

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

<https://zoom.us/j/93608048269>

June 18, 2021

9:30am

K. Walker called the meeting to order at 9:31 am.

ROLL CALL:

- S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI
- A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
- N. Graebner attending remotely from Chelsea, Washtenaw County, MI
- B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
- A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI
- D. Strong attending remotely from Naples, FL
- M. Udow-Phillips attending remotely from Superior Twp, Washtenaw County, MI
- K. Walker attending remotely from Pittsfield Twp, Washtenaw County, MI

MEMBERS ABSENT: C. Richardson, B. King, K. Scott, R. Jefferson

STAFF PRESENT: T. Cortes, M. Harding, R. Dornbos, N. Phelps, S. Amos O’Neal, H. Linky, S. Ellis, D. Howell, B. Hagaman, M. Taylor, S. Lefferts, E. Mix, L. Raetz, K. Diebboll

OTHERS PRESENT: L. Lutomski, K. Belknap, N. Heine, J. Martin, J. Osborn

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Board Meeting Minutes and Actions-5/21/21
 - WCCMH Budget-Finance Committee Meeting Minutes and Actions-5/10/21
 - WCCMH Program-Quality Committee Meeting Minutes and Actions-5/10/21
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions-5/10/21
 - WCCMH Executive Committee Meeting Minutes and Actions-3/15/21
 - Program Committee Dashboard FY21 Qtr. 1
 - Provider Presentation
 - CMHPSM Financial Stability Risk Reserve Management Policy
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions –5/12/21
 - WISD/CARES Collaboration Presentation

MOTION BY A. LABARRE, SUPPORTED BY A. DUSBIBER TO APPROVE THE JUNE 18, 2021 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y

UDOW-PHILLIPS	Y	WALKER	Y
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MOTION CARRIED

- V. Treasurer's Report
 - N. Phelps reviewed the Financial Status Report (Attachment #2) for the month ending April 30, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY D. STRONG TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING APRIL 30, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- VI. Millage and CCBHC Financial Status Report
 - N. Phelps presented the Millage and CCBHC Financial Status Report (Attachment #2A) to the board for the period ending April 30, 2021.

MOTION BY B. HIGMAN, SUPPORTED BY S. ANTONOW TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED APRIL 30, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- VII. Executive Director report
 - T. Cortes presented the Executive Director report to the WCCMH Board.
 - State Level Update
 - The Whitford proposal is tabled for a vote no earlier than the Fall 2021.
 - A group met recently with Senator Shirkey and there does not appear to be any flexibility in his plan.
 - N. Graebner has set up monthly meetings that include CMH and Trinity Health advocates.
 - Statewide workforce shortage concerns
 - There have been ongoing meetings with the MDHHS Leadership around the statewide workforce shortage concerns. A draft document should be coming soon with suggestions on how to address this staffing shortage.
 - Locally and regionally a notification was sent to the families that are receiving residential services notifying of the issue and included contact information for state/local legislature.
 - Local Update
 - WCCMH All-staff meetings are scheduled next week.

- A return-to-work survey was sent to all WCCMH staff. 111 staff responses were received, which is about 1/3 of the WCCMH staff. Leadership is looking at possibly relaunching the survey to get more responses from staff.
- VIII. Millage report
- L. Gentz presented the Millage Report (Attachment #3) to the WCCMH Board.
- IX. CARES Program Update/Dashboard
- S. Ellis presented the CARES Program Update/Dashboard Report (Attachment #3A) to the WCCMH Board through May 2021.
- X. Discussion Items
- Annual Board Evaluation (Attachment #4)
 - K. Walker reviewed the Annual Board Evaluation responses with the board.
 - This was sent to 12 WCCMH Board members with 6 members responding.
 - Annual Conflict of Interest and Code of Ethics Reminder
 - K. Walker reminded the board to complete the Code of Ethics and Conflict of Interest documents that R. Dornbos emailed on 4/13/21.
 - Proposed Strategic Planning Timeline/Process (Attachment #5)
 - K. Walker discussed the Proposed Strategic Planning Timeline/Process document with the Board.
- XI. CMHPSM Regional Update
- The CMHPSM minutes (Attachment #6) from May 12, 2021 were reviewed.
 - T. Cortes provided an update from the June 9, 2021 Regional Board meeting.
 - Approval of pass through dollars to support residential services.
- XII. New Business
- Recipient Rights Annual Board Member Training (Attachment #7)
 - L. Raehetz from the WCCMH Recipient Rights Department conducted the annual Recipient Rights Training for the board.
- XIII. Old Business
- CCBHC Update
 - M. Harding provided an update on the CCBHC.
- XIV. Items for future discussion
- Development of Reserve Capital at the CMHSP level
 - Employee Engagement Survey
 - CCBHC State Demonstration
 - Telehealth/Virtual meeting
 - Mental Health Code as it relates to CMH Board roles/responsibilities review (BoardWorks-R. Dornbos check with CMHAM for a CD)
 - Required WCCMH Board trainings

MOTION BY A. DUSBIBER, SUPPORTED BY D. STRONG TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:16 AM.