

# WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) MILLAGE ADVISORY COMMITTEE MEETING MINUTES

4135 Washtenaw Ave, Ann Arbor, MI  
Learning Resource Center, Huron Conference Room  
June 10, 2019 3:30pm

MEMBERS PRESENT: J. Martin, F. Brabec(phone), C. Collins, A. Carlisle, N. Graebner,  
G. Waddles, R. Rion, B. King, H. Heaviland, A. Dusbiber (phone)

MEMBERS ABSENT: D. Jackson, K. Walker

STAFF PRESENT: T. Cortes, R. Dornbos, L. Gentz, S. Ray, S. Amos O'Neal, N. Phelps, M.  
Taylor, H. Linky, M. Tasker, T. Florence, N. Buccalo

OTHERS PRESENT: M. Creekmore, L. Lutomski, K. Holman, R. Jefferson

J. Martin, WCCMH Board Chair called the meeting to order at 3:30 pm.

- I. Introductions
  - The Millage Advisory Committee members introduced themselves
- II. Audience Participation
  - None
- III. New Business
  - Identifying Millage Advisory Committee Chair
    - J. Martin stated that the WCCMH Executive Committee appointed N. Graebner as the Millage Advisory Committee Chair pending approval by the WCCMH Board at the June 21, 2019 meeting.

**MOTION BY B. KING SUPPORTED BY A. CARLISLE TO APPOINT N. GRAEBER AS THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE ADVISORY COMMITTEE CHAIR FOR A TERM OF JUNE 10, 2019 THROUGH APRIL 1, 2020.**

## **MOTION CARRIED**

- Meeting Frequency
  - T. Cortes stated that the original plan was for the committee to meet quarterly but after much thought the WCCMH Board would like to have the committee meet either bi-monthly or monthly meetings.
  - Decision from the committee to meet monthly on the 2<sup>nd</sup> Monday from 4-5pm and then possibly move to bi-monthly meetings as projects are established.
- Communication Plan
  - L. Gentz presented the Communication Plan to the committee.
  - The CMHAC recommendation document was emailed to the committee members for their review.
  - This committee will review the Communication Plan document and have further discussion at the July 8<sup>th</sup> meeting.

#### IV. Discussion Items

- Process Development for Requests for Millage Funds
  - L. Gentz presented the process to request Millage Funds for the committee to review.
  - Suggestion to have an identical structure on all funding applications to ensure that they are comparable. Some suggestions to include on the application were:
    - What are the guidelines?
    - Potential conflict of interest statements from applicants
    - Expectations of the grant recipient
    - What is the frequency of the improvement updates (annually/monthly/etc.)?
    - Spending timeline and what will happen with excess funding if not used during the timeframe agreed upon.
  - Suggestion to use caution about how information is promoted. Decision to have promotional information dispersed through this committee instead of the recipients.
- CARES team update
  - There have been approximately 200 referrals that came in mainly through the Access Department with some referrals also coming from the local emergency rooms and Packard Health.
  - Staff have engaged and assessed about 100 of the 200 referrals from Ypsilanti, Ann Arbor, Pittsfield Township, Dexter and Chelsea areas.
  - Majority of clients served meet the mild to moderate population.
  - This program is diverting a lot of people from the hospitals
  - There are 6 Peer Support Specialists on the team
  - There are 2 sites in Chelsea, 2 in Manchester, 1 in Dexter, 1 potential site in Northfield Township and possibly an additional site in Ypsilanti to expand the service sites
    - Anti-stigma campaign
      - This Project launched with Public Health who is developing a survey.
      - Focusing on youth for the first 2 years of the campaign
    - OCED is getting close to finalizing language on the crisis housing, transitional and permanent housing RFP.
    - Able Change
      - There is another meeting in September which could help to review some other opportunities
    - Youth Mapping
      - The Planning Committee is meeting this week to look at the over representation with youth on substance use and Mental Health issues within the Judicial System.

#### V. Items for Future Discussion

- If requests don't fit within the Millage program look at what other supports are out there.
- Communication plan
- Provide metric sheet on number served-M. Tasker
- Determine responsibilities, authority and roles for this committee as delegated by the WCCMH Board.

#### VI. Meeting adjourned at 4:30pm