

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH QUALITY-FINANCE COMMITTEE MEETING MINUTES**

February 14, 2022

Learning Resource Center-Michigan and Huron Rooms (in person)

<https://zoom.us/j/94513867007> (virtual)

2:00 pm

ROLL CALL: S. Antonow attending remotely
A. Dusbiber attending remotely
N. Graebner-Sundling attending in-person
B. Higman attending in person
D. Strong attending remotely-cannot count towards quorum
B. King attending remotely-cannot count towards quorum
M. Udow-Phillips attending in person
K. Walker attending in person

MEMBERS ABSENT: R. Jefferson, K. Scott

STAFF PRESENT: T. Cortes, M. Harding, N. Phelps, L. Higl, S. Ray, H. Linky, k. Diebboll,
A. Igoe, B. Hagaman, T. Florence, C. O'Brien, K. Snay, S. Amos O'Neal,
M. Taylor, R. Dornbos

OTHERS PRESENT: L. Lutomski, J. Martin, G. Nelson, K. Homan, T. Gavalier, M. Creekmore

N. Graebner-Sundling called the meeting to order at 2:05 pm.

I. Introductions

- None

II. Audience Participation

- None

III. Committee Response to Audience Participation

- None

A. Dusbiber joined the meeting virtually at 2:07pm

IV. Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 12/13/21.

- The Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 12/13/21 were reviewed. (Attachment #1)

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY B. HIGMAN TO APPROVE THE MINUTES AND ACTIONS FROM THE DECEMBER 13, 2021 BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
SCOTT	N/A	STRONG	N/A

UDOW-PHILLIPS	Y	WALKER	Y
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MOTION CARRIED

I. Financial Status Report

- N. Phelps presented the Financial Status Report for the period ending December 31, 2021 (Attachment #2).

MOTION BY A. DUSBIBER SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE FINANCIAL STATUS REPORT ENDING DECEMBER 31, 2021 AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
SCOTT	N/A	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

II. Regional Finance Update

- N. Phelps presented the Regional Finance Update to the committee.
- The Regional budget amendment was not passed due to no quorum at the meeting.

III. Old Business

- CCBHC Update
 - M. Harding presented an update on the CCBHC.
 - Process is moving forward.

M. Udow Phillips joined the meeting at 2:16pm.

- General Fund Spending Update
 - T. Cortes and N. Phelps presented an update on the General Fund Spending to date.
 - Continuing to work with County Administration and Human Resources along with other external resources.
- One Pager on Workforce Crisis (Attachment #3)
 - T. Cortes provided an update on the Workforce Crisis.
 - K. Walker, M. Udow-Phillips and T. Cortes met with GCSI to look at other options.
 - Suggestion to update the document to reflect the Governor's budget.
 - This will come to the WCCMH Millage Advisory Committee and the Board meeting for final approval.

IV. New Business

- FY 2022 Budget Amendment (Attachment #4)
 - N. Phelps presented the FY 2022 Budget Amendment to the committee.
 - This budget amendment will be brought to the Washtenaw County Board of Commissioners meeting on March 2, 2022 for approval.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY A. DUSBIBER TO APPROVE THE FY 2022 BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
SCOTT	N/A	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- Program Education Presentation-CMH Nursing Program
 - B. Hagaman, C. O'Brien and A. Igoe presented the CMH Nursing Program presentation to the committee (Attachment #5).
- Program Dashboard FY21 Quarter 4
 - T. Florence and L. Higl presented the Program Dashboard FY21 Quarter 4 (Attachment #6) to the committee.
 - There were no sentinel events for this period.

MOTION BY M. UDOW-PHILLIPS SUPPORTED BY K. WALKER TO ACCEPT THE FY 2021 4TH QUARTER PROGRAM DASHBOARD AS PRESENTED.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
SCOTT	N/A	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- Annual Recipient Rights Report
 - S. Thompson presented the Annual Recipient Rights Report (Attachment # 7) to the committee.
 - The tri-annual assessment was completed virtually over a period of a month and WCCMH Recipient Rights Department received a full compliance rating.
 - Request to see further information and benchmark data on providers recipient right's complaints/substantiations.

MOTION BY K. WALKER SUPPORTED BY M. UDOW-PHILLIPS TO ACCEPT THE FY 2021 ANNUAL RECIPIENT RIGHTS REPORT.

ROLL CALL VOTE:

ANTONOW	Y	DUSBIBER	Y
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GRAEBNER-SUNDLING	Y	HIGMAN	Y
JEFFERSON	N/A	KING	N/A
SCOTT	N/A	STRONG	N/A
UDOW-PHILLIPS	Y	WALKER	Y

MOTION CARRIED

- V. Items for Future Discussions
- Accounts Receivable
 - Cost Per Case Comparisons
 - Looking at call data and how it affects CARES Team
 - Access Department comparison presentation from pre-CCBHC and with CCBHC
 - CCBHC Performance Measures

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY K. WALKER TO ADJOURN THE WCCMH BUDGET-FINANCE MEETING.

- VI. Meeting adjourned at 3:28 pm.