

**WASHTENAW COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE**

Minutes

Thursday March 8, 2018
Washtenaw County Emergency Operations Center

Present: Samantha Brandfon, Marc Breckenridge, Victor Chevrette, Stephen Field, Pierre Gonyon, David Halteman Cindra James, Joseph Jurasek, Kenneth Kelly, Heather Kost, Rick Norman, Ben Pinette, Dave Popkey, Scott Robinson, Mark Wesley Denise Wirtz

Excused: Donald Dettling, Stephanie Hale,

Absent: Cary Church, Kent Martinez-Kratz,

Call to Order

Scott Robinson called the meeting to order at 3:05 p.m.

Introductions - Dave Popkey, representative from Aristiek, Heather Kost, Project Manager for U of M Hospital Emergency Management

Review and Approval of Agenda

A motion to approve the agenda was made by Pierre Gonyon, second by Joseph Jurasek. Approved unanimously.

Review and Approval of the December 14, 2017 Minutes

A motion to approve the minutes of December 14, 2017 was made by Ben Pinette, seconded by Cindra James. Approved unanimously.

Oath of Office

Edwin Peart from the Washtenaw County Clerk's Office administered the Oath of Office to those new members present.

Public Comment - None

Announcements

Marc Breckenridge advised those present that MCERCC is a new advisory panel for MIREADY information from State and Local agencies. Marc also shared a MDEQ 8.5 x 11 "sticker" being made available for facilities to post with specific guidance should there be a release and emergency notifications need to be made quickly without having to search for the information.

Old Business

A. Information Coordinator's Report

Ken Kelly distributed and reviewed his report as follows.

- As of March 7, 47 EHS sites have updated plans o new plans have been created since our last meeting.
- The deadline for Tier II annual report submissions was March 1, 2018.
- According to the database 68 Active Facilities have EHS over the Threshold Planning Quantity. I am in the process of reviewing those reports and will weed out the ones that don't belong on the list and will be in contact with any of them that need to create an Emergency Site Plan.
- I have identified 4 supposedly active sites that have not submitted a Tier II report in the past few years. They are:

RACER TRUST (Willow Run)

Crop Production Services

Artic Coliseum

Artic Glacier

I have sent them emails and am waiting to hear back from them.

- I received a few calls in the past few weeks from operators regarding the new reporting requirements and was able to assist them. I am finding that quite a few facilities are now using out of state firms to handle their reporting. The common drawback I am finding is that these people are not familiar with the facilities and that makes working with them on their plans a little more difficult but we are working through that.

B. Emergency Coordinator's Report

David Halteman advised that Emergency Services Staff along with Environmental Health and Water Resources completed the 8-hour HAZWOPER refresher training. On January 26th, a hydro-test was run on the Rover pipeline that cause concern due to the noise levels. A Nixle message was sent to advise citizens of the situation and that there was not a safety issue.

C. HazMat Team Director's Report

Victor Chevrette updated those present on recent activities. Victor reported that donations will be given to the Washtenaw County HazMat Team from E.T. Rover, Wolverine and Enbridge pipeline groups. Vic will be working with the Washtenaw County Road Commission to develop a plan when it comes to the need for environmental clean-up on the highways. Michigan Department of Transportation has a list of licensed and permitted companies that will be shared with WCRC and the HazMat Team. Vic provided information on 8 partial and/or full team responses since January.

New Business

Steve Field asked those present if anyone might be able to help him understand setting up a mobile office on-site after the meeting.

Adjournment

A motion to adjourn was made by Victor Chevrette, seconded by Pierre Gonyon at 3:35 p.m. Approved unanimously.

The next meeting of the LEPC will be held on **Thursday June 14, 2018 at 3:00 p.m.** in the Washtenaw County Emergency Operations Center, 2201 Hogback Rd., Ann Arbor MI 48105.

Respectfully Submitted,

Denise A. Wirtz, PEM
Secretary