

**Washtenaw County**  
**Brownfield Redevelopment Authority (WCBRA)**  
Meeting held in-person at 200 N. Main, downtown Ann Arbor  
Lower Level Large Conference Room

**APPROVED MEETING MINUTES**  
**Thursday, March 10, 2022, 9:00 a.m.**

**Board Present:** Sue Shink, James Harless, Joe Meyers - Secretary, Christy Maier, Allison Krueger – Vice Chair

**Board Absent:** Trevor Woollatt – Chair (excused), Morgan Foreman (excused)

**Staff:** Nathan Voght – OCED

**Joining the Meeting:** Amanda Garber – City of Chelsea, Jason Lafayette – SME, Matt Naud – Resource Recycling Systems (joining remotely)

**Handouts:** None

**1. Call to Order**

Vice-Chair Krueger called the meeting to order at 9:02 a.m.

**2. Public Comment**

There was no public comment.

**3. Approval of Agenda**

Business Item #2 was removed from the agenda, and #4 was changed from “Action” to “Information Only.” J. Meyers move to approve the agenda as amended (2<sup>nd</sup> J. Harless), and the motion passed unanimously.

**4. Approval of February 10<sup>th</sup>, 2022 Meeting Minutes**

J. Meyers move to approve the minutes (2<sup>nd</sup> C. Maier), and the motion passed unanimously.

**5. Board Member Conflict of Interest Disclosure**

None declared.

**6. Business**

1. Washtenaw County Climate Action Plan – Presentation

Staff introduced Andrew DeLeeuw, from County Administration, who was at the meeting and Matt Naud, with Resource Recycling Systems, who was joining remotely. They presented on the County’s Climate Action Plan.

The Board discussed land use and sprawl impacts on climate, support from local units for implementing the Plan, the University of Michigan’s presence and effect on potential climate impact strategies, and engaging the Michigan Township Association on advocating for wider applicability of brownfield incentives for Core Communities.

Mr. DeLeeuw and Mr. Naud indicated they are presenting to numerous community organizations, boards, committees, and stakeholders, and are seeking whatever input the Board has on the Climate Action Plan.

2. 400 N. Freer Road, Environmental Assessment Grant, City of Chelsea – Action

N. Voght introduced Amanda Garber, with the City of Chelsea, and Jason Lafayette, with SME, representing the project. The City acquired this vacant home with future plans for housing or a park, near the Chelsea High School. The City needs to conduct an asbestos survey and demolition specifications.

The grant request is for \$12,000. The Board previously awarded \$13,500 for a Phase I and II for the property.

The Board discussed the project and suggested an application to the DCC be submitted for this. However, the Board made it clear that they would fund this work, up to a maximum of \$20,000, if for some reason it was not by the DCC.

3. February 2022 Financial Report – Information Only

Staff indicated that the final TIF capture distributions are occurring now, and all Administrative Fees' capture will be ready for approval at the April 14<sup>th</sup> meeting.

**7. Other Business**

N. Voght mentioned that the two vacancies will be posted by the County Clerk, and will hope to fill those in the next month. He also provided a Federal Screw update in Chelsea, that the City and developer continue to talk.

**8. Public Comment:**

The Board asked if anyone attending had additional public comment, and no one responded.

**9. Adjournment:**

J. Harless moved to adjourn the meeting at 10:19 a.m. (2<sup>nd</sup> J. Meyers), and the motion passed.

These minutes were approved by the Washtenaw County Brownfield Redevelopment Authority at the April 14<sup>th</sup>, 2022 meeting, held at 200 N. Main, lower level large conference room, downtown Ann Arbor.