



April 16, 2021

To: All interested parties

From: Washtenaw County Office of Community and Economic Development

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Re: Draft Amendment to 2019 Annual Action Plan to include additional COVID-19 response funding from Federal CARES Act

In response to the COVID-19 national emergency, the Federal Government provided additional support to communities through the CARES Act. A portion of that funding flows through Housing and Urban Development (HUD) and reaches communities like ours through formula allocations including Community Development Block Grant (CDBG) and Emergency Solutions Grants (ESG). This funding is distributed through the Washtenaw Urban County, which currently has 20 member jurisdictions, out of 28 in Washtenaw County (see below). The total CDBG and ESG CARES Act allocations to the Washtenaw Urban County as of April 16, 2021 are:

Grant Type	Grant 1	Grant 2	Total
CDBG-CV	\$ 1,267,964	\$ 1,608,347	\$ 2,876,311
ESG-CV	\$ 643,403	\$ 1,794,203	\$ 2,437,606

CDBG-CV is funding available for eligible activities that serve low-moderate income communities, low-moderate income clientele and/or Urgent Needs related to COVID response. These activities must either be new, or an expansion of current activities. They cannot replace existing activities or replace other funding for existing activities or services.

ESG-CV funding is provided to assist those experiencing or at risk of experiencing homelessness to quickly regain stability in permanent housing after experiencing a housing crisis and/or homelessness.

The initial CDBG-CV and ESG-CV grants (“Grant 1”) in the above table were approved through a Substantial Amendment to the Washtenaw Urban County 2019 Action Plan in April/May 2020 (approved by the Urban County Executive Committee on April 28, 2020 and the Washtenaw County Board of Commissioners on May 6, 2020.

The 2019 Action Plan was amended for a second time in September 2020 to include the second ESG-CV grant (“Grant 2), with more specific proposed uses of funds approved by the Urban County Executive Committee on November 18, 2020.

The current amendment reflects the 3rd substantial amendment to the 2019 Action Plan; this amendment specifically includes the second CDBG-CV grant (“Grant 2”) in the amount of \$1,608,347. All CDBG-CV grant funds are to be utilized for activities that prevent, prepare for, and respond to COVID-19. Specific uses of funds have not yet been designated. These funds will likely be used in coordination with upcoming American Recovery Act funds to assist with outstanding and eligible needs to respond to COVID-19.

CDBG-CV Round 3

Funds were announced in late September. Staff recommends not committing them until 2021 to assess needs including ongoing housing needs, needs for other public/human services, and/or support for small business.

COVID response activities		Eligible activities include small businesses grants; human services support; affordable housing acquisition; et cetera	Expected to be committed by Summer/Fall 2021
Administration		Up to 20% eligible	
Total:	\$1,608,347		

Community need and proposed activities

The federal, state and local response to COVID-19 over the past year has been to implement physical separation as well as a series of Emergency Orders including Governor Whitmer’s “Stay Home, Stay Safe” order to shelter in place. The orders were put in place to ensure public health and flattening of the curve of the Coronavirus’s spread. As has occurred nation-wide, businesses have closed or cut back considerably, resulting in the largest number of unemployment filings in our nation’s history. While there have been corresponding eviction moratoriums at the state and federal level, there is concern about how residents will be able to cover back rent and/or mortgage payments once those moratoria are lifted, even with federal stimulus support. The recommended uses of CDBG-CV and ESG-CV are complementary, and primarily focused on stabilizing housing for individuals who have it, as well as finding permanent housing solutions for those who are housing insecure and/or experiencing homelessness. OCED is looking to engage the Corporation for Supportive Housing (CSH) to assist with supporting implementation of housing and homelessness programming in close coordination with community and non-profit partners.

The first CDBG-CV grant and first and second ESG-CV grants have been allocated as follows to date:

CDBG-CV (Grant 1)

Activity /Category	Amount	Detail	Status
Rent/mortgage/utility assistance to low-moderate income residents	\$507,186	Recent rule change now allows for a maximum of 6 months of funding to households at or below 80% AMI.	An RFP for mortgage foreclosure services will be released in Spring/Summer of 2021 for a portion of the funds.
Homelessness response activities	\$253,592	These funds were coupled with RFI/RFP funding round– more detail in the ESG-CV info below.	Funds contracted
Expanded Shelter related to COVID-19 response	\$253,593	Contract with Shelter Association of Washtenaw County to support their staffing and supply costs for expanded staffing at shelter.	Funds spent on expanded shelter in Spring/Summer of 2020.

