

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
SOCIAL SERVICES BOARD MEETING
WASHTENAW COUNTY
JANUARY 8, 2020**

Board Members: Ruth Kraut, JaVon Jason

Observing: Lille Pinder

Staff: Renee Adorjan, Director; Alice Seipelt, CRC/Contract Coordinator; Candance Baker,
Assistance Payments Family Independence Manager

1. CALL TO ORDER/APPROVAL OF AGENDA

Ruth Kraut called the meeting to order at 1:07 PM. A motion was made by JaVon Jason to approve the January 8, 2020 agenda with two additions to board member items. Motion supported by Ruth Kraut. Motion carried. Introductions were made and Lille Pinder was welcomed to the Social Services Board.

2. PUBLIC COMMENTS

No public comments.

3. APPROVAL OF DECEMBER 11, 2019 MEETING MINUTES

The Board reviewed the minutes from December 11, 2019. A motion was made by JaVon Jason to approve the December 11, 2019 meeting minutes, supported by Ruth Kraut. It was noted that October was misspelled in item #3. This will be corrected before minutes are published. Motion carried.

4. FINANCIAL REPORTS

A. Social Welfare Fund

The Volunteer Services/County Projects December 2019 monthly expenditures totaled \$4,770.25, leaving a balance of \$2,238.92. The Board Account December 2019 monthly expenditures were \$6,850.24, leaving a balance of \$3,757.79. No Board Reserve Account monthly expenditures were recorded for December 2019. It was noted that final expenditures and balance transfers for 2019 will be reflected on next month's financial report.

B. Child Care Fund

Child Care Fund accounts are tracking well.

5. UPDATES/COMMUNICATIONS

A. Director/Management Update

Director Update

- Mrs. Adorjan noted that the office is participating in the United Way's 21 Day Equity Challenge.
- The local CQI (Continuous Quality Improvement) team met earlier today and began goal setting for 2020.

Data Reports

- Assistance Payments Statistics - Standard of Promptness was met in all but one program area during the month of December but was still above the state's 95% threshold overall, at 96.65% for 4,381 registrations received.
- Services Statistics - A marked decrease in the number of abuse/neglect complaints filed, assigned investigations, and confirmed cases/victims of abuse and/or neglect was noted statewide as well as locally. There are currently 162 children in care in Washtenaw County.

Staffing Updates

- The 2020 Staffing allocation is in; however, it is not yet available for release.
- An additional DFA (Donated Funds Agreement) position was granted to place an Eligibility Specialist at St. Joseph Mercy Hospital effective 1/1/2020.

Policy Updates

- Ruth Kraut wants to know if the local office can view individual customer's work status and participation and how cases with multiple adults will report hours. Staff will follow up when the information is received, or the system updates take effect after 1/25/2020.

Community Involvement Updates

- DHHS Holiday Assistance Program received applications from 378 families (1029 individuals); 296 families (852 individuals) were matched with sponsors/donors, 67 families (138 individuals) were referred to other agencies for assistance, and 15 families (39 individuals) were denied due to various reasons.
- Affiliation Agreements have been developed with local colleges and universities, and there will be 5 Child Welfare interns this semester from Eastern Michigan University, Washtenaw Community College, and University of Phoenix.

B. Board Member Items

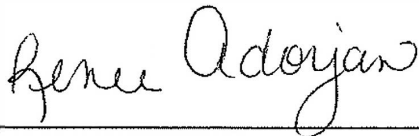
- The MCSSA Legislative Conference will be held in Lansing on March 18-19, 2020.
- The 2020 Social Services Board Calendar will continue with meetings the second (2nd) Wednesday of the month, starting at 1:00 PM.
- Ruth Kraut moved to approve JaVon Jason as the Social Services Board Chair and Ruth Kraut as the Vice-Chair. The motion was supported by JaVon Jason. Motion carried.
- Lillie Pinder will be administered the Board oath and sworn in at the next meeting.

6. **NEXT MEETING**

February 12, 2020 at 1:00 PM

7. **ADJOURNMENT**

A motion was made by JaVon Jason to adjourn the meeting. The meeting was adjourned at 2:23 PM.

A handwritten signature in cursive script that reads "Renee Adorjan". The signature is written in black ink and is positioned above a horizontal line.

Renee Adorjan, Director