

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES**

<https://zoom.us/j/95118579821>

August 20, 2021

9:30am

K. Walker called the meeting to order at 9:30 am.

ROLL CALL:

S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI
A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner-Sundling attending remotely from Ann Arbor, Washtenaw County, MI
B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI
D. Strong attending remotely from Scio Township, Washtenaw County, MI
M. Udow-Phillips attending remotely from Superior Twp, Washtenaw County, MI
K. Walker attending remotely from Pittsfield Twp, Washtenaw County, MI

MEMBERS ABSENT: C. Richardson, K. Scott

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, R. Dornbos, S. Lefferts, M. Taylor, L. Gentz, S. Ray, S. Amos O'Neal

OTHERS PRESENT: L. Lutomski, G. Conti, K. Cowan, S. Brown, M. Creekmore, K. Belknap

I. Introductions
None

II. Audience Participation

- G. Conti expressed concern over dual diagnosis treatment options with WCCMH He stressed that it is imperative that the county provide adequate treatment for these individuals.

III. Board response to audience participation

- Staff will investigate and follow up with G. Conti.

IV. Consent Agenda Actions (Attachment #1)

- WCCMH Board Meeting Minutes and Actions-7/16/21
- WCCMH Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions-6/14/21
- WCCMH Budget-Finance Committee Meeting Minutes and Actions-7/12/21
- Program Education Presentation-PORT/PATH
- Program Committee Dashboard-FY2021, Qtr. 2
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-6/9/21
- WCCMH Consumer Advisory Council Meeting Minutes and Actions-7/14/21
- WCCMH Millage Advisory Committee Meeting Minutes and Actions-7/12/21
- Millage Process, Investments and Progress Update
- CARES Dashboard
- WISD Funding Proposal totaling \$213,780.00 (approved by MAC on 8/9/21)
- Youth Assessment Center Technical Assistance Funding Proposal totaling \$20,650.00 (approved by MAC on 8/9/21)

MOTION BY A. LABARRE, SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT AND APPROVE THE AUGUST 20, 2021 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	NOT PRESENT AT TIME OF VOTE	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

V. Treasurer's Report

- N. Phelps reviewed the Financial Status Report (Attachment #2) for the month ending June 30, 2021.
- The PIHP Board approved additional funds to pass through to our providers in an effort to stabilize them. Another budget amendment will be presented soon that will reflect this change.

MOTION BY A. DUSBIBER, SUPPORTED BY B. HIGMAN TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING JUNE 30, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	NOT PRESENT AT TIME OF VOTE	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VI. Contracts (Attachment #3)

- M. Taylor presented the contracts and leases to the Board (Attachment #3).
- Christ Centered Homes, Inc. to provide Licensed Residential Services for a term of July 6, 2021 through September 30, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH CONTRACTS AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	NOT PRESENT AT TIME OF VOTE	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VII. WCCMH FY2022 Budget

- N. Phelps presented the WCCMH FY2022 Budget (Attachment #4A) to the Board.

- This budget is prepared with the most up to date information available at this time. We are still waiting on funding amounts from CCBHC demonstration. Budget amendment will be presented when more information is available.
- The Cost Allocation Plan (CAP) from the County has a slight increase for this year and it is included in the budget.
- A budget book will be completed once more information on CCBHC is available and revenue amounts are confirmed.

N. Graebner-Sundling joined the meeting at 10:16 am.

MOTION BY A. DUSBIBER, SUPPORTED BY A. LABARRE TO APPROVE THE WCCMH FY2022 BUDGET AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	Y	KING	N
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VIII. WCCMH FY2022 Master Contracts List

- M. Taylor presented the WCCMH FY2022 Master Contracts List (Attachment #4B) to the Board.

MOTION BY A. DUSBIBER, SUPPORTED BY A. LABARRE TO APPROVE THE FY2022 WCCMH MASTER CONTRACTS LIST AS PRESENTED.

- S. ANTONOW ABSTAINED FROM THE TRINITY HEALTH CONTRACT**
- A. DUSBIBER ABSTAINED FROM THE MICHIGAN REHABILITATION CONTRACT.**
- B. HIGMAN ABSTAINED FROM THE NAMI CONTRACT.**
- N. GRAEBNER-SUNDLING ABSTAINED FROM THE ST. LOUIS CENTER CONTRACT**
- N. GRAEBNER-SUNDLING ABSTAINED FROM THE TRINITY HEALTH CONTRACT**
- D. STRONG ABSTAINED FROM THE PACKARD HEALTH CONTRACT**
- M. UDOW-PHILLIPS ABSTAINED FROM THE UNIVERSITY OF MICHIGAN CONTRACTS**

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

IX. Millage and CCBHC Financial Status Report

- N. Phelps presented the Millage and CCBHC Financial Status Report (Attachment #5) to the Board for the period ending June 30, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. LABARRE TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED JUNE 30, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- X. Executive Director report
 - T. Cortes presented the Executive Director report to the WCCMH Board.
 - State Level Update
 - Having bi-weekly meetings with MDHHS leadership regarding workforce shortages.
 - Local Update
 - Staff are working on a plan to be create a single point of entry for substance use disorder and mental health services access in Washtenaw County.
 - Regional board passed \$3.5 million for provider stability within the region. WCCMH will begin sending funds out to the residential providers in the coming days.

- XI. Discussion Items
 - Annual Conflict of Interest and Code of Ethics Reminder
 - K. Walker reminded the board to complete the Code of Ethics and Conflict of Interest documents that R. Dornbos emailed on 4/13/21.
 - Strategic Planning Discussion (Attachment #6)
 - T. Cortes presented the Proposed Strategic Planning Timeline/Process document with the Board.

- XII. CMHPSM Regional Update
 - The CMHPSM minutes (Attachment #7) from July 14, 2021 were reviewed.
 - T. Cortes provided an update from the August 11, 2021 Regional Board meeting.

- XIII. New Business
 - CMHPSM Oversight Policy Board Appointment (Attachment #8)
 - N. Adelman from the CMHPSM answered questions regarding the re-appointment of David Oblak CMHPSM Oversight Policy Board Appointment for a term of October 1, 2021 through September 30, 2024.

MOTION BY B. KING, SUPPORTED BY A. LABARRE, TO APPOINT DAVID OBLAK TO THE CMHPSM OVERSIGHT POLICY BOARD FOR A 3-YEAR TERM ENDING SEPTEMBER 30, 2024.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- Provider Presentation (Attachment #9)
 - N. Phelps discussed the provider challenges with the Board.
 - Some of these challenges are:
 - Recruitment challenges
 - Premium pay impact
 - Administrative burden
 - Intensive role/duties of direct support professionals

- Meeting county living wage ordinance requirements
- Lack of fringe benefits
- Paying for training/need for training programs
- Lack of job appreciation
- Wage levels
- Continue this discussion at the next full board meeting.

XIV. Old Business

- CCBHC Update
 - T. Cortes provided an update on the CCBHC.
 - Potential October 1st implementation date
 - M. Harding has been working diligently on the certification process.

XV. Items for future discussion

- Development of Reserve Capital at the CMHSP level
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- Provider presentation-September CMH Board
- Co-Occurring/Integrated Health Services within the provider network
- CCBHC
- Strategic plan

MOTION BY A. LABARRE, SUPPORTED BY M. UDOW-PHILLIPS TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:29 AM.