

# Plan Implementation Advisory Committee

4/22/2019

9AM-10:30AM

Washtenaw County Western Service Center, 705 N. Zeeb, Ann Arbor MI, 48103

## Minutes:

Members Present:, Kittel, Olson, Stone, Weinert, Harless, Slotten

Members Absent: Ohren (Approved)

Liaison Present: Maciejewski

Staff Present: Eggermont

**Chair Harless called the meeting to order at 9:02a.m.**

- **Public Comment:** No public comment.
- **Approval of the agenda for the April 22nd meeting.**  
Eggermont asked to eliminate letter E. Recommendation to accept new member per recommendation from Washtenaw County Corporation Counsel.  
Motion by Stone, second by Kittel.  
All in favor.
- **Approval of the Minutes of the March 25th meeting:**  
Motion by Weinert, second by Stone.  
All in favor.
- **Committee Member Conflict of Interest Disclosure:**  
None.
- **Bylaws Discussion:**  
The committee revised the bylaws and discussed various items of the bylaws. Maciejewski recommended using one name for the Solid Waste Plan (SWP) throughout the entire document.  
Slotten recommended adding a bullet to the purpose section to say “identify opportunities for stakeholder engagement” or similar to help set clear expectations.  
The committee discussed commissions and board in the county about having bylaws and if they are required.  
Eggermont will make changes and will have clean copy for the committee for review next month.
- **Designation of Subcommittee Discussion:**  
Eggermont distributed ideas of what the different subcommittees could get involved in, suggestions both from the plan and what he has experienced and opportunities he has identified.  
The committee members discussed glass recycling and the difficulties experienced in recycling it.

The committee members did a blind vote to see what committees to begin with. It was voted that they begin with metrics and education/outreach.

The committee members agreed on reassessing to see what subcommittee should be next when they are ready to expand.

The committee asked Eggermont if the County building would be available for meetings of subcommittees. Eggermont responded yes, as well as a Washtenaw County staff member would be assigned to each subcommittee.

- **Sponsorship/Grant Discussion:**

The committee discussed the process for the grant applications and how the word will be spread. There was discussion regarding internal scoring cards for the grants, as well as timeline expectations for submissions. Review, acceptance and disbursing funds.

Weinart mentioned if the grants were limited to not include private businesses. It was discussed that there should be a change made to the application that says that private businesses can be included as long as their project is "serving the purpose of the SWP."

Eggermont would be forwarding the grant application/process along to the BPW for review and approval.

- **New Membership Discussion:**

Eggermont mentioned that he had spoken with Corporation Council and it was recommended that the open positions for the committee be posted to the public. Eggermont went ahead and had the positions posted.

The committee reviews the applications from WWRA and Advanced Disposal.

Members discussed having the two applicants approved and sent to the BPW for final approval so the new members could be present for the May meeting.

- **Other Business:**

Maciejewski mentioned that she was previous appointed at the secretary and now that she is the BPW liaison someone else would have to take over that roll.

There was a motion to appoint Stone as secretary by Kittle and was supported by Slotten. Motion carried.

- **Next Steps:**

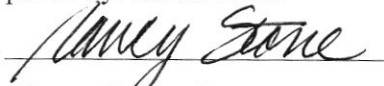
Eggermont will have a staff member present to the committee about the HHW program that the County has next meeting.

Final approval of the bylaws will happen next month.

Next meeting hoping to introduce the new committee members, if approved by the BPW.

The meeting adjourned at 10:42a.m.

Minutes submitted/prepared by: Kristi Thiel

Minutes approved by:   
Nancy Stone, Secretary