



Washtenaw County Parks and Recreation Commission
**INDPENDENCE LAKE PARK RED HAWK
 DISC GOLF TOURNAMENT APPLICATION**

Application must be submitted to Park Manager at least eight (8) weeks prior to the requested event date. Once the application is submitted, the Park Manager will contact the event coordinator with event fee based on this application.

Tournament Fee includes: closing both courses until 5pm for 100 or more player tournaments (under 100 players- courses stays open), all players daily pay to play fee, the use of our pavilion, fire wood for the fire place, running water bathrooms outside Blue Heron Bay, and access the park at 7:00am. Please note that all vehicles associated with the event will be subject to daily vehicle fee.

EVENT INFORMATION

Name of Group		First and Last Name of Event Coordinator		
Phone Number		Email Address		
Address		City	State	Zip Code
Disc Golf Tournament Name		Event Date		
Arrival Time	Departure Time		# of participates expected	
Check one: <input type="checkbox"/> Sanctioned tournament <input type="checkbox"/> Unsanctioned tournament	Check one: <input type="checkbox"/> Singles tournament <input type="checkbox"/> Doubles tournament	Desired Red Hawk West Pin Location: <input type="checkbox"/> Pin A <input type="checkbox"/> Pin B	Any other tournament information:	
Event Schedule:				

List items brought in for the tournament (WCPARC prohibits a variety of outside material/items. To avoid disappointment, list any items included in the event (this can be as simple as a canopy):

FEES

Check one of the below:		
Day tournament		\$250.00 Flat Fee _____
Glow tournament after normal park hours (<i>Must be out of the park by midnight</i>)		\$325.00 Flat Fee _____
Early Arrival (fee above includes park opening at 7:00am. If applies to your event):	\$50.00 per hour x _____ hours = \$ _____	
Late Stay (If applies to your event, excludes glow tournaments):		
Memorial Day Weekend through Labor Day: Park closes at 9:00pm.		
Day after Labor Day until Memorial Day Weekend: Park closes at dusk.		
\$50.00 per hour x _____ hours = \$ _____		
Credit Card # _____	Expiration date _____	TOTAL FEE \$ _____

RELEASE OF LIABILITY

The above organization shall indemnify Washtenaw County and Washtenaw County Parks and Recreation Commission (WCPARC), their commissioners, employees, volunteers and agents, and hold them harmless from and against any and all loss, damages, liability, claims, actions, suits, proceedings of every kind or character arising out of injury, including death, to persons or damage to property due in whole or in part to the organization's special event.

Event Coordinator Signature	Date
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FOR OFFICE USE ONLY

Date Form Received	Received By (Initials)	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Approved/Denied By (Initials)
Amount Received	Date Amount Received	<input type="checkbox"/> Cash in person <input type="checkbox"/> Credit Card	CC Approval #
Entered into RecTrac <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Entered into RecTrac	Agreement Written up for Tournament <input type="checkbox"/> Yes <input type="checkbox"/> No	Date given agreement
Received Signed Agreement Back <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Received Signed Agreement Back <input type="checkbox"/> Yes <input type="checkbox"/> No	Park Manager Signature	Date