

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BOARD MEETING MINUTES**

***In Person: Learning Resource Center-Michigan Room
4135 Washtenaw Ave, Ann Arbor, MI***

Virtually: <https://zoom.us/j/98072275319>

April 22, 2022

9:30am

K. Walker called the meeting to order at 9:33 am.

ROLL CALL: R. Jefferson attending in person
N. Graebner-Sundling attending remotely
B. King attending remotely
A. LaBarre attending remotely
A. Rooks attending remotely
D. Strong attending virtually
K. Walker attending in person

MEMBERS ABSENT: A. Dusbiber, B. Higman, K. Scott, M. Udow-Phillips

STAFF PRESENT: M. Harding, R. Dornbos, M. Taylor, L. Gentz, K. Snay, H. Linky, L. Hagle,
S. Amos O'Neal, S. Ray, M. Hershberger

OTHERS PRESENT: L. Lutomski, T. Gavalier, M. Creekmore

K. Walker stated that Washtenaw CMH received a milestone notification this week and was certified as a CCBHC. Congratulations to the CMH Team and the hard work from M. Harding to make this happen. This opens to the door to sustainable funding for CMH to provide services to the public.

There was not a quorum of WCCMH Board members present so no action was taken.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Board Meeting Minutes and Actions-2/25/22
 - CMHPSM Customer Services Policy
 - CMHPSM County of Financial Responsibility within the CMHPSM PIHP Policy
 - CMHPSM Notice of Privacy Practices and Consumer Complaints for Protected Health Information Policy
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-2/9/22
 - WCCMH Consumer Advisory Council Meeting Minutes and Actions-3/9/22
 - WCCMH Staff Spring Quarterly Newsletter
 - Program Education Presentation on Crisis Negotiation Team (CNT)
 - Millage Process, Investments and Progress Update
 - WCCMH CARES Report
 - Washtenaw County Sheriff's Office Millage Update

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THESE ITEMS WILL BE VOTED ON AT A FUTURE MEETING.

V. Treasurer's Report

- WCCMH Financial Status Report
 - M. Harding presented WCCMH Financial Status Report (Attachment #2) to the Board for the period ending February 28,2022.

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE WCCMH FINANCIAL STATUS REPORT WILL BE VOTED ON AT A FUTURE MEETING

- Millage and CCBHC Financial Status Report
 - M. Harding presented the Millage and CCBHC Financial Status Report (Attachment #3) to the Board for the period ending February 28,2022.
- Contracts and Leases
 - M. Taylor presented the Contracts and Leases (Attachment #4) to the Board.

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE CONTRACTS AND LEASES WILL BE VOTED ON AT A FUTURE MEETING

- Executive Director Authorizations
 - M. Taylor presented the Executive Director Authorizations (Attachment #5) to the Board.

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE EXECUTIVE DIRECTOR AUTHORIZATIONS WILL BE VOTED ON AT A FUTURE MEETING

VI. Executive Director report

- M. Harding presented the Executive Director report to the WCCMH Board.
 - State Level Update
 - i. Director's Forum included a lot of discussion around CCBHC and Behavioral Health Home funding.
 - ii. Direct care wage was another hot topic and is awaiting State approval.
 - iii. Illinois and Ohio looked at redundancies in CMH system auditing. State of Michigan has committed to removing redundancies in auditing which would be a cost and resource savings.
 - iv. State is recognizing the lack of residential homes. Looking at the bill that will help to target homes for youth.
 - v. Statewide workforce crisis continues to be discussed and looking at potential solutions.

VII. CMHPSM Regional Update

- B. King discussed the April 13, 2022 Regional Board meeting
- The CMHPSM meeting minutes and actions from February 9, 2022 were reviewed.

VIII. New Business

- Consumer Advisory Council Quarterly Update
 - M. Hershberger presented the Consumer Advisory Council Quarterly update to the Board.
 - October's Celebration of Success will be in person this year after 2 years of virtual attendance.
 - September is the Walk-a-Mile event in Lansing.
 - Couple of new members that have joined the Consumer Advisory Council. Looking for Y&F or I/DD representatives for the committee.
 - M. Harding stated that the Consumer Advisory Council is a crucial part of the CCBHC requirements.
- Millage Advisory Committee Funding Requests Summary (Attachment #7)
 - L. Gentz presented the Millage Advisory Committee Funding Requests to the Board.
 - NAMI funding request in the amount of \$225,900 for continuation of NAMI's Peer Support Services for 1 year.
 - Public Health Anti-Stigma funding request in the amount of \$340,000 for a 2 year contract

- CHRT Communications Plan funding request in the amount of \$269,890 for 1 year

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE MILLAGE FUNDING REQUESTS WILL BE VOTED ON AT A FUTURE MEETING

- Annual Recipient Rights Training for Board Members (Attachment #8)
 - K. Snay, Director of Recipient Rights, conducted the annual training for the board.
 - Recipient Rights Advisory Committee is looking for additional members. R. Dornbos will send the list of the committee members to the Board.
 - R. Dornbos will send out a signature sheet for the Board members not in attendance.
- Annual Conflict of Interest (Attachment #9)
 - The Annual Conflict of Interest policy was distributed to the board.
 - Board members will complete and return to R. Dornbos to fulfill their annual training requirements.
- Annual Ethics Statement (Attachment #10)
 - The Annual Ethics Statement was distributed to the board.
 - Board members will complete and return to R. Dornbos to fulfill their annual training requirements.
- WCCMH Board Officers for a term of 4/1/22-3/31/23
 - Chair-K. Walker
 - Vice-Chair-S. Antonow
 - Treasurer-N. Graebner-Sundling
 - Secretary-A. Dusbiber

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE 2022-2023 WCCMH BOARD OFFICERS WILL BE VOTED ON AT A FUTURE MEETING

- WCCMH Committee assignments for a term of 4/1/22-3/31/23
 - K. Walker discussed the structure of the committee meetings when held virtually. He presented the proposed committee structure options for either virtually or in person and stated that we could not have a quorum of the board present for virtual committee meetings.
 - WCCMH Quality-Finance Committee
 - N. Graebner-Chair
 - S. Antonow
 - A. Dusbiber
 - B. Higman
 - D. Strong
 - M. Udow-Phillips
 - WCCMH Millage Advisory Committee
 - N. Graebner-Sundling-Chair
 - B. Higman
 - R. Jefferson
 - A. Rooks
 - M. Udow-Phillips
 - K. Walker
 - WCCH Executive Committee
 - K. Walker-Chair
 - S. Antonow
 - A. Dusbiber
 - N. Graebner-Sundling
 - B. King
 - A. LaBarre
 - CMHPSM Regional Board

- B. King
- A. Rooks
- K. Scott

THERE WAS NOT A QUORUM OF BOARD MEMBERS PRESENT SO THE 2022-2023 WCCMH BOARD COMMITTEE ASSIGNMENTS WILL BE VOTED ON AT A FUTURE MEETING

IX. Old Business

- CCBHC Update
 - M. Harding provided an update on CCBHC.

- Strategic Planning Update
 - M. Harding updated the Board on the Strategic Plan.
 - Working on getting tactics to the board and looking to present to the board at the net meeting.

X. Items for future discussion

- Development of Reserve Capital at the CMHSP level
- COVID-19 Related Priorities Discussion
- Employee Engagement Survey
- Single Point of Access

Meeting adjourned at 10:45 AM.