

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
February 24, 2020**

Board Members Present: JaVon Jason, Ruth Kraut, Lillie Pinder

Staff: Renee Adorjan, Director; Adelia Clark, Services Program Manager; Titicia Rosen, Assistance Payments Program Manager; Alice Seipelt, CRC/Contract Coordinator

1. CALL TO ORDER/APPROVAL OF AGENDA

JaVon Jason called the meeting to order at 10:10 AM. A motion was made by Ruth Kraut to amend the February 24, 2020 agenda to reflect the Oath of Office directly after Public Comments. Motion supported by JaVon Jason. Motion carried.

2. PUBLIC COMMENTS

No public comments.

3. OATH OF OFFICE

The Oath of Office was administered to Lillie Pinder by Renee Adorjan.

4. APPROVAL OF JANUARY 8, 2020 MEETING MINUTES

The Board reviewed the minutes from January 8, 2020. A motion was made by JaVon Jason to approve the meeting minutes. Motion supported by Ruth Kraut. Motion carried.

5. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects January 2020 monthly expenditures totaled \$4,850.00, leaving a balance of \$33,298.00. The Board Account January 2020 monthly expenditures were \$81.26, leaving a balance of \$15,879.74. No Board Reserve Account monthly expenditures were recorded for January 2020. The balance is \$7,749.08.

B. Child Care Fund

Child Care Fund accounts are tracking well. We have just completed the first quarter of the fiscal year.

6. CONTRACTS

Board Chair JaVon Jason signed an acknowledgement of 2 statewide contracts:

- A. Washtenaw Community College – Youth in Transition – Independent Living Coach
- B. Various – Children’s Services – Counseling Services

7. UPDATES/COMMUNICATIONS

A. Director/Management Update

Director Update

- Renee Adorjan noted that we hosted a Contracted Counselor’s Fair for Children’s Services counseling services, attended by 9 contractors and approximately 30 staff.

- At the joint FC/CPS staff meeting in February, Orchards Children's Services presented information regarding the expansion of their statewide visitation contract. A new process to streamline to transfers of cases from CPS to FC was introduced, as well as a foster care placement tool/guide.
- ICWA (Indian Child Welfare Act) training was provided to all Services staff.
- Mandatory Diversity, Equity and Inclusion training is being held for all DHHS staff in February and March.
- The HOPE process was introduced by Director Robert Gordon.
 - H – Human Dignity
 - O – Opportunity
 - P – Perseverance
 - E – Ease
- Renee Adorjan and Titicia Rosen attended and participated in a focus group assigned to revise and streamline the Assistance Payments redetermination process, much like the application process was revised in 2019.
- Renee Adorjan attended and participated in the Washtenaw Health Initiative Stakeholders meeting on 2/13/20, which included a representative from DHHS Central Office to address the Healthy Michigan Plan Work Requirements.

Data Reports

- Assistance Payments Statistics – Statistics were reviewed. It was noted that Washtenaw County was complimented by BSC 4 Director Doug Williams for outstanding work/progress on our Standard of Promptness.
- Services Statistics – Statistics were reviewed. While an increase in the number of complaints was noted, there were less complaints assigned for investigation. More mental health concerns have been prevalent in CPS investigations and issued with CMH have been noted as a cause of concern. Board member Ruth Kraut indicated she would follow up with Renee and/or Adelia as to whom the best person to contact regarding these concerns would be.

Staffing Updates

- 2020 Staffing allocation are in. Washtenaw is currently overstaffed by 1 administrative support staff and 1 non-Child Welfare First Line Supervisor. The allocation for Assistance Payments and Child Welfare staff remained the same.
- There is a vacancy noted for the Blavin Scholar position.
- Current medical leaves include 1 Foster Care Supervisor, 1 Foster Care Worker, and 1 CPS Worker.

Policy Updates

- Bridges has been updated to initiate referrals to the WIC program when age appropriate individuals are identified on a case/application.

Community Involvement Updates

- Some Community Involvement activities were covered in the Director's Update above.
- A request for AP staff interested in joining Alice Seipelt and Mark McBride (AP Lead Worker) as community presenters was initiated this month.
- The annual Blavin Scholars graduation dinner will be held May 1, 2020.

B. Board Member Items

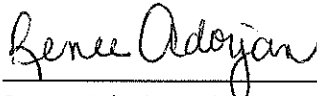
- The MCSSA Legislative Conference will be held in Lansing on March 18-19, 2020. No Board members can attend this year; however, Renee Adorjan is available to attend and Titicia Rosen would like to attend as well.
- Ruth Kraut requested an agenda item for the March 11th meeting. She would like to information/follow up on how Washtenaw DHHS assists non-English speaking clients.

8. NEXT MEETING

March 11, 2020 at 1:00 PM

9. ADJOURNMENT

A motion was made by Lillie Pinder to adjourn the meeting. The meeting was adjourned at 11:41 AM.



Renee Adorjan, Director