

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

4135 Washtenaw Ave, Ann Arbor, MI 48108
Learning Resource Center, Michigan Room
March 15, 9:30am

MEMBERS PRESENT: J. Martin, N. Graebner, C. Richardson, M. Creekmore, P. Spriggel, F. Brabec, A. Dusbiber (phone), C. Collins, K. Scott (phone), K. Walker

MEMBERS ABSENT: S. Antonow, M. Bloom

STAFF PRESENT: T. Cortes, M. Harding, R. Clark, H. Linky, L. Gentz, N. Phelps, K. Bellus, N. Soos, L. Higle

OTHERS PRESENT: D. Strong, L. Lutomski, K. Hahne

J. Martin called the meeting to order at 9:29 am.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board Response to Audience Participation
 - None
- IV. Consent Agenda Actions
 - WCCMH Board Minutes and Actions – 2/15/19 (Attachment #1A)
 - WCCMH Budget-Finance Committee Meeting Minutes and Actions 1/14/19 (Attachment #1B)
 - WCCMH Program-Quality Committee Meeting Minutes and Actions 2/15/19 (Attachment #1C)
 - WCCMH Executive Committee Meeting Minutes and Actions 12/10/18 (Attachment #1D)
 - WCCMH Contracts and Leases (Attachment #1E)
 - WCCMH Executive Director Authorizations (Attachment #1F)
 - FY2019 Year End Update (Attachment #1G)
 - CMHPSM Psychotropic Medication Orders and Consents Policy (Attachment #1H)
 - CMHPSM Medication Administration, Medication Storage & Other Medical Treatment Policy (Attachment #1I)

REQUEST TO REMOVE ATTACHMENT #1B WCCMH BUDGET-FINANCE MEETING MINUTES AND ACTIONS FROM 1/14/19 DUE TO BUDGET-FINANCE COMMITTEE NOT HAVING A QUORUM. THESE WILL BE VOTED ON AT THE NEXT BUDGET-FINANCE COMMITTEE MEETING AND BROUGHT TO THE BOARD FOR FUTURE APPROVAL.

REQUEST TO MOVE ATTACHMENT #1E WCCMH CONTRACTS AND LEASES AND ATTACHMENT #1F WCCMH EXECUTIVE DIRECTOR AUTHORIZATIONS TO THE TREASURER'S REPORT DUE TO BUDGET-FINANCE COMMITTEE NOT HAVING A QUORUM.

MOTION BY M. CREEKMORE SUPPORTED A. DUSBIBER TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH CONSENT AGENDA DATED MARCH 15, 2019 AS AMENDED.

MOTION CARRIED

V. Financial Status Report

- N. Phelps reviewed the financial status report for the month ending January 31, 2019.
- Medicaid Enrollees were 32,939 in January 2019.
- Healthy Michigan Enrollees in January 2019 were 16,147.
- Medicaid consumers served through January 2019 are 3,051. This is 173 more consumers served than the same period last year.
- ABA Waiver consumers served through January 2019 were 126. This is 10 more consumers served than the same period last year.
- General Fund consumers served through January 2019 are 536. This is 47 more consumer served than the same period last year.
- Healthy Michigan consumers served through January 2019 are 645. This is 9 less consumers served than the same period last year.
- CLS costs to date are \$8.3 Million. This is \$417,000 under budget.
- Community Inpatient costs to date total \$1.9 Million. This is \$121,000 over budget.
- Licensed Residential costs to date are \$3.7 Million. This is \$100,000 under budget.
- Applied Behavior Analysis/Autism service costs to date are \$1.0 Million. This is \$128,000 over budget.
- Medicaid, Healthy Michigan and Autism revenues are on budget.
- Financial performance by funding source:
 - Medicaid is showing a deficit of \$2.5 Million.
 - Healthy Michigan is showing a deficit of \$1.2 Million.
 - State General Funds is showing a deficit of \$292,000.
 - Local Funds are showing a surplus of \$264,000 through January 2019.
- The Fund Balance at the beginning of FY2018 was \$2.7 Million. At this time, it is projected that the use of \$40,000 will be necessary to close the State General Fund deficit for FY2018.

MOTION BY C. COLLINS SUPPORTED BY N. GRAEBNER TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD OF JANUARY 31, 2019.

MOTION CARRIED

- FY2019 Budget Amendment
 - N. Phelps presented the FY2019 Budget amendment to the committee.

MOTION BY N. GRAEBNER SUPPORTED BY C. RICHARDSON TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL FY2019 BUDGET AMENDMENT AS PRESENTED.

MOTION CARRIED

- Contracts and Leases
 - Rainbow Rehabilitation Center, Inc.

- This contract is to provide Licensed Residential Services from March 1, 2019 through September 30, 2019.
- Washtenaw County Trial Court
 - This contract will provide a Mental Health Professional to work closely with Trial Court Juvenile Division to engage and provide trauma focused therapeutic services from April 1, 2019 through September 30, 2019.

