

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)  
WCCMH BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED QUARTERLY COMMITTEE MEETING  
MINUTES**

**4135 Washtenaw Ave, Ann Arbor, MI  
Learning Resource Center, Michigan Conference Room  
March 11, 2019 2:00 pm**

MEMBERS PRESENT: K. Walker, M. Creekmore, N. Graebner, C. Collins, P. Spriggel  
MEMBERS ABSENT: S. Antonow, D. Strong, A. Dusbiber, M. Bloom  
STAFF PRESENT: N. Phelps, K. Bellus, S. Ray, L. Gentz, H. Linky, T. Cortes, M. Harding,  
L. Higle, S. Dominique, R. Dornbos, N. Soos, T. Florence  
OTHERS PRESENT: J. Martin, L. Lutomski, K. Scott, K. Homan

K. Walker called the meeting to order at 2:06 pm.

I. Introductions

- K. Scott introduced herself to the WCCMH Board as the Board of Commissioners representative to the WCCMH Board.

II. Audience Participation

- None

III. Budget-Finance Committee Minutes and Actions from 1/14/19

- Budget-Finance Committee Minutes and Actions of 1/14/19 were reviewed.

**THERE WAS NOT A QUORUM FOR THE BUDGET-FINANCE COMMITTEE MEETING, SO THE BUDGET-FINANCE COMMITTEE MINUTES AND ACTIONS FROM JANUARY 14, 2019 WILL BE TABLED UNTIL THE NEXT BUDGET-FINANCE COMMITTEE MEETING FOR APPROVAL.**

IV. Program-Quality Committee Minutes and Actions from 2/11/19

- Program-Quality Committee Minutes and Actions of 2/11/19 were reviewed.

**MOTION BY M. CREEKMORE SUPPORTED BY P. SPRIGGEL TO APPROVE THE MINUTES AND ACTIONS FROM THE FEBRUARY 11, 2019 PROGRAM-QUALITY COMMITTEE MEETING.**

**MOTION CARRIED**

V. Finance Status Reports

- N. Phelps reviewed the financial status report for the month ending January 31, 2019.
- Medicaid Enrollees were 32,939 in January 2019.
- Healthy Michigan Enrollees in January 2019 were 16,147.
- Medicaid consumers served through January 2019 are 3,051. This is 173 more consumers served than the same period last year.

- ABA Waiver consumers served through January 2019 were 126. This is 10 more consumers served than the same period last year.
- General Fund consumers served through January 2019 are 126. This is 10 more consumer served than the same period last year.
- Healthy Michigan consumers served through January 2019 are 645. This is 9 less consumers served than the same period last year.
- CLS costs to date are \$8.3 Million. This is \$417,000 under budget.
- Community Inpatient costs to date total \$1.9 Million. This is \$121,000 over budget.
- Licensed Residential costs to date are \$3.7 Million. This is \$100,000 under budget.
- Applied Behavior Analysis/Autism service costs to date are \$1.0 Million. This is \$128,000 over budget.
- Medicaid, Healthy Michigan and Autism funds are on budget.
- Financial performance by funding source:
  - Medicaid is showing a deficit of \$2.5 Million.
  - Healthy Michigan is showing a deficit of \$1.2 Million.
  - State General Funds is showing a deficit of \$292,000.
  - Local Funds are showing a surplus of \$264,000 through January 2019.
- The Fund Balance at the beginning of FY2018 was \$2.7 Million. At this time, it is projected that the use of \$100,000 will be necessary to close the State General Fund deficit for FY2018.

**THERE WAS NOT A QUORUM FOR THE BUDGET-FINANCE COMMITTEE MEETING, SO THE FINANCIAL STATUS REPORT THROUGH JANUARY 31, 2019 WILL BE PRESENTED TO THE WCCMH BOARD ON MARCH 15, 2019 FOR APPROVAL.**

VI. Contracts and Leases

- Rainbow Rehabilitation Center, Inc.
  - This contract is to provide Licensed Residential Services from March 1, 2019 through September 30, 2019.
- Washtenaw County Trial Court
  - This contract will provide a Mental Health Professional to work closely with Trial Court Juvenile Division to engage and provide trauma focused therapeutic services from April 1, 2019 through September 30, 2019.

**THERE WAS NOT A QUORUM FOR THE BUDGET-FINANCE COMMITTEE MEETING, SO THE CONTRACTS AND LEASES WILL BE PRESENTED TO THE WCCMH BOARD ON MARCH 15, 2019 FOR APPROVAL.**

VII. Executive Director Contract Authorizations

- MEND
  - This contract is to provide Telemedicine system from March 1, 2019 through September 30, 2019.

**THERE WAS NOT A QUORUM FOR THE BUDGET-FINANCE COMMITTEE MEETING, SO THE EXECUTIVE DIRECTOR CONTRACT AUTHORIZATIONS WILL BE PRESENTED TO THE WCCMH BOARD ON MARCH 15, 2019 FOR APPROVAL.**

VIII. Regional Finance Update

- T. Cortes presented the Regional Finance update.
- FY 18 has been closed for all regional members. The deficit is \$18 Million for the region and is what has been reported in the litigation documents.
- Executive Director evaluation is ongoing for the regional director.
- PIHP attorney has indicated that the litigation needs to be expedited due to regional budget issues.
- Suggestion to bring the PIHP attorney to one of the board meetings under closed session soon, along with the County attorney to better understand the process of the litigation.

IX. Old Business

- FY 2019 Budget Amendment
  - N. Phelps presented the FY2019 Budget Amendment to the committee.
  - A regional FY 2019 Budget amendment was distributed to the committee.

**THERE WAS NOT A QUORUM FOR THE BUDGET-FINANCE COMMITTEE MEETING, SO THE FY2019 BUDGET AMENDMENT WILL BE PRESENTED TO THE WCCMH BOARD ON MARCH 15, 2019 FOR APPROVAL.**

- A Community Living Supports (CLS) presentation was presented to the committee by M. Harding and S. Dominique.
  
- FY 2018 Year End Update
  - N. Phelps presented the FY 2018 Year End Update to the committee.

X. New Business

- Annual Performance Improvement Report/End of Year Narrative FY2018.
  - L. Hagle presented the Annual Performance Improvement Report/End of Year Narrative FY2018.
  - 4<sup>th</sup> quarter Data Dashboard will come forward to Program-Quality Committee in April 2019.
  - Question was asked if this data is compared with the overall County data. L. Hagle will check and see if there is any public data available for comparison.

**MOTION BY M. CREEKMORE, SUPPORTED BY N. GRABNER TO ACCEPT THE ANNUAL PERFORMANCE IMPROVEMENT REPORT/END OF YEAR NARRATIVE FOR FY2018.**

**MOTION CARRIED**

- Millage/CCBHC presentation
  - K. Bellus presented the Millage (CARES)/CCBHC presentation to the committee.

XI. Items for Future Discussions

- Data Dashboard-April 2019 Program-Quality Committee

- Budget Amendment

XII. Meeting adjourned at 3:35 pm.