

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH BOARD MEETING MINUTES  
4135 Washtenaw Ave, Ann Arbor, MI 48108  
Learning Resource Center, Michigan Room  
April 19, 9:30am**

MEMBERS PRESENT: J. Martin, K. Walker, P. Spriggel (phone), C. Collins, C. Richardson, N. Graebner, K. Scott, R. Jefferson, B. King

MEMBERS ABSENT: A. Dusbiber, S. Antonow, F. Brabec

STAFF PRESENT: T. Cortes, R. Dornbos, N. Phelps, S. Amos O'Neal, L. Gentz, K. Bellus, H. Linky, K. Snay, M. Tasker, T. Florence, S. Ray, A. Bell

OTHERS PRESENT: D. Strong, C. Hedger, D. Hoover, K. Van Den Berg, J. Barker, B. Pierce, K. Holman, J. Jackson, G. Harris, L. Lutomski, K. Holman, M. Creekmore, K. Belknap

J. Martin called the meeting to order at 9:35 am.

I. Introductions

- WCCMH Board members introduced themselves.

II. Audience Participation

- J. Barker stressed the importance of a way for CMH staff to intervene prior to anyone presenting themselves to the emergency room and the concern over after-hours medical treatment.
- B. Pierce from Sylvan Township mentioned that he did apply to the WCCMH Board and even though he wasn't chosen to serve on the board, he acknowledged that he is pleased with the new membership on the WCCMH Board.
- G. Harris spoke about her concerns that if she couldn't continue to support her son who would take care of him due to funding.
- K. Van Den Berg, a WCCMH Peer Support staff, attended the Appropriations Committee in Lansing recently to share her recovery story and to address the importance of the continued funding for mental health. She stressed the importance of communication on what services we provide and how to communicate this to the public.

III. Board Response to Audience Participation

- K. Walker stated that the Program Committee will work with WCCMH staff to investigate possible changes in the process that were raised by J. Barker.
- J. Martin thanked everyone for their diligence in advocating for the mental health funding and continued services that we provide.
- T. Cortes thanked K. Van Den Berg for sharing her story and for her continued advocacy efforts locally and in Lansing.

J. Martin presented a certificate of appreciation for M. Creekmore's previous participation on the WCCMH Board and recognized him for his continued advocacy with the members that we serve.

J. Martin acknowledged M. Bloom for her previous WCCMH Board participation and for her continued advocacy for the members that we serve.

Notary, R. Dornbos conducted the swearing in of R. Jefferson for the term of April 1, 2019 through March 31, 2020. He is serving in the Washtenaw County Board of Commissioners spot that was previously vacated by K. Scott.

Notary, R. Dornbos conducted the swearing in of C. Richardson, K. Scott and B. King on Wednesday, April 10, 2019. The terms and WCCMH Board positions are as follows:

- C. Richardson, U of M Community Member with a term of April 1, 2019 through March 31, 2022
- K. Scott, Secondary Consumer with a term of April 1, 2019 through March 31, 2022
- B. King, Member at Large with a term of April 1, 2019 through March 31, 2022.

IV. Consent Agenda Actions

- WCCMH Board Meeting Minutes and Actions – 3/15/19 (Attachment #1A)
- WCCMH Budget-Finance Committee Meeting Minutes and Actions 1/14/19 (Attachment #1B)
- WCCMH Budget-Finance and Program-Quality Committee Meeting Minutes and Actions 3/11/19 (Attachment #1C)
- WCCMH Contracts and Leases (Attachment #1D)
- WCCMH Executive Director Authorizations (Attachment #1E)
- WCCMH Consumer Advisory Council Meeting Minutes and Actions- 1/19/19 (Attachment #1F)
- WCCMH Consumer Advisory Council Meeting Minutes and Actions- 3/13/19 (Attachment #1G)
- CMHPSM Claims Payment and Appeal Policy (Attachment #1H)
- CMHPSM Consumer Appeals Policy (Attachment #1I)
- DMHPSM Person Centered Planning Policy (Attachment #1J)

**MOTION BY C. RICHARDSON SUPPORTED C. COLLINS TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH CONSENT AGENDA DATED APRIL 19, 2019 AS PRESENTED.**

