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| Community Mental Health Partnership of Southeast Michigan/PIHP | <i>Policy and Procedure</i> |
| Department: Recipient Rights Author: Shane Ray | <i>Family Planning</i> |
| Regional Operations Committee Approval Date 4/16/2020 | Local Policy Number (if used) |
| | Implementation Date 5/15/2020 |

I. PURPOSE

The purpose of this policy is to establish guidelines for notifying recipients and their legal representatives of the availability of family planning and health information services.

II. REVISION HISTORY

| DATE | REV. NO. | MODIFICATION |
|-------------|-----------------|-------------------------------------|
| 4/20/10 | 1.0 | Full policy revision |
| 4/11/13 | 1.1 | Template updated |
| 1/11/17 | 1.2 | Template Updated |
| 2/13/20 | 1.3 | 3-year review No content changes |
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III. APPLICATION

This policy applies to all staff, students, volunteers, and contractual organizations receiving any funding directly or sub-contractually, within the provider network of the Community Mental Health Partnership of Southeast Michigan (CMHPSM).

IV. POLICY

It is the policy of the CMHPSM that recipients and their legal representative will be notified of the availability of family planning and health information services.

V. DEFINITIONS

Community Mental Health Partnership Of Southeast Michigan (CMHPSM): The Regional Entity that serves as the PIHP for Lenawee, Livingston, Monroe and Washtenaw for mental health, developmental disabilities, and substance use disorder services.

Community Mental Health Services Program (CMHSP): A program operated under chapter 2 of the Mental Health Code as a county community mental health agency, a community mental health authority, or a community mental health organization.

Family Planning: Planning of the number of one's children through the use of birth control techniques.

Legal Representative: A legal representative is defined as any of the following:

1. A court-appointed guardian,
2. A parent with legal custody of a minor recipient,
3. In the case of a deceased recipient, the executor of the estate or court appointed personal representative,
4. A patient advocate under a durable power of attorney or other advanced directive.

Regional Entity: The entity established under section 204b of the Michigan Mental Health Code to provide specialty services and supports.

VI. STANDARDS

- A. Recipients and their legal representatives shall be provided with notice of the availability of family planning and health information services.
- B. This notice shall include a statement that mental health services are not contingent on the request or decision to engage in family planning or health information services.
- C. Recipients and their legal representatives shall be provided with a referral to family planning or health information services upon request.

VII. EXHIBITS

None

VIII. REFERENCES

| Reference: | Check if applies: | Standard Numbers: |
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| Michigan Mental Health Code, Act 258 of 1974 | X | 330.1752 |
| MDHHS Administrative Rules | X | 330.7029 |
| MDHHS Revised Plan for Procurement of Medicaid Specialty Prepaid Health Plans | X | |

IX. PROCEDURES

| WHO | DOES WHAT |
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| Case Manager, Supports Coordinator, or designated staff | <ul style="list-style-type: none"> 1) Informs recipient and their legal representative, if applicable, of the availability of family planning and health information services. 2) Provides referral assistance for family planning or health information services upon request of the recipient or their legal representative. 3) Referrals for pregnancy termination services shall not be provided for a minor recipient without consent from the recipient's legal representative. |
| Recipient/Legal Representative | <ul style="list-style-type: none"> 1) Maintain sole responsibility for all decisions related to family planning. |