Minutes
July 26, 2019, 9:00 AM – 11:00 AM
555 Towner St., Room 2102B, Ypsilanti, MI 48198

Present: James Carty, Gina Dahlem, Richard Fleece (Phone), Leon Golson, Kathleen Stroud, Elisabeth Vanderpool
Absent: Felicia Brabec, Neel Hajra, Morghan Williams
Staff: Ellen Rabinowitz, Jimena Loveluck, Jennifer Brassow, Jane Nickert, Elizabeth Adeleye, Russell O’Brien
Guests:

1. Call to Order
   James Carty called the meeting to order at 9:10 AM.
   Introduction of the new Board of Health (BOH) member Gina Dahlem and new Medical Director Juan Marquez.

2. Public Comment
   None

3. Approval of Agenda (Action)
   *Motion by L. Golson, seconded by K. Stroud, to approve the agenda. Motion approved unanimously.*

4. Approval of June 28, 2019 Meeting Minutes (Action)
   *Motion by L. Golson, seconded by K. Stroud, to approve the minutes of the June 28, 2019 meeting. Motion approved unanimously.*

5. Consent Agenda (Action)
   • Executive Committee Report (5/15/19; 6/19/19)
     *Motion by L. Golson, seconded by K. Stroud, to approve the Consent Agenda. Motion approved unanimously.*

6. WCHD FY 2020 Budget (Action) – Jennifer Brassow
   Jennifer Brassow addressed questions board members had from the June BOH meeting concerning the budget. She clarified that pensions for the Patrol unit at the sheriff’s office closed 12/31/13 while pensions for the Command unit are open until 12/31/20.

   Board members received handouts with the updated budget proposal including highlights of revenues and expenditures. The proposed use of fund balance for the Health Department (HD) went down. This highlights the extra effort the HD does to buy down the proposed use of fund balance. Kathleen Stroud asked why the fees and revenues from Environmental Health (EH) are down. Jennifer said some of it could be from not receiving the payments by June 30th and James Carty added that developers are currently more interested in properties with hook-ups already. Jennifer highlighted the decrease in fringe costs which is a huge savings for the HD. A new system was put in place to notify Washtenaw Health Plan (WHP) as soon as Huron Valley Ambulance (HVA) receives notification that a client does not have insurance. This will keep costs down as well as helping people get insurance. Full cost reimbursement was discussed. The HD will receive the funding from the State, but do not know exactly when.
Ellen Rabinowitz mentioned that she met with Robert Gordon recently and MDHHS is facing their own budget challenges. The governor’s priorities this budget year are roads and K-12 education which puts mental health and public health as a second-tier priority.

Next steps: 1) Ellen will be recognized for her years of service at Ways and Means on August 7th; 2) The budget resolution is due downtown August 16th; 3) The budget will be presented to Ways and Means September 4th; 4) Full Board of Commissioners (BOC) Meeting September 18th.

Motion by K. Stroud, seconded by L. Golson, to approve the budget as presented. Motion approved unanimously.

7. Strategic Plan Updates
   • Current Plan Progress to Date
     Ellen provided handouts to all board members and gave a brief summary of the current Strategic Plan to date. The handout showed which Strategic Priorities were complete, in progress, or not started. There were no priorities that have not been started. There was discussion about some of the Strategic Priorities. Dental clinic data will be available soon and a Dental Clinic Update will be made an agenda item for the September or October meeting.

   • 2020-2024 Strategic Plan Update
     Ellen described the process of working with Michigan Public Health Institute (MPHI) to develop the 2020-2024 Strategic Plan. Board members received a copy of the draft Strategic Plan. Jimena Loveluck discussed the four strategic priority areas, action steps, and goals. Board members will have more opportunity to weigh in on the plan over email.

8. Old Business
   • Medical Director Hiring Update
     Juan Marquez has been hired as the Acting Medical Director. The HD is looking into cross jurisdictional sharing of medical director duties with Livingston County. Their medical director will be retiring in a few months and we have received approval from the State to pursue this collaboration.

   • WHP Executive Director Update
     Jeremy Lapedis was hired as the Washtenaw Health Plan (WHP) director.

   • Deputy Health Officer Update
     Finished interviews for the Deputy Health Officer position. There will be an announcement next week on who will be hired.

   • Retirements
     Dave Dean and Al Hauck from EH will be retiring at the end of the summer. They have each been with the County for more than 30 years. Dave Dean will be missed by the Appeals Subcommittee because of all his great work on environmental appeals.
9. New Business

James Carty thanked Ellen for helping to form the BOH and said she will be deeply missed. Ellen said that this group has become a very important voice for the Health Department and has added credibility.

10. Adjournment

Motion by L. Golson, seconded by G. Dahlem, to adjourn the meeting. Motion approved unanimously.

Meeting adjourned at 10:52 AM.

Minutes taken by Russell O'Brien