



# WASHTENAW COUNTY FINANCE DEPARTMENT

## Purchasing Division

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**DATE: October 5, 2016**

## **Addendum #2** **RFP # 7120 – Janitorial Supplies**

This ADDENDUM is official notification of Questions & Answers part II.

### **Questions and **Answers:****

1. What are the current prices being paid for all items by Washtenaw County? **Please see [http://www.ewashtenaw.org/government/departments/finance/purchasing/online\\_bids/bid-status-previous-years/previous-year-assets/assets\\_2010/rfp6558sum.pdf](http://www.ewashtenaw.org/government/departments/finance/purchasing/online_bids/bid-status-previous-years/previous-year-assets/assets_2010/rfp6558sum.pdf) to review final pricing from the previous janitorial supply RFP. In order to maintain a competitive advantage, current prices cannot be provided at this time.**
2. Who are your current suppliers? **SupplyDen**
4. Did Washtenaw County Purchasing accept any price increase during the first three years of the current contract? **No** If so, what were the circumstances that allowed the increase? **N/A**
5. Some of the paper products you have installed are proprietary and only the incumbent distributor will be allowed support by the manufacturer. Will Washtenaw County switch to a new dispenser and product if offered a better price with free dispensers? **We are willing to review alternate dispensers and products.**
6. How many dispensers are currently installed for the Bay West 31900 roll towel? **Approximately 250**
7. How many dispensers are currently installed for the Bay West 30620 roll towel? **Unable to determine**
8. How many dispensers are currently installed for the Bay West 06390 toilet tissue? **Approximately 320**
9. Would Washtenaw County purchasing consider switching to a new hand soap product if it requires new dispensers? **We are willing to review alternate dispensers and products.**
10. How many dispensers are installed for the hand soap products? **Approximately 300**
11. On the item "CFOLD PREM BRAND 2400/CS P100" does this need to be a white towel? **We currently have white products, but will accept alternates**
12. Will you accept natural/Kraft folded and roll towels? **We currently have white products but will accept alternates. If not bidding an alternate, product must meet Bay West current post recycle content**
13. Can we call UPS at our expense and pick up a sample of each bag currently being used? **Yes**

14. Can you please provide me with the previous award information and tabulations? **Yes, they are located at [http://www.ewashtenaw.org/government/departments/finance/purchasing/online\\_bids/bid-status-previous-years/previous-year-assets/assets\\_2010/rfp6558sum.pdf](http://www.ewashtenaw.org/government/departments/finance/purchasing/online_bids/bid-status-previous-years/previous-year-assets/assets_2010/rfp6558sum.pdf). All items were awarded to Supply Den.**
15. Regarding the garbage bags, can you provide us with the following information: what thickness, case count (liners per case) and case weight (lbs. per case) was purchased for each of these storage bags? **See lines 64-78 of the price sheet for thickness and case count. Weights are not currently available from our Department, but may be available if you contact the manufacturer.**
16. Can you confirm how many locations would be expecting delivery? **The delivery locations include, but are not limited to, those described on page 4 of the RFP.**
17. Is there a loading dock and pallet jack at the location(s) to assist with unloading? **Yes, both are available at the 2155 Hogback location which is the primary delivery site for janitorial supplies.**
18. Will this be awarded by line item, a whole or by section? **At this time we are uncertain if the award will be by line item, as a whole or by section. Green products are encouraged but typically cost more than non-green products thus the evaluation committee will evaluate each item first then determine the effectiveness of awarding by group v. by item. The County reserves the right to award to multiple vendors.**

***Beth A. Duffy, CPPB***  
***Senior Buyer***

cc: RFP 7120