



Environmental Health Division
705 N. Zeeb Road • Ann Arbor, MI 48103
Phone: (734) 222-3800 • Fax: (734) 222-3930
www.washtenaw.org/envhealth

ONSITE SEWAGE SYSTEM INSTALLATION & REPAIR CERTIFICATION 2023 RENEWAL APPLICATION

Due by March 31, 2023, for certification April 1, 2023, through March 31, 2025.

▶▶ **New this year:** A late fee of \$25 will be assessed for any renewal applications post-marked, faxed, or dropped off at our office after March 31, 2023.

*Washtenaw County Certified Onsite Sewage System Installation/Repair Contractors are required to renew their certification with Washtenaw County every **two** years.*

Applicant Last Name		First Name		Middle Initial
Applicant's Home Street Address		City	State	Zip Code
Legal Business Name				
Business Street Address		City	State	Zip Code
Phone []	Fax []	Cell []		
Email Address				

Do you want your information (name, business, phone, and address) listed on our website? Yes No

Contractors applying **before** March 31, 2023, will be placed on the contractor list published by Washtenaw County in random order. Contractors submitting a renewal application **after** March 31, 2023, will be placed at the bottom of the contractor list, and will be subject to a \$25 late fee. Bids from installation contractors who have not renewed their certification will not be accepted for Time of Sale escrowing. Inspections will not be conducted for uncertified contractors after March 31 of their expiration year. Installers who have let their certification lapse may be required to retake the certification exam depending on the amount of time since their certification expired and the quantity of work successfully installed in the past.

Signature: _____

Certification Number: _____

Title: _____

Date: _____

FEES

Please complete this form and submit to the Environmental Health Division with a payment of **\$123** (add \$25 late fee if renewing after March 31, 2023, for a total of \$148).

Make check payable to W.C.E.H. and mail to:

Washtenaw County Environmental Health Division
705 N. Zeeb Rd.
Ann Arbor, MI 48103

RECEIPT

If you have any questions, please contact Randy Spaller at spallerr@washtenaw.org or (734) 222-3938.