Administration	\$253,593	Maximum 20% - OCED staff is responsible for meeting HUD requirements for all funded activities, contract management and monitoring.	Funds in use.
Total:	\$1,267,964		

ESG-CV Funds

Originally these funds were listed in the 2019 Action plan as a broad bucket of funds related to homelessness response activities. Since then, there have been multiple funding rounds as the grants were released. More details on grantees and awards are provided in the table below. Please note this includes both ESG-CV grants, as well as CDBG-CV funds dedicated to homelessness work. The Continuum of Care Board and related committees have supported the identification of need and gaps in the homelessness system of care.

Homelessness Prevention (including direct financial assistance to clients and legal services)	\$367,753	Direct assistance funding filled the gap when the Eviction Diversion Program (EDP) wrapped up in January 2021, and prior to start of COVID Emergency Rental Assistance (CERA). Funding for Legal Services and HAWC providing additional capacity as part of EDP program.	Funds contracted
Rapid Re-Housing Case Management & Rental Assistance - Avalon, SOS, and Ozone House	\$460,514	Funds case management and rental assistance for 50 placements. Currently focused on placing those who were in expanded shelter at the hotel.	Funds contracted
Shelter	\$315,173		Funds contracted
HMIS	\$113,607	OCED staff are responsible for meeting HUD requirements for all funded activities, contract management, and monitoring.	Funds in use

The October 2020 funding round was committed to gaps in homelessness system service provision:		As noted, the funding round occurred in October 2020 with approvals from Urban County and the Continuum of Care Board in November. Resulting services began in early 2021.	Funds Contracted and in use.
<ul style="list-style-type: none"> Eviction Prevention Program (Court Liaison Year 2 & Diversion) 	\$189,318		
<ul style="list-style-type: none"> Hotel/Motel Vouchers for Winter Shelter for Families and Individuals 	\$352,774		
<ul style="list-style-type: none"> Housing Choice Voucher Retention & Family Rapid Rehousing 	\$500,000		
<ul style="list-style-type: none"> Rapid Re-Housing (RRH) 	\$484,300		

Expansion (individuals)			
• Youth-specific Services (Prevention, Diversion, and Rapid Re-Housing)	\$211,943		
Administration	\$115,446	OCED is utilizing less than 5% of funding for admin to share administrative funds with partner agencies.	Funds in use.
Total ESG-CV Rounds 1 & 2 and CDBG-CV for homelessness	\$3,110,828		

Process and Approval Timelines

The regulatory process for HUD funding is extensive. To move the approval process along, HUD is allowing for a series of waivers including reductions to the public comment period (from 30-day minimum to a 5-day minimum), among other concerns. The timeline for soliciting feedback as well as the approval process is noted below:

- Public comment period will begin on April 16, 2021 and end on May 5, 2021.
- Urban County Executive Committee will hold a public hearing as part of its regular monthly UCEC meeting on **Wednesday, May 5, 2021 at 2:00 PM**. This meeting will be held remotely on Zoom.
 Participate via Zoom:
<https://washtenawcounty.zoom.us/j/95432757442?pwd=c0sxNFdSZDh5NnVLNlI0RnErL0pxUT09>,
 Passcode: 829766. Or participate via Phone: dial 1 (312) 626 6799, webinar ID: 954 3275 7442,
 Passcode: 829766. These meeting details can also be found on the OCED event calendar:
www.washtenawcounty.org/oced
- Urban County Executive Committee will vote on the substantial amendment at the Wednesday, May 5th meeting
- In the coming months, when specific uses and/or awards of Round 3 CDBG-CV funds have been determined, both the Washtenaw Urban County and the Washtenaw County Board of Commissioners will be asked to approve those specific uses.

Response to public comment and updates to the amendment

Comments and feedback will be reviewed regularly during the public comment period and prior to approval by the Urban County Executive Committee.

Urban County jurisdictions are: City of Ann Arbor, City of Dexter, City of Saline, City of Ypsilanti, Ann Arbor Township, Augusta Township, Bridgewater Township, Dexter Township, Lima Township, Manchester Township, Northfield Township, Pittsfield Township, Salem Township, Saline Township, Scio Township, Superior Township, Sylvan Township, Webster Township, York Township, and Ypsilanti Township.

