can be renewed for 6 months. DiPietro asked if it is possible to renew the contract for 12 months. Eggermont thinks they would be amenable but informed that there may be hesitancy to extend the fiduciary responsibility.

Akers wondered if a subcommittee or special meeting to dedicate more time to this would be worthwhile. Fordice agreed and added a conversation on longer-term operations is needed. DiPietro requested more information from the County on the fiduciary responsibility extension and transition periods to begin planning. The Board requested additional discussion at the next meeting.

### **Next Steps**

None specified

### **Public Comment: General/Unrelated to current Agenda Items**

None

Motion to adjourn the meeting moved by DiPietro, seconded by Auth. Roll Call Vote Yes (6); Motion carries. Meeting adjourned at 2:06 PM.

Minutes prepared by Isabella Garramone

*Della DiPietro*

Minutes approved by: [Della DiPietro \(Aug 17, 2021 11:41 EDT\)](#)

Secretary

Minutes approved by: *Ronald A. Akers*

[Ronald A. Akers \(Aug 18, 2021 17:20 EDT\)](#)

Chair









# 7.19.21 minutes draft

Final Audit Report

2021-08-18

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