

## Food Service Variance Application

### Establishment Information

Establishment Name			
Street address	City	State	Zip
Phone	Email		

### Applicant Information

Name	Title		
Street address	City	State	Zip
Phone	Email		

### Owner Information

Same as applicant

Name			
Street address	City	State	Zip
Phone	Email		

### Section 1 - Statement of Proposed Variance (attach additional pages as necessary)

Provide a statement of the proposed variance of the Food Code. Cite relevant Food Code section number(s).

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### Section 2 - Reason/Rationale for Variance Request (attach additional pages as necessary)

Provide an explanation of the alternative to the Food Code requested. Provide an analysis of the rationale and justification for how the potential public health hazards addressed by the applicable rules/code sections will be alternatively addressed by the proposal.

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**Receipt**

**Similar Variance**

Has a similar variance been issued to another food service establishment under the same ownership?

- No
- Yes (please provide a copy of approved variance)

**Attach the Following (if applicable)**

- A. HACCP Plan
- B. Equipment Specification Sheets
- C. Manufacturer’s instructions for installation, maintenance and cleaning
- D. Standard Operating Procedures
- E. A floor plan drawn to scale of the existing and proposed equipment
- F. Additional scientific data or other information supporting the determination that food safety is not compromised by the proposal
- G. Similar approved variance

**Applicant Signature**

You will be notified if the food service variance application is incomplete. In addition, once a determination is made, you will be notified if this food service variance request is approved; approved with conditions; or denied. If you have any questions about the variance process, please contact this office.

**I certify that the food service variance application package submitted is accurate to the best of my knowledge.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Name and Title (please print):** \_\_\_\_\_

**Office Use Only**

APPROVED WITHOUT CONDITIONS

CONDITIONAL APPROVAL

DENIED

**Conditions/Comments:**

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Reviewed By

\_\_\_\_\_  
Date