



Washtenaw County Trial Court

Jury Clerk's Office

101 E. Huron St., PO Box 8645, Ann Arbor, MI 48107

734-222-3354

Fax: 734-222-3084

jury@washtenaw.org

September 25, 2020

Dear Prospective Juror,

You have been called for jury duty. As you know, the right to a jury trial is a foundation of our justice system. It is your difficult, but important, duty to appear when called for jury service. At the same time, it is *our* duty to ensure your safety while you fulfill this civic responsibility.

Ordinarily, prospective jurors are all seated together during jury selection while they are questioned about their ability to serve as jurors. To protect your health, the Washtenaw County Trial Court has instituted multiple safety precautions. Anyone who enters the courthouse must adhere to the below guidelines:

- Everyone must self-screen, using the questions on the attached screening form, and your temperature will be taken.
- Masks covering the mouth and nose must be worn. Masks will be provided when necessary. If you are medically unable to wear a face covering please contact the jury office ahead of your arrival.
- Maintain a social distancing of six feet. Jurors will be spaced out, both in Jury Assembly and in the Courtroom.

Reporting for jury selection

After 5:00 p.m. on the Friday before the day your jury service begins, please check your reporting status to see whether you must report. This is explained in your postcard jury summons. If your pool number is required to report, please arrive at the Courthouse by 8:15 AM.

If your pool number is not required to report, you do not have to appear and your jury service is complete.

On the day of your service, if you are exhibiting any symptoms, please **do not come to the courthouse**. Instead, contact the jury office at the number or e-mail address above.

We understand the concerns you might have about jury service during this unprecedented time. Your safety is our priority. **The above precautions are only a few of those we are taking to ensure your safety and that of all persons involved.** Thank you for doing your civic duty and playing your part in our system of justice.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Carol Kuhnke'.

Hon. Carol Kuhnke
Chief Judge