



Washtenaw County Parks and Recreation Commission

MINUTES OF MEETING

Date: January 8, 2019

Time: 2:00 p.m.

Location: Administration Building, 2230 Platt Road, Ann Arbor, MI 48104

Members Present: Robert Marans, WCPARC President; Patricia Scribner, Vice President; Janice Anschuetz, WCPARC Secretary-Treasurer; Barbara Fuller; and Evan Pratt

Members Absent: Ricky Jefferson, Janis Bobrin, Dan Ezekiel, and Brenda McKinney

Staff Present: Coy Vaughn, Director; Meghan Bonfiglio, Deputy Director; Ginny Trocchio, Superintendent of Park Planning and Natural Areas; Sarah Walls, MLM Rec Center Supervisor; Peter Sanderson, Park Planner; Rosie Pahl Donaldson, Park Planner; Kira Macyda, Park Planner

Others Present: Toni Spears; Alex Gossage, Ann Arbor Center for Independent Living; Lisa Moutinho; Ryan Murray, ETC

1. Call To Order / Pledge of Allegiance

Mr. Marans called the meeting to order at 2:04 PM with the Pledge of Allegiance.

2. Approval of the Minutes

The Minutes of the December 11, 2018 meeting were included with the agenda material.

It was moved by Ms. Anschuetz and seconded by Ms. Fuller to approve the Minutes of the December 11, 2018 meeting with one edit at the bottom of page 4, change the last phrase referring to the NATAC priorities to read: "at which time they will be eligible to re-nominate their property." Ayes all as amended; the motion was approved.

3. Public Comment

Toni Spears addressed the commission as a supporter of the NAPP program, but raised questions regarding the Fink property acquisition on the agenda for the Commission's consideration.

4. Communications

Mr. Vaughn provided an overview of communications for the month of December, which included an article on the completion of the B2B segment in Chelsea; a thank you from AAPS for the donation of pass to Rolling Hills to the King elementary PTO. Mr. Vaughn provided a written report and a PowerPoint presentation of the projects and activities update for the month of December 2018.

It was moved by Ms. Anschuetz and seconded by Mr. Pratt to accept and file the Projects and Activities Update for the month of December 2018 as submitted. Ayes all, the motion was approved.

5. Reports – December 2018

A. Claims Report

Mr. Vaughn presented the claims report for December 2018 which included expenditures for upgrades at Rolling Hills spray ground, and construction of the segment of the B2B in Chelsea.

It was moved by Ms. Fuller and seconded by Ms. Scribner to accept the Claims Report and approve the recreation expenditures for the month of December 2018, totaling \$1,479,117.17. Ayes all, the motion was approved.

B. Recreation Reports

Mr. Vaughn summarized the statistics for the months of December 2018, noting that the Superintendent of the MLM Rec Center will present ideas to increase patrons at an upcoming meeting. The Commissioners asked to have an update on the Road Millage at an upcoming meeting. Mr. Vaughn noted that staff is preparing a presentation to the BOC on the Road Millage and will bring to the Commission prior to the BOC meeting.

It was moved by Ms. Fuller and seconded by Ms. Anschuetz to receive and file the Recreation Reports for December 2018 as presented. Ayes all, the motion was approved.

6. Old Business

A. ETC Presentation

Ryan Murray of ETC provided a presentation to the commission on the results of the county wide survey. The survey was completed in part of the update to the Washtenaw County Parks and Recreation Master Plan. Mr. Murray presented the overview of findings which included the top priorities from the respondents for recreation facilities as well as programming. The staff will use this data to develop an action plan in the Master Plan.

B. B2B Tree Contract Award

In order to keep the construction of the B2B along M-52 for segment R2 on schedule, and in order to comply with environmental regulations for the Indiana Bat, Northern Long-eared Bat and Oak Wilt Disease, an RFP was issued for tree clearing along M-52. Six bids were received and the lowest qualified bid received was for \$137,710 from Wonsey Tree Service in Alma, MI. Mr. Sanderson asked the commission to approve the contract, with a 10% contingency for a total contract award not to exceed \$151,481.

It was moved by Ms. Fuller, seconded by Ms. Anschuetz to award the contract for RFP #7618 to Wonsey Tree Service Inc. in an amount not to exceed \$151,481. Ayes all, motion was approved.

C. B2B Trail Easements, Lyndon Township

Mr. Sanderson outlined the easements that will be needed in order to construct Segment R2, from Green Lake Campground access road to North Territorial Road. The next phase is to execute the necessary easements and maintenance agreements to secure the rights of the Parks Commission and its partners to construct, own, operate, and maintain the trail for public use. The easements will be obtained from HWPI, Lyndon Township, Michigan Department of Natural Resources, and Michigan Department of Transportation. An easement from one private landowner will be required for grading for the construction phase of the trail.

It was moved by Ms. Fuller, seconded by Ms. Anschuetz to authorize staff to execute the necessary easements and associated maintenance agreements for the Border-to-Border Trail Segment R2, contingent upon approval of legal counsel. Ayes all, motion was approved.

D. B2B Project Agreement

Mr. Sanderson provided an overview of the project agreement, similar to previous agreements approved for segments of the B2B. The project agreement is for "Segment D3," beginning at the intersection of Zeeb Road at Huron River Drive and extends 1.8 miles to Delhi Metropark. The trail segment will utilize funds from a TAP grant (WCRC), Huron Waterloo Pathways Initiative (HWPI), and WCPARC.

It was moved by Ms. Scribner, seconded by Ms. Fuller to authorize staff to enter into an agreement with Washtenaw County Road Commission for the "Border-to-Border Segment D3 Project," contingent upon acceptance by legal counsel. Ayes all, motion was approved.

E. Other Old Business

None.

7. New Business

A. Nominations of Officers

Commissioners deferring discussion until next meeting.

B. Customer Service Training Program

Sarah Walls, Supervisor at MLM Recreation Center, provided a presentation on customer service training that will be conducted with permanent and seasonal staff prior to the season opening this spring.

C. NAPP – USDA ACEP Grant

Ms. Pahl Donaldson provided an overview of the properties that the Agricultural Land Preservation Advisory Committee is recommending to submit grant applications to USDA for the 2019 round. It is proposed that 4 properties will be submitted – two through partnership grants (RCPP) that have been secured, and two through the typical state round of funding.

It was moved by Ms. Anschuetz and seconded by Mr. Pratt to authorize staff to submit USDA ACEP grant applications for the following properties: Schnearle farm in Sharon Township; Selter farm in Augusta Township; Basset and DeLoof farm in Freedom Township; Base Lake Farm in Webster Township. Ayes all, the motion was approved.

D. NAPP – Fink Sales Contract

Ms. Trocchio provided an overview of the property and proposed acquisition. The property is owned by several siblings; one sibling owns an adjacent parcel of land which access traverses the nominated property. Ms. Trocchio explained that a detailed plan for access for the public to the nature preserve, as well as access for the adjacent property owner will be part of the due diligence process and final approval will be contingent upon this.

It was moved by Ms. Anschuetz and seconded Mr. Pratt to authorize the preparation of a sales contract in the amount of \$280,000 for the purchase of the Fink Property in Webster Township, along Mast Road, contingent upon completion of all necessary due diligence investigation, finalizing plan for public access to the nature preserve and agreement with adjacent property owner, as well as, final approval by the Parks and Recreation Commission. Ayes all, motion carried.

E. Other New Business

None.

8. Commissioners / Directors Comments

9. Adjournment

It was moved by Ms. Anschuetz with support from Mr. Pratt to adjourn the meeting at 4:52 p.m. Ayes all, meeting was adjourned.