

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH BUDGET-FINANCE COMMITTEE MEETING MINUTES**

August 9, 2021

<https://zoom.us/j/98297457970>

2:00 pm

ROLL CALL: N. Graebner-Sundling attending remotely from Chelsea, Washtenaw County, MI
R. Jefferson attending remotely from Ypsilanti Twp, Washtenaw County, MI
D. Strong attending remotely from Scio Twp, Washtenaw County, MI
M. Udow-Phillips attending remotely from Amherst, MA

MEMBERS ABSENT: B. King, K. Scott

STAFF PRESENT: T. Cortes, R. Dornbos, M. Harding, S. Lefferts, N. Phelps, M. Taylor, L. Higle,
T. Florence, L. Gentz

OTHERS PRESENT: L. Lutomski, K. Walker, T. Gavalier

N. Graebner-Sundling called the meeting to order at 2:03 pm.

I. Introductions

- None

II. Audience Participation

- None

III. Board Response to Audience Participation

- None

IV. Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 6/14/21.

- The Budget-Finance and Program-Quality Combined Committee Meeting Minutes and Actions from 6/14/21 were reviewed. (Attachment #1A)

MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE MINUTES AND ACTIONS FROM THE JUNE 14, 2021 BUDGET-FINANCE AND PROGRAM-QUALITY COMBINED COMMITTEE MEETING.

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

V. Budget-Finance Committee Meeting Minutes and Actions from 7/12/21.

- The Budget-Finance Committee Meeting Minutes and Actions from 7/12/21 were reviewed. (Attachment #1B)

MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE MINUTES AND ACTIONS FROM THE JULY 12, 2021 BUDGET-FINANCE COMMITTEE MEETING.

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- VI. Financial Status Reports (Attachment #2)
- N. Phelps reviewed the Financial Status Report for the month ending June 30, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY D. STRONG TO APPROVE THE FINANCIAL STATUS REPORT THROUGH JUNE 30, 2021 AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- VII. Contracts and Leases
- M. Taylor presented the contracts and leases to the committee. (Attachment #3)
 - Christ Centered Homes to provide the Licensed Residential Services for a term of July 6, 2021 through September 30, 2021.

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY D. STRONG TO APPROVE THE CONTRACTS AND LEASES AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

- VIII. Regional Finance Update
- N. Phelps presented the Regional Finance Update to the committee.
 - CMS has approved a plan to allow the of use of surplus Medicaid funds to pay down prior year deficits.
- IX. Old Business
- CCBHC Update
 - M. Harding and N. Phelps presented an update on the CCBHC.
 - No rate information has been provided yet and therefore the budget presented at this meeting does not include any CCBHC funding or related expense.

- There is a new companion guide that includes placeholder rates until Milliman finishes their work.

X. New Business

- WCCMH FY2022 Budget
 - N. Phelps presented the WCCMH FY2022 Budget to the committee (Attachment #4A)
 - The PIHP Board will take action on the regional budget at their September meeting.
 - Request for the WCCMH board to approve the budget so that it can move forward to the BOC on September 1st to be in place by October 1st.
 - A budget book will be completed once we have relevant information on CCBHC and would like to have this included in the BOC budget presentation.

MOTION BY D. STRONG, SUPPORTED BY M. UDOW-PHILLIPS TO APPROVE THE FY2022 PRELIMINARY WCCMH BUDGET AS PRESENTED.

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- WCCMH FY2022 Master Contracts List
 - M. Taylor presented the WCCMH FY2022 Master Contracts List to the committee (Attachment #4B).

MOTION BY M. UDOW-PHILLIPS, SUPPORTED BY D. STRONG TO APPROVE THE FY2022 WCCMH MASTER CONTRACTS LIST AS PRESENTED.

- D. STRONG ABSTAINED FROM THE PACKARD HEALTH CONTRACT**
N. GRAEBNER-SUNDLING ABSTAINED FROM THE ST. LOUIS CONTRACT
N. GRAEBNER-SUNDLING ABSTAINED FROM THE TRINITY HEALTH CONTRACT
M. UDOW-PHILLIPS ABSTAINED FROM THE UNIVERSITY OF MICHIGAN CONTRACTS

ROLL CALL VOTE:

| | | | |
|--------------------------|------------|----------------------|------------|
| GRAEBNER-SUNDLING | Y | SCOTT | N/A |
| JEFFERSON | Y | STRONG | Y |
| KING | N/A | UDOW-PHILLIPS | Y |

MOTION CARRIED

- XI. Items for Future Discussions
 - Accounts Receivable
 - Cost Per Case Comparisons
- XII. Meeting adjourned at 3:04 pm.