

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES**

Due to the recent State of Michigan legislature allowing public meetings and commissions to meet virtually, this meeting was held remotely

<https://zoom.us/j/92139462329>

January 11, 2021

2:00 pm

ROLL CALL: A. Dusbiber attending remotely from Ann Arbor, Washtenaw County, MI
N. Graebner attending remotely from Chelsea, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County MI
B. King attending remotely from Ann Arbor, Washtenaw County, MI
K. Scott attending remotely from Pittsfield Twp, Washtenaw County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI

MEMBERS ABSENT: None

STAFF PRESENT: T. Cortes, N. Phelps, R. Dornbos, S. Lefferts, K. Diebboll, M. Harding, S. Amos O'Neal, L. Higle, M. Taylor. L. Gentz, S. Ray, H. Linky, M. Tasker,

OTHERS PRESENT: L. Lutomski, K. Belknap, J. Martin, B. Higman, G. Nelson

N. Graebner called the meeting to order at 2:03 pm

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Board Response to Audience Participation
 - None
- IV. Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 12/14/20

MOTION BY D. STRONG, SUPPORTED BY A. DUSBIBER TO APPROVE THE MINUTES AND ACTIONS FROM THE DECEMBER 14, 2020 BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	Y	STRONG	Y

MOTION CARRIED

- V. Finance Status Reports
 - N. Phelps reviewed the Financial Status Report for the month ending November 30, 2020.
 - Medicaid enrollees were 35,657 in November 2020. This is 1,485 more than this time last year.

- Healthy Michigan enrollees were 20,506 in November 2020. This is 3,846 more than this time last year.
- Medicaid consumers served through November 2020 are 2,727. This is 60 more consumers served than the same period last year.
- ABA waiver consumers served through November 2020 are 125. This is 12 less consumers served than the same period last year.
- Healthy Michigan consumers served through November 2020 are 436. This is 53 less consumers served than the same period last year.
- General Fund consumers served through November 2020 were 218. This is 228 less consumers than the same period last year.
- CLS service costs to date are \$4.8 Million. This is \$350,000 over budget. The temporary \$2 per hour direct care worker increase is reflected in the FY21 Actuals for the month of November. The temporary increase has been extended until December 2020.
- Community Inpatient costs to date are \$983,000. This is \$87,000 under budget.
- Licensed Residential costs to date are \$2.1 Million. This is \$111,000 over budget. The temporary \$2 per hour direct care worker increase is reflected in the FY21 Actuals for the month of November. The temporary increase has been extended until December 2020.
- Applied Behavior Analysis/Autism services costs to date are \$812,000. This is \$29,000 over budget.
- Internal staffing expenses continue to trend on budget.
- A significant amount of General Fund is used to supplement Medicaid deductibles for our consumers on a spend-down. The amount spent through November 2020 is \$23,000.
- Financial performance by funding source:
 - Medicaid is showing a surplus of \$1.7 Million through November 2020.
 - Healthy Michigan is showing a surplus of \$52,000 through November 2020.
 - Combined, the PIHP surplus is \$1.7 Million through November 2020.
 - State General Funds is showing a surplus of \$35,000.
 - Local Funds is showing a surplus of \$18,000 through November 2020.
- WCCMH has no fund balance available for fiscal year 2021.
- CLS code changes implemented State-wide have affected the ability to process claims in a timely manner both at the provider and CMH levels.
- A request was made for a new table that shows budget-actuals for the year.

A. Dusbiber left the meeting at 2:12pm due to technical difficulties.

A. Dusbiber re-joined the meeting at 2:13pm.

MOTION BY B. KING, SUPPORTED BY STRONG TO APPROVE THE FINANCIAL STATUS REPORT THROUGH NOVEMBER 30, 2020 AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	Y	STRONG	Y

MOTION CARRIED

- VI. Contracts and Leases
 - There were no contracts and leases for this month.
- VII. Executive Director Authorizations

- There were no Executive Director Authorizations for this month.

VIII. Regional Finance Update

- N. Phelps presented the Regional Finance Update to the committee.
- The region is still working on the Direct Care Worker pass-through payments.

IX. Old Business

- None

X. New Business

- WCCMH Balance Sheet Review
 - N. Phelps shared a balance sheet review document to the committee.
 - This document will be sent by email to the board.
 - D. Strong requested that staff put together various scenarios of how prior year cost settlement funds could be recognized by WCCMH and County.
- WCCMH FY2021 Budget Amendment
 - N. Phelps presented the WCCMH Budget Amendment to the committee.
 - This amendment shows the Direct Care Worker funding pass-through amounts in the PIHP revenue for October-December 2020.
 - In the future, there could be another amendment to reflect the January-February 2021 Direct Care Worker funding pass-through amounts.

MOTION BY D. STRONG, SUPPORTED BY A. DUSBIBER TO APPROVE THE WCCMH BUDGET AMENDMENT AS PRESENTED.

ROLL CALL VOTE:

DUSBIBER	Y	GRAEBNER	Y
JEFFERSON	Y	KING	Y
SCOTT	Y	STRONG	Y

MOTION CARRIED

- XI. Items for Future Discussions
- Staffing and Provider Discussion-special Budget-Finance and Program-Quality Combined Committee Meeting in February

MOTION BY A. DUSBIBER, SUPPORTED BY K. SCOTT TO ADJOURN THE BUDGET-FINANCE COMMITTEE MEETING.

- XII. Meeting adjourned at 2:50 pm.