K. Walker called the meeting to order at 1:04 P.M.

I. Introductions
   • None

II. Audience Participation
   • None

III. Board Response to Audience Participation
   • None

Ricky Jefferson arrived at the meeting at 1:10pm.

IV. Budget-Finance and Program-Quality Committee Combined Minutes and Actions from 8/12/19
   • Budget-Finance and Program-Quality Combined Committee Minutes and Actions of 8/12/19 were reviewed.

MOTION BY D. STRONG SUPPORTED BY K. SCOTT TO APPROVE THE MINUTES AND ACTIONS FROM THE AUGUST 12, 2019 BUDGET-FINANCE AND PROGRAM-QUALITY COMMITTEE COMBINED MEETING AS PRESENTED.

MOTION CARRIED

V. Finance Status Reports
   • R Clark reviewed the financial status report for the month ending July 31, 2019.
   • Medicaid Enrollees were 32,437 in July 2019.
   • Healthy Michigan Enrollees in July 2019 were 15,268.
   • Medicaid consumers served through July 2019 are 3,863. This is 254 more consumers served than the same period last year.
• ABA Waiver consumers served through July 2019 were 226. This is 53 more consumers served than the same period last year.
• General Fund consumers served through July 2019 are 856. This is 61 more consumer served than the same period last year.
• Healthy Michigan consumers served through July 2019 are 1,114. This is 22 more consumers served than the same period last year.
• CLS costs to date are $22.2 Million. This is $220,000 over budget.
• Community Inpatient costs to date total $4.8 Million. This is $384,000 over budget.
• Licensed Residential costs to date are $9.4 Million. This is $141,000 under budget.
• Applied Behavior Analysis/Autism service costs to date are $3.2 Million. This is $830,000 over budget.
• Medicaid, Healthy Michigan and Autism funds are coming in at budget.
• Financial performance by funding source:
  o Medicaid is showing a deficit of $5.8 Million.
  o Healthy Michigan is showing a deficit of $2.5 Million.
  o State General Funds is showing a deficit of $171,000.
  o Local Funds are showing a surplus of $127,000 through July 2019.
• WCCMH currently has no fund balance available for fiscal year 2019.
• B. King requested a report on the trend for the deficit and to identify where the offset will be funded.
• Request to find out why the Medicaid enrollees are declining and to clarify the reasons.

MOTION BY N. GRAEBNER SUPPORTED BY A. DUSBIBER TO APPROVE THE FINANCIAL STATUS REPORT THROUGH JULY 31, 2019 AS PRESENTED.

MOTION CARRIED

VI. Contracts and Leases
• Care Linc Medical Equipment
  o This contract is to provide enhanced pharmacy services and adaptive equipment for the period of September 1, 2019 – September 30, 2020.
• Sharon O’Bryan
  o This contract is to provide OBRA assessments for the period of August 1, 2019 – September 30, 2020.
• Lyneah Blake
  o This contract is to provide behavioral psychology for the period of October 1, 2019 t September 30, 2020.

MOTION BY A. DUSBIBER SUPPORTED BY N. GRAEBNER TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.
MOTION CARRIED
• Discussion on contracting with Behavioral Psychologists instead of using current staff.
• H. Linky stated that there are currently 4 psychologist positions serving adults and 1 serving youth.
• There have been 2 adult positions that have been vacant leading to increased caseloads.

VII. Executive Director Authorizations
• Lindsay Bornheimer
  o This contract is to utilize CBT for psychosis and suicide assessment training.
  This is for the period of August 1, 2019 – September 30, 2019.

MOTION BY A. DUSBIBER, SUPPORTED BY N. GRAEBNER TO APPROVE THE EXECUTIVE DIRECTOR AUTHORIZATIONS AS PRESENTED.

MOTION CARRIED

VIII. Regional Finance Update
• T. Cortes provided the Regional Finance update.
• The draft rates were received from MDHHS and Milliman.
• The new rates look positive, but the new methodology is complicated.
• The regional board packet that was distributed had a projected increase with approximately 2% increase.
• The WCCMH Budget is going to be presented at the regional meeting.
• Supplemental is still being worked on and will use the new geographic factors for the supplemental rates.

IX. Old Business
• WCCMH FY2020 Annual Operating Budget
  o The WCCMH FY2020 operating budget is removed from the agenda so that the latest rates can be included, and it will be discussed at the Executive Committee on 9/16/19.

X. New Business
• MDHHS Performance Quarterly Dashboard
  o L. Higle presented the MDHHS Performance Quarterly Dashboard to the committee.
  o There were no sentinel events per Joint Commission Standards and one sentinel event per MDHHS definition for the 2nd quarter of FY2019.
    ▪ N. Graebner requested more clarity on who is responsible for the next steps with clients as they go through the process.
    ▪ Request to show the actual number of people that are in/out of hospitalization.
    ▪ D. Strong requested a quarterly report on the critical events.
    ▪ K. Walker requested a comparison report with the opioid rates compared to the county rates.
B. King requested categorizing the sentinel events and bring forward a broader categorical definitions and what actions should have been taken without violating HIPAA laws.

- Suggestion to include a closed session on the agenda when the dashboard is being presented just in case the committee needs to dig deeper into the issues.
- Staff will check with the County Corporation Counsel to see what WCCMH staff can and cannot disclose.

- Initial Performance Metrics Discussion
  - T. Cortes will send a communication from the CMH Board Association about performance metrics to the committee for them to review.
  - This was created 3 years ago so it might be an opportunity to re-evaluate for better information.
  - Focus on the budget strategy for next year and look at what is happening with the organization, a general strategy on filling/keeping positions, current capacity, average case load sizes, productivity and size of program.
  - Staff will bring the program/case load sizes along with baseload productivity at the next meeting for discussion.
  - The Board of Commissioners has an RFP out currently that should help to get this information.
  - The WCCMH psychologists are completing the 612 reports for any new clients whether they are on Medicaid or not for Washtenaw County. WCCMH is not reimbursed for non-Medicaid 612 reports.
  - There are approximately 84/year of the 612 reports that are completed.
  - Suggestion to continue the conversation with D. Dwyer about the necessity of the 612 reports for non-Medicaid clients.

J. Martin stated that D. Strong will be taking an interim position and will be resigning his position as an ex-officio member on the WCCMH Budget-Finance Committee effective today. J. Martin thanked D. Strong for his service and stated that the WCCMH Board will not be filling this position on the committee at this time.

XI. Items for Future Discussions
- Rehman Financial Analysis
- Community Living Supports funding model/utilization.
- Initial Performance Metrics Discussion-Program Committee

XII. Meeting adjourned at 2:28 pm.