

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES**

<https://zoom.us/j/95960744757>

May 21, 2021

9:30am

K. Walker called the meeting to order at 9:37 am.

ROLL CALL:

- A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
- B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
- R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI
- A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI
- D. Strong attending remotely from Scio Twp, Washtenaw County, MI
- M. Udow-Phillips attending remotely from Superior Twp, Washtenaw County, MI
- K. Walker attending remotely from Cadillac, Wexford County, MI

MEMBERS ABSENT: S. Antonow, N. Graebner, K. Scott, B. King, C. Richardson

STAFF PRESENT: T. Cortes, R. Dornbos, N. Phelps, M. Harding, H. Linky, L. Higle, S. Ray, L. Gentz, R. Clark, M. Taylor, S. Amos O’Neal, D. Howell, K. DeWeese, M. Tasker, M. Hershberger, T. Florence

OTHERS PRESENT: L. Lutomski, S. Blann, C. Oliver, J. Martin

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Board Meeting Minutes and Actions-4/16/21
 - WCCMH Budget-Finance Committee Meeting Minutes and Actions-4/12/21
 - WCCMH Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions-3/8/21
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions-4/12/21
 - Contracts and Leases
 - Annual Performance Improvement Year End Report
 - One Big Think Overview Presentation
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-3/10/21
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-4/14/21
 - WCCMH Board and Board Committee Roster-revised 5/14/21

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY R. JEFERSON TO APPROVE THE MAY 21, 2021 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER	N/A	HIGMAN	Y
JEFFERSON	Y	KING	N/A

LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

V. Treasurer's Report

- N. Phelps reviewed the Financial Status Report (Attachment #2) for the month ending March 31, 2021.
- N. Phelps acknowledged R. Clark, WCCMH Accounting Manager and M. Taylor, WCCMH Contracts Manager and their staff for their hard work over the past year and a successful audit.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY R. JEFFERSON TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING MARCH 31, 2021.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER	N/A	HIGMAN	Y
JEFFERSON	Y	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VI. Millage and CCBHC Financial Status Report

- N. Phelps presented the Millage and CCBHC Financial Status Report (Attachment #2A) to the board for the period ending March 31, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED MARCH 31, 2021.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER	N/A	HIGMAN	Y
JEFFERSON	Y	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VII. FY2021 Second Budget Amendment

- N. Phelps presented the FY2021 Second Budget Amendment (Attachment #2B) to the Board.

MOTION BY D. STRONG, SUPPORTED BY A. DUSBIBER TO APPROVE THE FY 2021 SECOND BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER	N/A	HIGMAN	Y

JEFFERSON	Y	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- VIII. Executive Director report
- T. Cortes presented the Executive Director report to the WCCMH Board.
- IX. Millage report
- L. Gentz presented the Millage Report (Attachment #3) to the WCCMH Board.
- X. CARES Program Update/Dashboard
- M. Tasker presented the CARES Program Update/Dashboard Report (Attachment #3A) to the WCCMH Board through April 2021.
- XI. Discussion Items
- Annual Board Evaluation Reminder
 - K. Walker reminded the board to complete the Annual Board Evaluation link that was sent to all board members on 4/9/21.
 - They will be discussed at the Executive Committee in June.
 - R. Dornbos will send a reminder to the ones that have not been completed.
 - Annual Conflict of Interest and Code of Ethics Reminder
 - K. Walker reminded the board to complete the Code of Ethics and Conflict of Interest documents that R. Dornbos emailed on 4/13/21.
 - Board Retreat Discussion
 - T. Cortes and K. Walker discussed the Board Retreat that is scheduled for Tuesday, June 29th from 1-3pm.
 - A meeting invitation has been sent to all board members for this.
 - Bob Sheehan and Al Jansen will be in attendance.
- XII. CMHPSM Regional Update
- The CMHPSM minutes (Attachment #4) from April 14, 2021 were reviewed.
 - T. Cortes provided an update from the May 12, 2021 Regional Board meeting.
- XIII. New Business
- WCCMH FY2020 Financial Audit
 - S. Blann from Rehmann Robson presented the WCCMH FY2020 Financial Audit (Attachment #5A) and the WCCMH FY2020 Millage Operations Fund Audit (Attachment #5B) to the Board.

MOTION BY A. LABARRE SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT THE WCCMH FY2020 FINANCIAL AUDIT AND THE FY2020 WCCMH MILLAGE OPERATIONS FUND AUDIT AS PRESENTED.

ROLL CALL VOTE:

XIV.

ANTONOW	N/A	DUSBIBER	Y
GRAEBNER	N/A	HIGMAN	Y
JEFFERSON	Y	KING	N/A
LABARRE	Y	RICHARDSON	N/A
SCOTT	N/A	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- WCCMH Consumer Advisory Council Update
 - M. Hershberger presented the WCCMH Consumer Advisory Council update to the Board.

XV. Old Business

- CCBHC Update
 - T. Cortes provided an update on the CCBHC.

XVI. Items for future discussion

- Development of Reserve Capital at the CMHSP level
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- WCCMH Board Appointment Process
- Strategic planning
- Serving mild-to-moderate through CCBHC-clinical partnerships as part of our planning process

MOTION BY A. LABARRE, SUPPORTED BY R. JEFFERSON TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:19 AM.