

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES**

Due to the recent State of Michigan legislature allowing public meetings and commissions to meet virtually, this meeting was held remotely

<https://zoom.us/j/98641635197>

February 8, 2021

2:00 pm

ROLL CALL: A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Chelsea, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI

MEMBERS ABSENT: K. Scott

STAFF PRESENT: M. Harding, N. Phelps, S. Ray, L. Hagle, S. Lefferts, S. Amos O'Neal,
R. Dornbos, L. Gentz, T. Florence, H. Linky, M. Tasker, T. Cortes

OTHERS PRESENT: J. Martin, G. Nelson, N. Ang, L. Lutomski, T. Gavalier

N. Graebner called the meeting to order at 2:02 pm

I. Introductions

- None

II. Audience Participation

- None

III. Board Response to Audience Participation

- None

IV. Budget-Finance Committee Meeting Minutes and Actions from 1/11/21

MOTION BY A. DUSBIBER SUPPORTED BY B. KING TO APPROVE THE MINUTES AND ACTIONS FROM THE JANUARY 11, 2021 BUDGET-FINANCE COMMITTEE MEETING.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	Y

MOTION CARRIED

D. Strong left the meeting due to technical difficulties at 2:06pm

D. Strong joined the meeting at 2:07pm

V. Finance Status Reports

- N. Phelps reviewed the Financial Status Report for the month ending December 31, 2020.
- Medicaid enrollees were 35,9478 in December 2020. This is 1,714 more than this time last year.
- Healthy Michigan enrollees were 21,162 in December 2020. This is 4,300 more than this time last year.
- Medicaid consumers served through December 2020 are 2,947. This is 83 more consumers served than the same period last year.
- ABA waiver consumers served through December 2020 are 134. This is 9 less consumers served than the same period last year.
- Healthy Michigan consumers served through December 2020 are 510. This is 82 less consumers served than the same period last year.
- General Fund consumers served through December 2020 were 259. This is 287 less consumers than the same period last year.
- CLS service costs to date are \$7.2 Million. The temporary \$2 per hour direct care worker increase is included in both the FY21 budget and the FY21 Actuals. The temporary increase has been extended until December 2020.
- Community Inpatient costs to date are \$1.4 Million. This is \$72,000 under budget.
- Licensed Residential costs to date are \$3.1 Million. This is \$20,000 over budget. The temporary \$2 per hour direct care worker increase is reflected in the FY21 Budget and FY21 Actuals. The temporary increase has been extended until December 2020.
- Applied Behavior Analysis/Autism services costs to date are \$1.1 Million. This is \$62,000 under budget.
- Internal staffing expenses are trending under budget due to medical benefit savings for the first quarter and difficulty recruiting for budgeted vacant positions.
- A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through December 2020 is \$39,000.
- Financial performance by funding source:
 - Medicaid is showing a surplus of \$2.8 Million through December 2020.
 - Healthy Michigan is showing a surplus of \$118,000 through December 2020.
 - Combined, the PIHP surplus is \$2.9 Million through December 2020.
 - State General Funds is showing a surplus of \$304,000.
 - Local Funds is showing a surplus of \$21,000 through December 2020.
- WCCMH has no fund balance available for fiscal year 2021.
- The Direct Care Worker payment increase has been extended until February 2021.
- A budget amendment will be coming forward in the next couple of months to reflect the direct care worker increase once the PIHP has made their budget amendment.
- Actively working on closing out FY2020. There are a host of changes that the state has implemented for FY2020 so the deadlines for the reports are extended until the end of March 2021.

MOTION BY R. JEFFERSON, SUPPORTED B. KING TO APPROVE THE FINANCIAL STATUS REPORT THROUGH DECEMBER 31, 2020 AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	Y

MOTION CARRIED

- VI. Contracts and Leases
 - There were no contracts and leases for this month.
- VII. Executive Director Authorizations
 - Washtenaw Office for Community and Economic Development (OCED) in the amount of \$15,000.00 for the Homeless Diversion Funds (Millage) for a term of January 1, 2021 through September 30, 2021.
 - This money is split between HAWC, Shelter and Ozone at \$5,000 each for homeless housing supports.

MOTION BY A. DUSBIBER, SUPPORTED BY R. JEFFERSON TO APPROVE THE EXECUTIVE DIRECTOR AUTHORIZATIONS FOR THE MONTH OF FEBRUARY 2021.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	N/A	STRONG	Y

MOTION CARRIED

- VIII. Regional Finance Update
 - N. Phelps presented the Regional Finance Update to the committee.
 - The Direct Care Worker passthrough was extended until February 2021.
 - The Region is working on closing their FY2020 books.
- IX. Old Business
 - WCCMH Balance Sheet Review
 - N. Phelps presented an update on the balance sheet review document that was presented to the committee on January 11, 2021.
 - CMH received a letter last week from the State indicating that they were initiating the payment for the FY2018 cost settlement. There is a slight discrepancy with the amount and the PIHP is working on this. The PIHP is receiving \$7.5 Million from the State and it will be distributed once it is received.
 - WCCMH will receive \$4.3 Million dollars from the PIHP and this will go back to the County to reimburse the General Fund from the FY2018 deficit.
- X. Staffing and Provider Discussion will be presented at the Budget-Finance and Program-Quality Combined Committee meeting in March. This will be a follow up from the December presentation.
- XI. CCBHC Preparation
 - J. Martin asked for an update and what work would be involved in meeting application standards and criteria.
 - N. Phelps stated that a concept paper was received a few weeks ago with a revised version recently. WCCMH Leadership has been reviewing this document but there is not enough information to finalize this process yet as far as projections.
 - WCCMH Leadership is working with K. Walker and his organizational team to learn more about this process.

- T. Cortes stated that it looks incredibly promising, it should put WCCMH in a great position but will be a lot of work to get it going.
- She will be meeting with the authors of the concept paper along with 9 other CMH Directors tomorrow to discuss the information.

XII. New Business

- None

XIII. Items for Future Discussions

- Staffing and Provider Discussion-Budget-Finance and Program-Quality Combined Committee Meeting in March.

MOTION BY B. KING, SUPPORTED BY A. DUSBIBER TO ADJOURN THE BUDGET-FINANCE COMMITTEE MEETING.

XIV. Meeting adjourned at 2:55 pm.