

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES**

April 11, 2022

Learning Resource Center-Michigan Room (in person)

<https://zoom.us/j/95983442519> (virtual)

2:00 pm

ROLL CALL: S. Antonow attending remotely
A. Dusbiber attending remotely
B. Higman attending in person
B. King attending virtually-does not count as quorum
M. Udow-Phillips attending in person

MEMBERS ABSENT: N. Graebner-Sundling, K. Walker, K. Scott, D. Strong, R. Jefferson

STAFF PRESENT: T. Cortes, M. Harding, R. Dornbos, M. Taylor, L. Higle, K. Hoener, L. Gentz, K. Snay, S. Amos O'Neal, S. Ray, M. Tasker, T. Florence, B. Hagaman

OTHERS PRESENT: L. Lutomski, D. Leahy, M. Creekmore, T. Gavalier, K. Snodgrass, K. Homan, M. Creekmore

S. Antonow called the meeting to order at 2:10 pm.

There was not a quorum of the Quality-Finance Committee present so no action was taken.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Committee Response to Audience Participation
 - None
- IV. Quality-Finance Committee Meeting Minutes and Actions from 2/14/22.
 - The Quality-Finance Committee Meeting Minutes and Actions from 2/14/22 were reviewed. (Attachment #1)
 - There was not a quorum of the committee so this will be presented at the next Quality-Finance Committee meeting for approval.
- V. Financial Status Report
 - N. Phelps presented the Financial Status Report for the period ending February 28, 2022 (Attachment #2).
 - There was not a quorum of the Quality-Finance Committee so this will be presented at the April 22, 2022 WCCMH Board for approval.
- VI. Contracts and Leases
 - M. Taylor presented the Contracts and Leases to the committee (Attachment #3)
 - There was not a quorum of the Quality-Finance Committee so this will be presented at the April 22, 2022 WCCMH Board for approval.

- VII. Executive Director Authorizations
- M. Taylor presented the Executive Director Authorizations to the committee (Attachment #4)
 - There was not a quorum of the Quality-Finance Committee so this will be presented at the April 22, 2022 WCCMH Board for approval.
- VIII. Regional Finance Update
- N. Phelps and T. Cortes presented the Regional Finance Update to the committee.
- IX. Old Business
- None
 - K. Walker stated that the Board will need to decide on what the committee membership is and whether they can allow virtual meetings under the current conditions. There cannot be a quorum of the Board present at Committee meetings so there will be 4-5 Board members on a committee and use recommendations instead of approval for motions.
 - R. Dornbos will be sending out an email to the Board asking what committee they would be interested in serving on.
 - If members need an ADA accommodation to attend the meetings virtually, please contact R. Dornbos.
- X. New Business
- Program Education Presentation on Crisis Negotiation Team (CNT) (Attachment #5)
 - K. Hoener and Sgt. J. Cratzenburg (WCSO) presented the Crisis Negotiation Team presentation to the committee.
 - CARES Report (Attachment #6)
 - L. Higle and M. Tasker presented the CARES Report to the committee.
 - Chicago Lab Update
 - T. Cortes and L. Gentz provided an update on the Chicago Lab
- XI. Items for Future Discussions
- Accounts Receivable
 - Cost Per Case Comparisons
 - Looking at call data and how it affects CARES Team
 - CCBHC Performance Measures
 - Single point of entry for Substance Abuse Disorder
- XII. Meeting adjourned at 3:20 pm.