

WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH) WCCMH BOARD MEETING MINUTES

4135 Washtenaw Ave, Ann Arbor, MI 48108
Learning Resource Center, Michigan Room
January 18, 2019 9:30am

MEMBERS PRESENT: J. Martin, F. Brabec, M. Creekmore, N. Graebner, M. Bloom,
P. Spriggel (phone), A. Dusbiber (phone), S. Antonow, C. Collins

MEMBERS ABSENT: C. Richardson, K. Walker

STAFF PRESENT: M. Harding, N. Phelps, S. Ray, L. Gentz, M. Taylor, H. Linky, R. Dornbos,
N. Soos, A. Bell, M. Hershberger, T. Florence

OTHERS PRESENT: L. Lutomski, R. Pierce, P. Root, K. Holman

J. Martin called the meeting to order at 9:32 am.

- I. Introductions
 - P. Root from NAMI Washtenaw.
 - R. Pierce is active in WCCMH and runs a I/DD Saturday morning program.
 - N. Soos-Health Administration student at EMU interning with R. Dornbos
- II. Audience Participation
 - P. Root from NAMI Washtenaw and Chair of the Recipient Rights Committee wanted to share the recent assessment that was completed with the Recipient Rights Department. She stated that the Recipient Rights Department received a total of 194 out of a possible 195 points. The one area where the department was cited was on a new requirement that the provider agency need to have 90% of their staff trained. She feels that there was not adequate notification for this requirement so the department was marked down for this.
- III. Board Response to Audience Participation
 - J. Martin suggested sending a letter to the assessors notifying them that there was not sufficient notice to meet the requirements and see if they might adjust the assessment results.
- IV. Consent Agenda Actions
 - WCCMH Board Minutes and Actions – 12/21/18 (Attachment #1A)
 - WCCMH Board Closed Session Minutes – 12/21/18 (Attachment #1B)-hard copies distributed to all WCCMH Board members only
 - WCCMH Budget-Finance and Program-Quality Committee Meeting Minutes and Actions (Attachment #1C)
 - Recipient Rights Annual Report (Attachment #1D)
 - Executive Director Authorizations (Attachment #1E)
 - 2019 WCCMH Annual Board Calendar (Attachment #1F)
 - 2019 WCCMH Board meeting scheduled (Attachment #1G)
 - WCCMH Consumer Advisory Council meeting minutes and Actions – 10/10/18 (Attachment #1H)
 - WCCMH Consumer Advisory Council meeting minutes and Actions – 11/14/18 (Attachment #1I)

MOTION BY M. CREEKMORE SUPPORTED M. BLOOM TO APPROVE THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH CONSENT AGENDA DATED JANUARY 18, 2019 AS PRESENTED.

MOTION CARRIED

V. Monthly Treasurers Report

- N. Phelps reviewed the financial status report for the month ending November 30, 2018.
- The November data for enrolled consumers and consumers served was not available at the time that the report was created. This information will be updated as soon as it is available.
- CLS costs to date are \$4.2 Million. This is \$21,000 over budget.
- Community Inpatient costs to date total \$939,000. This is \$39,000 over budget.
- Licensed Residential costs to date are \$1.8 Million. This is \$2,000 under budget.
- Applied Behavior Analysis/Autism service costs to date are \$515,000. This is \$34,000 over budget.
- Medicaid, Healthy Michigan and Autism revenues are coming in close to budget.
- Financial performance by funding source:
 - Medicaid is showing a deficit of \$1.3 Million
 - Healthy Michigan is showing a deficit of \$533,000
 - State General Funds is showing a deficit of \$68,000
 - Local Funds are showing a surplus of \$114,000
- The Fund Balance at the beginning of FY2018 was \$2.7 Million. It is projected that the use of \$750,000 will be necessary to close the State General Fund.

MOTION BY N. GRAEBNER SUPPORTED BY M. BLOOM TO ACCEPT THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH TREASURERS REPORT FOR THE PERIOD OF NOVEMBER 30, 2018.

MOTION CARRIED

VI. Executive Director Report

- M. Harding presented the Executive Director report to the WCCMH Board.
 - Millage Update
 - CARES team is moving forward with the hiring process
 - ABLE change is ongoing
 - Youth Intercept Mapping contract
 - This was approved by Budget-Finance Committee recently and was included in the consent agenda for today's meeting.
 - There are meetings scheduled for March 18 and 19
 - Federal Government Shut Down effects
 - S. Antonow asked if the federal government shutdown is affecting us. N. Phelps stated that the shutdown has not affected CMH at this time.
 - J. Martin asked if the County is looking at contingency plans. M. Harding stated that the County is putting together a work group to look at options/issues.
 - F. Brabec has offered to give an update on any of the programs within the county that might be impacted.
 - J. Martin stated that K. Scott will be joining the WCCMH Board as a BOC representative to fill the vacancy from K. Martinez-Kratz.
 - J. Martin stated that if anyone is interested in joining or changing committees please let him know prior to the March Executive Committee meeting.

- VII. CMHPSM Regional Update
- N. Phelps presented the update on the CMHPSM Regional meeting from January 9, 2019.
 - The Regional budget amendment was approved.
 - The PIHP litigation is moving forward.
 - The 2018 and 2019 Risk Strategy was submitted to the State.
 - The Regional CEO will be receiving a 360 review within the next 3 months. The PIHP Board (which includes M. Bloom and C. Richardson), Regional Executive Directors and the Regional Finance Directors are all part of the evaluation team.
 - The December 12, 2018 CMHPSM meeting minutes were reviewed.
- VIII. Old Business
- Millage/CARES Update
 - M. Harding presented an update on the Millage process.
 - L. Gentz continues to meet with Whitmore Lake and Chelsea. The Chelsea location has been determined and is moving forward.
 - The Whitmore Lake area has a need for all the CARES services including clinical services and location discussions are still ongoing.
 - L. Gentz mentioned that the next steps are to reach out to underserved communities and their needs.
- IX. New Business
- Consumer Advisory Council (CAC) quarterly update
 - M. Hershberger presented the Consumer Advisory Council quarterly update to the board.
 - Walk A Mile is scheduled for May 9th in Lansing
 - The week of October 3rd there will be another Celebration of Success at St. Luke's. Details will follow as the date nears.
 - E. Howlett shared his success story with the board.
 - CCBHC Requirements and overview
 - M. Harding discussed the CCBHC requirements and presented an overview of the process with the board.
 - M. Creekmore suggested adding payer of last resort in one of the columns of the presentation.
 - A meeting is scheduled with M. Scalera regarding enhancing relationships with Dawn Farm and Home of New Vision.
 - CARES system has a new electronic medical record that is up and ready for testing.
 - Considering the makeup of this board to see if the Advisory Board can be added under WCCMH board structure per the WCCMH Bylaws.
 - This program should be up and running in April 2019.
 - J. Martin stated that the board appreciates the hard work from staff on this project.
- X. Items for future discussion
- CCBHC refresher
 - I/DD presentation-June

MOTION BY M. BLOOM SUPPORTED BY M. CREEKMORE TO ADJOURN THE WCCMH BOARD MEETING AT 11:06 AM.

MOTION CARRIED

- XI. Meeting adjourned at 11:06AM