MOTION BY K. WALKER SUPPORTED BY N. GRAEBNER TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.

MOTION CARRIED

- Executive Director Contract Authorizations
 - MEND
 - This contract is to provide Telemedicine system from March 1, 2019 through September 30, 2019.

MOTION BY C. RICHARDSON SUPPORTED BY K. WALKER TO APPROVE THE EXECUTIVE DIRECTOR CONTRACTS AUTHORIZATIONS AS PRESENTED.

MOTION CARRIED

VI. Executive Director Report

- T. Cortes presented the Executive Director report to the WCCMH Board.
 - T. Cortes stated that Bob Gordon from the State is open to acknowledging that there is a funding issue regarding eligible. He stated that they were considering a mid-year adjustment. They are currently trying to understand the current situation but it is confirmed that they are looking to make this a priority.
 - T. Cortes stated that she emailed the news to the board members to make sure they received the information, and it includes the proposals.
 - There are MDHHS Budget hearings are coming up and Trish stated that she will be attending to testify on our behalf. Jeff Irwin will also be attending. She stressed that importance of advocacy from all partners and people of interests in our County is critical during this time.
 - T. Cortes mentioned that the WCCMH Administration team is gathering the required information that was requested by the County to discuss options on reducing costs to help cover the deficit.

VII. CMHPSM Regional Update

- March 13, 2019 Regional update
 - C. Richardson provided an update to the Board.
 - The meeting was focused on the evaluation of the CEO of the PIHP. The PIHP commissioned a 360 evaluation that included feedback from community partners, local agencies, PIHP employees, and others.
 - She stated that the feedback was very low and overall unhappy with her performance. The Board voted to state that this was unsatisfactory evaluation. The decision was to extend her contract for 6 months with a follow up on improvement plan by the end of 30 days, with an additional follow up on the implementation of the improvement plan within 3 months.
 - J. Martin stated that K. Scott has agreed to join the PIHP board and he stated he is also looking to have one additional WCCMH Board member on this board.
 - The February 13, 2019 CMHPSM meeting minutes were reviewed.

- N. Phelps discussed the revenue trends based on the trend and geographic factors. She discussed an info graphic that showed the trends since FY 2015. The rates were based on trended rates 100% in FY 2015 and currently for FY 2018 are based 100% on geographic factors. There was a discussion regarding Milliman completing a study regarding how the different CMHSPs are developing their rates.

VIII. Old Business

- WCCMH Board Officers
 - J. Martin distributed a revised spreadsheet to the board.
 - Suggested Officers are as follows for the term April 1, 2019 through March 31, 2020:
 - J. Martin-WCCMH Board Chair and Executive Committee Chair
 - K. Walker-WCCMH Vice-Chair and Program-Quality Committee Chair
 - C. Collins-WCCMH Treasurer and Budget-Finance Committee Chair
 - M. Bloom-WCCMH Secretary

THIS HAS BEEN TABLED UNTIL THE WASHTENAW COUNTY BOARD OF COMMISSIONERS APPOINT THE WCCMH BOARD MEMBERS AT THEIR MEETING ON MARCH 20, 2019. THIS WILL COME BACK TO THE WCCMH BOARD IN APRIL FOR APPROVAL.

- WCCMH Committee Structure
 - J. Martin distributed the revised WCCMH Committee Structure to the board.
 - Committees are as follows:
 - WCCMH Executive Committee
 - J. Martin-Chair
 - M. Bloom
 - F. Brabec
 - C. Collins
 - M. Creekmore
 - K. Walker
 - WCCMH Budget-Finance Committee
 - C. Collins-Chair
 - M. Bloom
 - M. Creekmore
 - Dusbiber
 - N. Grabner
 - K. Scott
 - D. Strong (ex-officio member)
 - WCCMH Program-Quality Committee
 - K. Walker-Chair
 - S. Antonow
 - M. Creekmore
 - N. Grabner
 - P. Spriggel
 - WCCMH CARES Committee
 - F. Brabec
 - C. Collins
 - M. Creekmore
 - A. Dusbiber
 - J. Martin
 - K. Walker

- F. Brabec
- CMHPSM Regional Committee
 - C. Richardson
 - K. Scott
 - Vacant

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IX. New Business

- WCCMH Board Evaluation Results
 - J. Martin presented the Board evaluation results to the committee.
 - Surveys were sent to 11 WCCMH Board members. Out of the 11 surveys, 8 of them were received. 55 questions broken down into 5 areas.
 - Overall the board seems to be happy with the way that the board is functioning.

X. Items for future discussion

- I/DD presentation-June
- Youth mapping
- ABLE Change
- Housing
- Funding crisis
- Diversion council (data review)

MOTION BY M. CREEKMORE SUPPORTED BY K. WALKER TO ADJOURN THE WCCMH BOARD MEETING AT 10:57 AM.

MOTION CARRIED

XI. Meeting adjourned at 10:57 AM