**MOTION CARRIED**

V. Financial Status Report

- N. Phelps reviewed the financial status report for the month ending February 28, 2019.
- Medicaid Enrollees were 33,884 in February 2019.
- Healthy Michigan Enrollees in February 2019 were 16,894.
- Medicaid consumers served through February 2019 are 3,216. This is 181 more consumers served than the same period last year.
- ABA Waiver consumers served through February 2019 were 151. This is 25 more consumers served than the same period last year.
- General Fund consumers served through February 2019 are 588. This is 35 more consumer served than the same period last year.
- Healthy Michigan consumers served through February 2019 are 737. This is 8 more consumers served than the same period last year.
- CLS costs to date are \$10.7 Million. This is \$285,000 under budget.
- Community Inpatient costs to date total \$2.4 Million. This is \$236,000 over budget.
- Licensed Residential costs to date are \$4.5 Million. This is \$202,000 under budget.

- Applied Behavior Analysis/Autism service costs to date are \$1.3 Million. This is \$205,000 over budget.
- Medicaid, Healthy Michigan and Autism funds are on budget.
- Financial performance by funding source:
  - Medicaid is showing a deficit of \$3.0 Million.
  - Healthy Michigan is showing a deficit of \$1.6 Million.
  - State General Funds is showing a deficit of \$169,000.
  - Local Funds are showing a surplus of \$299,000 through February 2019.
- The Fund Balance at the beginning of FY2018 was \$2.7 Million. The Fund Balance is currently unknown at this time due to unexpected end of year transactions. An update will be provided when available.
- C. Collins suggested that it might be helpful for the WCCMH Board members to attend the WCCMH Budget-Finance Committee meetings to gather detailed information and to better understand the funding issues.

**MOTION BY K. SCOTT SUPPORTED BY C. COLLINS TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD OF FEBRUARY 28, 2019.**

**MOTION CARRIED**

VI. Executive Director Report

- T. Cortes presented the Executive Director report to the WCCMH Board.
  - Appropriations Committee meeting in Lansing, MI on April 11, 2019
    - T. Cortes thanked the members in attendance and the people that attended the 4/11/19 Appropriations Committee for their continued support for Community Mental Health. A link will be emailed to the board for them to view the video.
    - T. Cortes also thanked S. Amos O'Neal for all of her hard work on coordinating the arrangements for people to attend the event.
  - Joint commission will be onsite on Monday, April 29<sup>th</sup>.
  - T. Cortes mentioned that there was a positive conversation with Kirk Profit and Ottawa County to come up with an advocacy plan.
  - T. Cortes will meet with B. King to see what ways he can help with the funding issues within the state.
  - Milliman will be working on rates for 2020. State is in the budget process and there is a slight increase in Autism and Medicaid.
  - Millage/CARES date to go live date is May 1<sup>st</sup>. The team has been doing a soft rollout with Packard Health and the emergency rooms already and they have served 55 people over the month without any communications to the public.

VII. CMHPSM Regional Update

- March 13, 2019 meeting minutes were reviewed.
- April 10, 2019 Regional update
  - C. Richardson provided the Regional update to the Board.
  - There was a lot of discussion about the deficit.
  - J. Terwilliger, the current Chief Executive Officer (CEO) of the PIHP submitted her resignation and it was it was accepted at the 4/10/19 PIHP meeting.
  - J. Colaianne, Chief Operations Officer(COO) of the PIHP is in the interim CEO.
  - There will be a new search for a new CEO of the PIHP.

## VIII. Old Business

- WCCMH Board Officers
  - J. Martin distributed a revised spreadsheet to the board.
    - Election of Officers for the WCCMH Board for the term of 4/1/19 through 3/31/20:
      - J. Martin-WCCMH Board Chair and Executive Committee Chair
      - K. Walker-WCCMH Board Vice-Chair and Program-Quality Committee Chair
      - C. Collins-WCCMH Board Treasurer and Budget-Finance Committee Chair
      - N. Graebner-WCCMH Board Secretary
- WCCMH Committee Structure
  - WCCMH Executive Committee for the term of April 1, 2019 through March 31, 2020
    - J. Martin-Chair
    - F. Brabec
    - C. Collins
    - N. Graebner
    - B. King
    - K. Walker
  - WCCMH Budget-Finance Committee for the term of April 1, 2019 through March 31, 2020
    - C. Collins-Chair
    - A. Dusbiber
    - N. Graebner
    - R. Jefferson
    - B. King
    - K. Scott
    - D. Strong (Community Representative for Budget-Finance Committee only)
  - WCCMH Program-Quality Committee for the term of April 1, 2019 through March 31, 2020
    - K. Walker-Chair
    - S. Antonow
    - A. Dusbiber
    - N. Graebner
    - R. Jefferson
    - K. Scott
    - P. Spriggel
  - WCCMH CARES/Millage Advisory Committee for the term of April 1, 2019 through March 31, 2020
    - F. Brabec (WCCMH Board)
    - C. Collins (WCCMH Board)
    - A. Dusbiber (WCCMH Board)
    - N. Graebner (WCCMH Board)
    - B. King (WCCMH Board)
    - J. Martin (WCCMH Board)
    - K. Walker (WCCMH Board)
    - A. Carlisle (Washtenaw Housing Alliance)
    - D. Jackson (Washtenaw County Sheriff's Office)
    - H. Haviland (Washtenaw Intermediate School District)
    - R. Rion (Packard Health)
    - G. Waddles (Community Member)

