

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

<https://zoom.us/j/94157422067>

April 16, 2021 9:30am

K. Walker called the meeting to order at 9:31 am.

ROLL CALL: S. Antonow attending remotely from Ann Arbor, Washtenaw County, MI
 A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
 N. Graebner attending remotely from Chelsea, Washtenaw County, MI
 B. Higman attending remotely from Ann Arbor, Washtenaw County, MI
 R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI
 B. King attending remotely from Ann Arbor, Washtenaw County, MI
 A. LaBarre attending remotely from Ann Arbor, Washtenaw County, MI
 C. Richardson attending remotely from Ann Arbor, Washtenaw County, MI
 K. Scott attending remotely from Ann Arbor, Washtenaw County, MI
 D. Strong attending remotely from Scio Twp, Washtenaw County, MI
 M. Udow-Phillips attending remotely from Superior Twp, Washtenaw County, MI
 K. Walker attending remotely from Pittsfield, Washtenaw County, MI

MEMBERS ABSENT: None

STAFF PRESENT: T. Cortes, M Harding, N Phelps, R. Dornbos, S. Amos O'Neal, L. Gentz. H. Linky, L. Higle, M. Taylor, S. Lefferts, M. Tasker, K. DeWeese

OTHERS PRESENT: L. Lutomski, K. Belknap, G. Nelson, J. Osborn, J. Martin

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board response to audience participation
 - None
- IV. Consent Agenda Actions (Attachment #1)
 - WCCMH Board Meeting Minutes and Actions-3/19/21
 - WCCMH Board Closed Session Meeting Minutes and Actions-3/19/21
 - WCCMH Millage Advisory Committee Meeting Minutes and Actions-3/8/21
 - Executive Director Authorizations for April 2021
 - Law Enforcement Assisted Diversion (LEAD) Presentation
 - CMHPSM Privacy and Security of Workstations and Electronic Communication Policy
 - CMHPSM Abuse and Neglect Policy
 - CMHPSM Office of Recipient Rights Policy
 - CMHPSM Fingerprints, Photographs, Recordings or Use of 1-Way Glass Policy
 - CMHPSM Organizational Credentialing, Recredentialing and Monitoring Policy
 - CMHPSM LIP Credentialing Policy
 - Washtenaw County Sheriff's Office (WCSO) Millage Year in Review Presentation

MOTION BY A. DUSBIBER, SUPPORTED BY A. LABARRE TO APPROVE THE APRIL 16, 2021 WCCMH BOARD CONSENT AGENDA AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y

JEFFERSON	Y	KING	NOT PRESENT AT TIME OF VOTE
LABARRE	Y	RICHARDSON	Y
SCOTT	Y	STRONG	Y
UDOW-PHILLIPS	ABSTAINED	WALKER	Y

MOTION CARRIED

B. King joined the meeting at 9:40am.

V. Treasurer's Report

- N. Phelps reviewed the Financial Status Report (Attachment #2) for the month ending February 28, 2021.

MOTION BY D. STRONG, SUPPORTED BY A. LABARRE TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD ENDING FEBRUARY 28, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	Y	KING	Y
LABARRE	Y	RICHARDSON	Y
SCOTT	Y	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VI. Millage and CCBHC Financial Status Report

- N. Phelps presented the Millage and CCBHC Financial Status Report (Attachment #2A) to the board for the period ending February 28, 2021.
- D. Strong requested dividing funding to internal to CMH vs initiatives with other organizations.

B. King left meeting at 9:50am.

MOTION BY B. HIGMAN, SUPPORTED BY A. LABARRE TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH MILLAGE AND CCBHC FINANCIAL STATUS REPORT DATED FEBRUARY 28, 2021.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER	Y	HIGMAN	Y
JEFFERSON	Y	KING	NOT PRESENT AT TIME OF VOTE
LABARRE	Y	RICHARDSON	Y
SCOTT	Y	STRONG	Y
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

VII. FY2020 Year End Update

- N. Phelps presented the FY2020 Year End Update (Attachment #2B) to the board ending September 30, 2020.
- D. Strong suggested a high-level model to sort out one-time savings due to pandemic.
- K. Walker suggested a future board study session around the CCBHC, cost settlements, and an overall conversation on WCCMH finances.

R. Jefferson left the meeting at 10:05am due to technical difficulties

R. Jefferson joined the meeting at 10:07am.

VIII. Executive Director report

- T. Cortes presented the Executive Director report to the WCCMH Board.
 - State Level
 - A variation of the 298 discussions has started at the State level.
 - COVID is continuing right now and there is a lot of concern with the issues around individuals not willing to be vaccinated. Discussions about what impact the COVID pandemic will have on mental health.
 - State-wide there is difficulty recruiting staff for open positions.
 - Local level
 - Conducting stress debriefing session with staff.
 - Working on gathering data regarding staff vaccination.
 - A survey will be sent out to staff regarding what is going well/what is not going well/what to do in the future/what can we do to help staff.

IX. Millage report

- L. Gentz presented the Millage Report (Attachment #3) to the WCCMH Board.

X. CARES Program Update/Dashboard

- M. Tasker presented the CARES Program Update/Dashboard Report (Attachment #3A) to the WCCMH Board through March 2021.
- A revised dashboard is being reviewed at the Millage Advisory Committee and will be presented in a future meeting.
- Request to have the “no-show” data listed on the report.
- Discuss at the Program Committee how referrals are being handled.

XI. Discussion Items

- Annual Board Evaluation Reminder
 - K. Walker reminded the board to complete the Annual Board Evaluation link that was sent to all board members on 4/9/21. We would like to have these completed and returned by Monday, 4/26/21 so they can be reviewed at an upcoming Executive Committee meeting.

XII. CMHPSM Regional Update

- The CMHPSM minutes (Attachment #4) from March 10, 2021 were reviewed.
- C. Richardson, K. Scott and T. Cortes provided an update from the April 14, 2021 Regional Board meeting.

A. LaBarre left the meeting at 11:00am.

XIII. New Business

- Diversion Council Update
 - L. Gentz presented the Diversion Council Update (Attachment #5) to the board.

R. Jefferson left the meeting at 11:08am.

XIV. Old Business

- CCBHC Update
 - T. Cortes provided an update on the CCBHC.

XV. Items for future discussion

- Development of Reserve Capital at the CMHSP level.
- Employee Engagement Survey
- WCCMH Board Appointment Process
- KONA Billing Progress Update
- Bylaws Update Discussion (add Board Appointment Process to bylaws)

MOTION TO ADJOURN THE WCCMH BOARD MEETING.

Meeting adjourned at 11:28 AM.