

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE
MEETING MINUTES**

**4135 Washtenaw Ave, Ann Arbor, MI
Learning Resource Center, Michigan Conference Room
June 10, 2019 2:00 pm**

MEMBERS PRESENT: C. Collins, N. Graebner, D. Strong, R. Jefferson, A. Dusbiber (phone),
B. King, P. Spriggel, K. Scott

MEMBERS ABSENT: S. Antonow, K. Walker

STAFF PRESENT: T. Cortes, M. Harding, R. Dornbos, N. Phelps, S. Ray, S. Amos O'Neal,
M. Taylor, H. Linky, L. Gentz, M. Tasker, L. Higle, N. Buccalo, T. Florence

OTHERS PRESENT: J. Martin, G. Dill, L. Lutomski, M. Creekmore, K. Holman

C. Collins called the meeting to order at 1:03 P.M.

I. Introductions

- S. Amos O'Neal introduced N. Buccalo who is the new Community Organizer for WCCMH.

II. Audience Participation

- None

III. Board Response to Audience Participation

- None

IV. Budget-Finance Committee Minutes and Actions from 5/13/19

- Budget-Finance Committee Minutes and Actions of 5/13/19 were reviewed.

MOTION BY B. KING SUPPORTED BY D. STRONG TO APPROVE THE MINUTES AND ACTIONS FROM THE MAY 13, 2019 BUDGET-FINANCE COMMITTEE MEETING AS PRESENTED.

MOTION CARRIED

V. Program-Quality Committee Minutes and Actions from 5/13/19

- Program-Quality Committee Minutes and Actions of 5/13/19 were reviewed.

MOTION BY N. GRAEBNER SUPPORTED BY R. JEFFERSON TO APPROVE THE MINUTES AND ACTIONS FROM THE MAY 13, 2019 PROGRAM-QUALITY COMMITTEE MEETING AS PRESENTED.

MOTION CARRIED

VI. Finance Status Reports

- N. Phelps reviewed the financial status report for the month ending April 30, 2019.
- Medicaid Enrollees were 32,644 in April 2019.

- Healthy Michigan Enrollees in April 2019 were 15,923.
- Medicaid consumers served through April 2019 are 3,504. This is 229 more consumers served than the same period last year.
- ABA Waiver consumers served through April 2019 were 180. This is 36 more consumers served than the same period last year.
- General Fund consumers served through April 2019 are 694. This is 69 more consumer served than the same period last year.
- Healthy Michigan consumers served through April 2019 are 895. This is 8 more consumers served than the same period last year.
- CLS costs to date are \$15.4 Million. This is \$8,000 over budget.
- Community Inpatient costs to date total \$3.5 Million. This is \$390,000 over budget.
- Licensed Residential costs to date are \$6.4 Million. This is \$268,000 under budget.
- Applied Behavior Analysis/Autism service costs to date are \$2.0 Million. This is \$348,000 over budget.
- Medicaid, Healthy Michigan and Autism funds are coming in at budget.
- Financial performance by funding source:
 - Medicaid is showing a deficit of \$4.1 Million.
 - Healthy Michigan is showing a deficit of \$2.0 Million.
 - State General Funds is showing a deficit of \$403,000.
 - Local Funds are showing a surplus of \$621,000 through April 2019.
- WCCMH currently has no fund balance available for fiscal year 2019.

MOTION BY D. STRONG SUPPORTED BY N. GRAEBNER TO APPROVE THE FINANCIAL STATUS REPORT THROUGH APRIL 2019.

MOTION CARRIED

B. King mentioned returning CLS and Autism services to the State as a cost savings measure since the State is not properly funding them.

B. King brought up an analysis done by Rehmann at the County's request. N. Phelps agreed to check with County Administrator about sharing the document with the Board.

VII. Contracts and Leases

- None
- M. Taylor informed the Board that Partners in Personal Assistance (PPA) provided contract termination notification to WCCMH and staff are working to find new providers for the individuals served by PPA.

VIII. Executive Director Contract Authorizations

- Washtenaw Intermediate School District
 - This contract is for \$5,100.00 to provide Mom Power Group presentations, phone checks, post group reflection. This is for a period of May 21, 2019– July 31, 2019.
- Deb Kennard
 - This contract is for \$13,000.00 to provide Eye Movement Desensitization and Reprocessing (EMDR) training for the WCCMH Staff. This is for a period of October 1, 2018– September 30, 2019.

MOTION BY D. STRONG SUPPORTED BY N. GRAEBNER TO APPROVE THE EXECUTIVE DIRECTOR CONTRACT AUTHORIZATIONS AS PRESENTED

MOTION CARRIED

- IX. Regional Finance Update
- N. Phelps provided the regional finance update.
- X. Old Business
- None
- XI. New Business
- MDHHS Performance Quarterly Indicators
 - L. Hagle presented the MDHHS Performance Quarterly Indicators to the committees.
 - D. Strong suggested tracking the referrals to CARES and if the referrals showed up for their scheduled appointments.
 - The MDHHS Performance Quarterly Indicators report shows that there were no sentinel events FY19 to date.
 - Inpatient Hospitalizations Presentation.
 - T. Florence, M. Harding and N. Phelps presented the Inpatient Hospitalization Analysis to the committee.
 - Mandated Services by Program/Population
 - N. Phelps presented the Mandated Services by Program/Population to the committee.
 - K. Scott suggested adding what the cost is by service/per diem, unit, etc.
- XII. Items for Future Discussions
- CLS
 - Mandated Services by Program/Population document review updated
- XIII. Meeting adjourned at 2:30 pm.