- CMHPSM Regional Committee for the term of April 1, 2019 through March 31, 2020
      - B. King
      - C. Richardson
      - K. Scott
  - CARES/Millage Advisory Committee
    - T. Cortes stated that according to the WCCMH Bylaws the WCCMH Board can create the CARES/Millage Advisory Committee as a sub-committee of the WCCMH Board.
    - The CARES/Millage Advisory Committee will include some community members to overview the millage resources and how the funds are allocated.
    - The group would meet quarterly on the 2<sup>nd</sup> Monday of the month.
    - A suggestion by K. Scott to have members from the rural areas on this committee to ensure that we are reaching out the far boundaries of Washtenaw County. N. Graebner mentioned that she is in Chelsea and she is currently on quite several committees in Chelsea. K. Scott asked that maybe Nancy could be the contact person for the residents in Western Washtenaw.

**MOTION BY K. SCOTT SUPPORTED BY K. WALKER TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY COMMITTEES AND OFFICERS WITH A TERM BEGINNING ON APRIL 1, 2019 AND ENDING ON MARCH 31, 2020.**

**MOTION CARRIED**

IX. New Business

- Recipient Rights Training for the WCCMH Board
  - A. Bell conducted the Annual Recipient Rights Training for the WCCMH Board members present for this meeting.
  - The following WCCMH Board members received their Annual Recipient Rights Training for FY2019.
    - J. Martin, C. Richardson, N. Graebner, K. Scott, K. Walker, C. Collins, R. Jefferson, B. King and P. Spriggel
  - A. Bell stated that there was an assessment in November 2018 and the Rights Department received 193 out of 194 points.
  - Question was asked if there is an update on any recipient rights complaints and if this is communicated to the WCMCH Board. J. Martin stated that this conversation will continue at the Executive Committee and look at ways to address this.
- Consumer Advisory Council Quarterly Update
  - M. Hershberger gave the WCCMH Board the Consumer Advisory County Update
  - The Tobacco 21 Resolution is a proposal to have the age changed to 21 to legally purchase tobacco which was recently passed.
  - Public Health is discussing the possibility to bring the tobacco resolution to the BOC.
  - WCCMH board did approve moving forward with this resolution today.
  - K. Holman, a member of the WCCMH Consumer Advisory Council shared her story with the WCCMH board.
- FY 19 Board Grant List
  - H. Linky presented the FY 2019 grant list to the Board

J. Martin welcomed the new members to the WCCMH Board and congratulated them on their appointments. He is looking forward to working with them. B. King mentioned that R. Jefferson, K. Scott and he are all active in the labor movement and will continue to include labor in this funding movement.

- X. Items for future discussion
- I/DD presentation-June
  - Youth mapping
  - ABLE Change
  - Housing
  - Funding crisis
  - Diversion council (data review)

**MOTION BY K. SCOTT SUPPORTED BY C. RICHARDSON MOVE THE WCCMH BOARD INTO CLOSED SESSSION TO DISCUSS PENDING LITIGATION AT 10:57 AM.**

**ROLL CALL VOTE: R. JEFFERSON, C. COLLINS, K. SCOTT, N. GRAEBNER, C. RICHARDSON, J. MARTIN, B. KING, P. SPRIGGEL (PHONE)**

**MOTION CARRIED**

**WCCMH BOARD MOVED INTO CLOSED SESSSION AT 10:57AM.**

**WCCMH BOARD PUBLIC MEETING ADJOURNED AT 11:57AM**