

<p>Washtenaw County Community Mental Health</p>	<p><i>Policy and Procedure</i></p> <p><i>Annual Board Planning Cycle</i></p>
<p>Author: WCCMH Board of Directors Approval Date: 10-1-2015 Approved By: WCCMH Board</p>	<p style="text-align: center;"><i>Policy Type: Governance Process</i></p> <p style="text-align: right;">Number 01-005 Page: 1 of 1</p>

To perform consistent with Board policies, the Board will annually develop an agenda for the year, which will include the following tasks:

- Review the mission.
- Approve the annual budget.
- Re-explore Outcomes Policies.
- Monitor Executive Limitations and Board Process Policies.
- Continually improve performance through Board education and discussion. Continual Board development will include orientation of new members in the Board’s governance process and periodic Board discussion of process improvement.
- Monitor and discuss the Board’s process and performance on a regular basis. Self-monitoring will include comparison of Board activity and discipline to Board governance policies and Board-staff relationships.
- Review and evaluate Executive Director’s job performance and compensation.
- Develop annual program review schedule to evaluate quality, effectiveness and efficiency of services.
- Conduct a review of the past year, including successes and areas for improvement. Determine how what was done last year will shape the agenda and policies this year.
- Distribute annual report to the community.