Washtenaw Urban County 2019-20 Summary of Planned Activities - Approved by UCEC 4.28.29, 11.10.20, 5.05.21

Blue = Funds newly added to 4/28/20 Substantial Amendment Activities Table
 Red = Changes to 4/28/20 Substantial Amendment Activities Table
 Purple = minor administrative updates made 12/29/20
 Green = Funds included in the Substantial Amendment approved by UCEC 5/5/21

Final 2019-20 Allocations & CARES Act funds	
CDBG-CV (COVID CARES Act) - Round 1	\$1,267,964
CDBG-CV (COVID CARES Act) - Round 3	\$1,608,347
ESG-CV (COVID CARES Act) - Round 1	\$643,403
ESG-CV (COVID CARES Act) - Round 2	\$1,794,209
Community Development Block Grant (CDBG)	\$2,123,502
HOME Investment Partnership Program (HOME)	\$1,264,807
Emergency Solutions Grant (ESG)	\$178,973
TOTAL	\$8,881,199

Project	Activity	Agency	CDBG-CV	ESG-CV	CDBG	HOME	HOME Program Income	HOME 2018-19 Carry over	ESG	Goal Outcome Indicator	Quantity	Measure
CDBG-CV Round 1 - Administration	CDBG-CV Administration	OCED - Urban County wide	\$ 253,593							TBD	TBD	TBD
CDBG-CV Round 1 - Public Services	Rent/mortgage/utility assistance to low-moderate income residents	OCED and community partners, Urban County wide	\$ 507,185							TBD	TBD	TBD
CDBG-CV Round 1 - Public Services	Expanded Shelter related to COVID-19 response	Shelter Association of Washtenaw County for Residential and Non-Residential Programs	\$ 253,593							TBD	TBD	TBD
CDBG-CV Round 1 - Public Services	Homelessness Response	Funding round available to Homelessness Service Providers	\$ 253,593							TBD	TBD	TBD
CDBG-CV Round 3	Activities to Prevent, Prepare for, and Respond to COVID-19	OCED and community partners, Urban County wide	\$ 1,608,347							TBD	TBD	TBD
ESG-CV Round 1 Administration	ESG-CV Administration	OCED - Urban County wide		\$ 25,736						TBD	TBD	TBD
ESG-CV Round 1 Activities	Shelter expansion, diversion and eviction prevention, rapid rehousing and housing support services	OCED and community partners, Urban County wide		\$ 617,667						TBD	TBD	TBD
ESG-CV Round 2 Administration	ESG-CV Administration	OCED - Urban County wide		\$ 89,710						TBD	TBD	TBD
ESG-CV Round 2 Activities	Shelter expansion, diversion and eviction prevention, rapid rehousing and housing support services	OCED and community partners, Urban County wide		\$ 1,704,493						TBD	TBD	TBD
CDBG Admin	CDBG Administration	OCED - Urban County wide			\$424,700					Other	1	Other
Public Facilities & Infrastructure	Priority Project - Ypsilanti Township Community Center Floor Tiles	Ypsilanti Township/Superior Township			\$61,898 (+ \$60,643 regular CDBG)					Public Facilities & Infrastructure Improvements	7545	Persons Assisted
Public Facilities & Infrastructure	DESIGN/RFP ASSISTANCE for Ypsilanti Township Community Center Floor Tiles	Ypsilanti Township			\$6,000					Public Facilities & Infrastructure Improvements		
Public Facilities & Infrastructure	Schooner Cove - Bus Shelter/Sidewalk Linkages	Ypsilanti Township			\$46,614					Public Facilities & Infrastructure Improvements	1359	Persons Assisted
Public Facilities & Infrastructure	Priority Project - Northfield Township Community Center Improvements	Northfield Township			\$91,286					Public Facilities & Infrastructure Improvements	744	Persons Assisted
Public Facilities & Infrastructure	LED Street Lighting*	Augusta Township			\$8,733					Public Facilities & Infrastructure Improvements	4540	Persons Assisted
Public Facilities & Infrastructure	ADA Curb Cuts	City of Ypsilanti			\$50,000					Public Facilities & Infrastructure Improvements	2867	Persons Assisted
Public Facilities & Infrastructure	Park Improvements	City of Ypsilanti			\$21,660					Public Facilities & Infrastructure Improvements	TBD	Persons Assisted
Public Facilities & Infrastructure	Senior Center Roof replacement	Pittsfield Township			\$70,403					Public Facilities & Infrastructure Improvements	1579	Persons Assisted
Public Facilities & Infrastructure	Fireman's Park Playground Improvements	Superior Township			\$29,784					Public Facilities & Infrastructure Improvements	450	Households Assisted
