

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES
4135 Washtenaw Ave, Ann Arbor, MI
Learning Resource Center, Michigan Conference Room
April 8, 2019 2:00 pm

MEMBERS PRESENT: C. Collins, D. Strong, A. Dusbiber (phone)

MEMBERS ABSENT: None

STAFF PRESENT: M. Harding, R. Dornbos, N. Phelps, K. Bellus, L. Gentz, H. Linky,
M. Tasker, T. Florence

OTHERS PRESENT: J. Martin, N. Grabner, G. Nelson, K. Scott, R. Jefferson, G. Dill,
L. Lutomski, K. Homan

C. Collins called the meeting to order at 3:01 pm.

I. Introductions

- None

II. Audience Participation

- C. Collins introduced K. Scott who will be joining the Budget-Finance Committee. She will be officially appointed on this committee at the April 19, 2019 WCCMH Board meeting.
- J. Martin introduced B. King who will be joining the WCCMH Board and will fill the Member At Large position on the WCCMH Board. He has agreed to join the Budget-Finance Committee and will be officially appointed on this committee at the April 19, 2019 WCCMH Board meeting
- C. Collins introduced R. Jefferson who will be joining the WCCMH Board as the Board of Commissioner Representative.
- G. Nelson (co-chair from the Citizens for Mental Health & Public Safety) distributed a copy of his email to the Ann Arbor City Council requesting they override Mayor Taylor's veto of Resolution 19-0581, Enactment No: R-19-37.

III. Budget-Finance Committee Minutes and Actions from 1/14/19

- Budget-Finance Committee Minutes and Actions of 1/14/19 were reviewed.

MOTION BY D. STRONG SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE JANUARY 14, 2019 BUDGET-FINANCE COMMITTEE MEETING.

MOTION CARRIED

- Budget-Finance and Program-Quality combined quarterly committee meeting minutes from 3/11/19 were reviewed.

MOTION BY D. STRONG SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE MARCH 11, 2019 BUDGET-FINANCE AND PROGRAM-QUALITY QUARTERLY COMMITTEE MEETING.

MOTION CARRIED

IV. Finance Status Reports

- N. Phelps reviewed the financial status report for the month ending February 28, 2019.
- Medicaid Enrollees were 33,884 in February 2019.
- Healthy Michigan Enrollees in February 2019 were 16,894.
- Medicaid consumers served through February 2019 are 3,216. This is 181 more consumers served than the same period last year.
- ABA Waiver consumers served through February 2019 were 151. This is 25 more consumers served than the same period last year.
- General Fund consumers served through February 2019 are 588. This is 35 more consumer served than the same period last year.
- Healthy Michigan consumers served through February 2019 are 737. This is 8 more consumers served than the same period last year.
- CLS costs to date are \$10.7 Million. This is \$285,000 under budget.
- Community Inpatient costs to date total \$2.4 Million. This is \$236,000 over budget.
- Licensed Residential costs to date are \$4.5 Million. This is \$202,000 under budget.
- Applied Behavior Analysis/Autism service costs to date are \$1.3 Million. This is \$205,000 over budget.
- Medicaid, Healthy Michigan and Autism funds are on budget.
- Financial performance by funding source:
 - Medicaid is showing a deficit of \$3.0 Million.
 - Healthy Michigan is showing a deficit of \$1.6 Million.
 - State General Funds is showing a deficit of \$169,000.
 - Local Funds are showing a surplus of \$299,000 through February 2019.
- The Fund Balance at the beginning of FY2018 was \$2.7 Million. The Fund Balance is unknown at this time due to unexpected end of year transactions. An update will be provided when available.
- N. Phelps mentioned that the budget amendment that will be presented to the BOC will have to be firm by 9/30/19.
- BOC will also need to approve the CCBHC funding.
- Request to develop a new process for any future grants that need to be turned around quickly that will involve the County and the WCCMH.
- D. Strong mentioned that it would be a shame to not receive the CCBHC Grant funding.
- D. Strong requested a Task Force update would be appropriate to bring forward at a future meeting that would also include the revenue and expense strings.

MOTION BY A.DUSBIBER SUPPORTED BY D. STRONG TO APPROVE THE FINANCIAL STATUS REPORT FOR THE MONTH ENDING FEBRUARY 28, 2019.

MOTION CARRIED

V. Contracts and Leases

- CBI Rehabilitation Services.
 - This contract is to provide licensed residential services for the period of April 1, 2019 – September 30, 2019.
- Washtenaw County Health Department
 - This contract is to provide a community wide anti-stigma marketing campaign for the period of May 1, 2019 – February 28, 2021.

MOTION BY D. STRONG SUPPORTED BY A. DUSBIBER TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.

MOTION CARRIED

VI. Executive Director Contract Authorizations

- Washtenaw Alliance for Children & Youth (WACY)
 - This contract is to allow WCCMH to become a participating member of a leadership team that supports high school graduation rates.
 - This is for a period of July 1, 2018 – June 30, 2019.

MOTION BY D. STRONG SUPPORTED BY A. DUSBIBER TO APPROVE THE EXECUTIVE DIRECTOR CONTRACT AUTHORIZATIONS AS PRESENTED

MOTION CARRIED

VII. Regional Finance Update

- N. Phelps distributed the PIHP financial information to the committee.
- The direct care worker wage pass through of 25 cents per hour went into effect on April 1, 2019 and these amounts will affect the WCCMH budget.
- An amendment from the PIHP will be submitted once the additional revenue shows up from the State for the direct care wage increase.

VIII. Old Business

- None

IX. New Business

- C. Collins stated that the WCCMH Board will be assembling an advisory committee for the CCBHC/Millage/CARES that will meet quarterly to address funding sources.
- N. Phelps mentioned that the CCBHC and the Millage/CARES will be working on a calendar year, so their financial reports will reflect finances from January 1-December 31.

X. Items for Future Discussions

- Budget Task Force Update

- Solutions for on-going expense challenges

XI. Meeting adjourned at 3:00 pm.