

# Rolling Hills County Park – Pavilion Rental Application

7660 Stony Creek Road • Ypsilanti, MI 48197 • Phone: (734) 484-9676 x0 • Fax: (734) 484-9703



ALL SECTIONS MUST BE COMPLETED

Section 1 Event Info	<b>Event Information:</b>	<b>Estimated Number in Group:</b>	<b>Estimated Time of Arrival:</b>	
	Day: _____ Date: _____			
Section 2 Pavilion Selection	<b>Pavilion</b>	<b>Capacity</b>	<b>Please circle your pavilion choice:</b>	
			<b>Weekday</b>	<b>Weekend/Holiday</b>
	Prairie	200	\$180	\$250
	Woodland	80	\$100	\$125
	Sunshine	80	\$100	\$125
	Family Unit A	10	\$30	\$30
Family Unit B	10	\$30	\$30	\$30
Great Room	36 (indoor), 32 (outdoor patio)	\$150	A \$50 cleaning deposit will be charged at the time of rental. See rules for more info.	A \$50 cleaning deposit will be charged at the time of rental. See rules for more info.
Section 3 Patron Information	Group Name _____ Contact Person _____			
	Address _____ City _____ State _____ Zip _____			
	Home Phone ( ) _____ Work/Cell Phone ( ) _____			
	Email Address _____ (will email confirmation receipt)			

<b>Vehicle Admission</b>	A vehicle admission permit is required for all vehicles entering the park. The pavilion rental fee does not include vehicle admission permits for you or your guests. Pavilion rental does not guarantee admission to all guests of your party if parking areas are filled to capacity. See vehicle admission fees table:
<b>Alcohol Permit</b>	An application for Alcohol Permit (beer and wine only) is available upon request and must be completed no less than 72 hours prior to your rental date. Alcohol Permits are available to print from our website, or please contact the office at the phone number listed above to be sent a permit.
<b>Guest Pay</b>	A Guest Payment Application is available for those who wish to pay their guest's vehicle admission and/or water park fees. The application is available upon request and must be completed no less than 2 weeks prior to your rental date. Please contact the office at the phone number listed above to be sent an application.
<b>Refund Policy</b>	Any request for refund of the rental fee must be made in writing, and will be issued only when another group has rented the pavilion for the same time. A \$10 processing fee is charged for all refunds.
<b>Park Rules</b>	Participants must obey all Pavilion and Park Rules as stated on the back.

Section 4 Waiver	In consideration of accepting my application, I, on behalf of myself and my group or organization using the pavilion, agree to release Washtenaw County and the Washtenaw County Parks and Recreation Commission, as well as their employees, agents and representatives from any and all responsibility for injuries or property damage whatsoever arising from participation in the above activities. I have read and agree to the terms stated above as well as the Pavilion and Park rules of this contract.
	Signature _____ Date _____
Section 5 Payment	The full rental fee must accompany this application. A confirmation receipt will be emailed to you. Payment Options:
	<input type="checkbox"/> <b>Cash in person</b> <i>Checks are not accepted.</i> <input type="checkbox"/> <b>Credit Card (Visa/MasterCard/Discover)</b>
	Card Number _____ Exp date _____/_____ Signature _____

### Office Use Only

Cash/CC Approval #		Staff Initials		WP Guest Pay	Y	N	Alcohol Permit
Date Received		Entered in RecTrac	Y	Vehicle Guest Pay	Y	N	Y

## Pavilion and Park Rules:

1. All pavilions may be reserved in advance for a fee. If not reserved, pavilions are available on a first come, first serve basis.
2. **All pavilions must be vacated 1 hour prior to the park closing.** The park closes at 9pm or at dusk, whichever comes first, and opens at 8am.
3. During emergency weather conditions, the pavilions may be used as shelter for other patrons of the park. Reservations will not be rescheduled, cancelled, or refunded due to inclement weather.
4. If Rolling Hills County Park is closed, the renter has the choice of rescheduling or a full refund.
5. Rental of The Great Room includes the Great Room and outdoor patio. The counter area, lobby, and restrooms remain public space at all times. A \$50 cleaning deposit will be charged at the time of rental. The deposit will be refunded the week following the rental if renter meets cleaning criteria provided upon arrival.
6. Alcoholic beverages are prohibited on park property, except by special permit. The permit must be applied for prior to the rental date and must have the park manager's approval. Alcoholic beverages must remain inside the pavilion. Failure to follow this rule will result in suspension of the alcohol permit and necessitate the removal of all alcohol from the pavilion area.
7. Driving to the pavilions to load or unload is not permitted.
8. Generators are not permitted.
9. No pets of any kind are allowed on park property, except on designated hard surface trails.
10. A temporary 10' X 10' canopy is allowed. See Park Manager for complete rules. Camping and enclosed tents are prohibited.
11. Bicycles are not allowed on the nature trails.
12. Grilling and cooking are allowed only within receptacles approved and designated for such purposes.
13. Any form of gambling, lottery or game of chance on park property is prohibited.
14. The speed limit in the park is 20 miles per hour. Motor driven vehicles are allowed only on roads and in parking areas.
15. It shall be unlawful for the operator of a vehicle to stop, stand, or park such vehicle upon any roadway or in a parking area in such manner as to form an obstruction to traffic thereon.
16. No person shall fire, discharge or have in their possession any rocket, firecracker, torpedo, squib, other fireworks or any substance of an explosive nature on park property.
17. The use of a loudspeaker, public address system or amplifier on park property without written permission from the park manager is prohibited.
18. It shall be unlawful for any person to engage in any violent, abusive, loud, boisterous, vulgar, lewd, wanton, obscene or otherwise disorderly conduct tending to create a breach of the peace, or to disturb or annoy staff or other patrons, while in or on any property administered by or under the jurisdiction of the Commission
19. No person shall at any time bring into or upon the properties of the Commission, nor have in their possession, nor discharge, or set off anywhere upon said properties, a revolver, pistol, shotgun, rifle, air rifle, air gun, or any gun, firearm, or bow or other weapon that discharges projectiles either by air, explosive substance or any other force. Provided, however, that this section shall not apply to any deputy sheriff, police officer, peace officer, or other duly appointed enforcement officer while carrying out the duties and responsibilities of their position.
20. No person shall upon park property: a) cut, pick, gather, uproot, remove, or destroy any tree, branch, sapling, bush, shrub, foliage, flower, plant, or grass, whether alive or dead, or chip, blaze, box, girdle, trim, or otherwise deface or injure any tree or shrub; b) remove or cause to be removed any sod, earth, humus, peat, boulders, gravel, or sand without written permission of the Commission.
21. Nothing in these rules shall: a) Prohibit or hinder duly authorized agents of the Commission or the Sheriff's Department from performing their official duties, b) Prohibit the Commission, director, or park manager from establishing emergency rules required to protect the health, welfare and safety of park visitors and to protect park property, and to maintain order.
22. Rolling Hills Park only- No person shall bring into use or navigate any boat, yacht, canoe, raft or watercraft upon any watercourse, lagoon, lake, pond or slough located within or upon the properties administered by the Commission, except those watercrafts provided or designated for such purpose.