Public Facilities & Infrastructure	Road Improvements - Cary Drive	Ypsilanti Township			\$136,780 \$23,523					Public Facilities & Infrastructure Improvements	2376	Persons Assisted
TBD	CDBG Program income spent in R/ECAPs - details pending community engagement process	City of Ypsilanti and Ypsilanti Township			\$99,364					TBD	TBD	TBD
Affordable Housing	HQS improvements - MAP (multiple sites)	MAP (City of Ann Arbor)			\$87,193					Rental rehabilitation	TBD	Units
Affordable Housing	HQS & Lead improvements - Avalon (Broadway)	Avalon Housing (City of Ann Arbor)			\$70,000					Rental rehabilitation	TBD	Units
Homeownership Assistance	Voucher-to-Homeownership Assistance Pilot	OCED - Urban County wide			\$105,000					Homeownership Assistance for low/mod income housing benefit	8	Households Assisted
CDBG Single Family Rehab	Single Family Rehabilitation (SFR)	OCED - Urban County wide			\$340,129					Homeowner Housing Rehabilitated	60	Household Housing Unit
CDBG Single Family Rehabilitation Service Delivery	Single Family Rehabilitation Service Delivery	OCED - Urban County wide			\$127,410					Homeowner Housing Rehabilitated	60	Household Housing Unit
CDBG Community Based Development Organizations (CBDO)	Community Based Development Organization	Peace Neighborhood Center (City of Ann Arbor)			\$88,500					Public Service activities for low/mod income housing benefit	70	Persons Assisted
CDBG Community Based Development Organizations (CBDO)	Community Based Development Organization	Community Action Network (City of Ann Arbor)			\$91,500					Public Service activities for low/mod income housing benefit	180	Persons Assisted
CDBG Public Services	Coordinated Funding - Interfaith Hospitality Network of Washtenaw County	Interfaith Hospitality Network of Washtenaw County			\$123,315					Tenant-based rental assistance / Rapid Rehousing	130	Persons Assisted
CDBG Public Services	Coordinated Funding - SafeHouse Center	SafeHouse Center			\$90,801					Emergency housing/Transitional Housing/Homeless Outreach	300	Persons Assisted
CDBG Public Services	Coordinated Funding - Shelter Association of Washtenaw County Residential and Non-Residential Programs	Shelter Association of Washtenaw County Residential and Non-Residential Programs			\$51,414					Homeless Prevention	1,025	Persons Assisted
CDBG Public Services	Coordinated Funding - SOS Family Shelter	SOS Family Shelter			\$28,745					Emergency housing/Transitional Housing/Homeless Outreach	100	Persons Assisted
CDBG Public Services	Coordinated Funding - Unified-HIV Health and Beyond: Mobile Health Program	Unified-HIV Health and Beyond			\$24,250					Homeless Prevention	1,000	Persons Assisted
Home Administration	HOME Administration	OCED				\$126,480				Other	1	Other
HOME Homeownership program	Habitat for Humanity of Huron Valley Acquisition Development Resale (ADR) Program	Habitat for Humanity of Huron Valley				\$437,958	\$12,042.70			Homeowner Housing Rehabilitated	10	Household Housing Unit
HOME CHDO Reserve (15%)	Dan Hoey Acquisition & New Construction	Avalon Housing				\$157,328		\$132,672		New Units Constructed	22	Household Housing Unit
HOME CHDO Reserve (15%)	108/110 Glendale Rehabilitation	Avalon Housing				\$310,000				Rental units rehabilitated	2	Household Housing Unit
HOME CHDO Operating Costs (5%)	HOME CHDO Operating	Avalon Housing				\$63,240				Other	1	Other
Reserved for 2020 Affordable Housing RFP	TBD					\$169,801				TBD	TBD	TBD
HESG19 Washtenaw County	Homeless Prevention, Shelter & Rapid Re-Housing	Awarded to nonprofit service providers through Funding Review Team (FRT) process in Summer 2019							\$167,340	Tenant-based rental assistance / Rapid Rehousing	TBD	TBD
HESG19 Washtenaw County	ESG Administration								\$11,633	Homelessness Prevention	1	Other

*Subject to demonstrating 51% Low-Mod Income households in target area(s) by way of a HUD-approved household income survey.
 Rev. 4.14.21