**Mission**: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

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**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH) EXECUTIVE COMMITTEE MEETING AGENDA**

555 Towner St, Ypsilanti, MI
Towner 2, 1st floor, 1116 Conference Room
September 16, 2019
4:00-5:00 PM

I. Introductions (5 minutes)

II. Audience Participation (see guidelines below) (5 minutes)

III. Executive Committee Minutes (5 minutes)
- Executive Committee Minutes and Actions of 6/10/19 (Attachment #1) **ACTION**

IV. Discussion Items
- None

V. Old Business (35 minutes)
- WCCMH FY2020 Annual Operating Budget (Attachment #2) **N. Phelps ACTION**

VI. New Business (5 minutes)
- Regional Substance Use Disorder Oversight Policy Board membership term of 10/1/19-9/30/22 (Attachment #3) **ACTION**

VII. Items for Future Discussions (5 minutes)

VIII. Adjournment

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**PLEASE NOTE MEETING DATE, TIME AND LOCATION CHANGE**

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**Audience Participation Guidelines:**
- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary
WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
WCCMH EXECUTIVE COMMITTEE MEETING MINUTES DRAFT
4135 Washtenaw Ave, Ann Arbor, MI
Learning Resource Center, Huron Conference Room
June 10, 2019 2:30pm

MEMBERS PRESENT: J. Martin, F. Brabec (phone), C. Collins, N. Graebner, B. King,
MEMBERS ABSENT: K. Walker
OTHERS PRESENT: L. Lutomski, K. Homan, G. Dill, L. Lutomski, M. Creekmore, K. Scott

J. Martin called the meeting to order at 2:35 pm.

I. Introductions
   • None

II. Audience Participation
    • None

III. Executive Committee Minutes and Actions
    • Executive Committee Minutes and Actions of 3/11/19 were reviewed

MOTION BY C. COLLINS SUPPORTED BY F. BRABEC TO APPROVE THE MINUTES AND ACTIONS OF THE WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY EXECUTIVE COMMITTEE DATED MARCH 11, 2019.
MOTION CARRIED

IV. Discussion Items
   • Millage Advisory Committee Chair
     o J. Martin stated that the WCCMH Board will need to appoint a committee chair for the WCCMH Millage Advisory Committee that is meeting later today.
     o J. Martin spoke with N. Graebner and she agreed to be chair of the committee.

MOTION CARRIED

V. Old Business
   • None
VI. New Business

- Flinn Foundation Grant
  - T. Cortes proposed an alternative to the 298 pilot projects
  - Suggestion to work with CHRT for asset mapping, reviewing health plans to compare against WCCMH treatment standards.

**MOTION BY B. KING, SUPPORTED BY C. COLLINS TO WORK WITH CHRT TO PROCEED WITH THE FLINN FOUNDATION GRANT AND CONDUCT ASSET MAPPING IN PARTNERSHIP WITH BLUE CROSS COMPLETE.**

**MOTION CARRIED**

- WCCMH Strategic Plan
  - M. Harding presented the WCCMH Strategic Plan to the committee.
  - B. King requested a copy of the consumer satisfaction survey.
  - J. Martin thanked the staff for the hard work and that they continue to monitor the progress.

**MOTION BY B. KING, SUPPORTED BY C. COLLINS TO ACCEPT THE WCCMH STRATEGIC PLAN AS PRESENTED.**

**MOTION CARRIED**

- Discussion of the WCCMH Board’s role regarding budget proposals from the Budget Task Force.
  - J. Martin stated that the Budget Task Force has and will continue to meet to present budget recommendations to the WCCMH Board and Board Committees.
  - T. Cortes is meeting with G. Dill and Director Gordon to discuss funding issues.

VII. Items for Future Discussion

- None

VIII. Public Meeting adjourned at 3:19 pm.
Charles Coleman  
3841 Cloverlawn, Ypsilanti, MI 48197  
(734) 604-4237 - cell  
chazcoleman@comcast.net  
cecolem@umich.edu

Objective  
To acquire a placement within an agency that would allow me to expand my knowledge and skills centered on social, systems inequalities, justice concerns. Working within the organization to enhance my qualifications and experiences that would foster my professional and personal growth as a Social Work.

Education  
Master of Social Work, University of Michigan December 2017

Experiences  
- December- 2017 – Present – DAWN FARM  
  SUMMARY  
  Counsels individuals requiring treatment for chemical dependency, by performing the following duties.
  - ESSENTIAL DUTIES AND RESPONSIBILITIES  
  - Provides group therapy for clients  
  - Formulates individualized treatment plans with clients  
  - Performs psycho-social interviews and writes assessments  
  - Interacts with family members to assist them in providing support for clients  
  - Refers clients to other support services, as needed such (i.e. medical evaluation and treatment, social services, employment services)  
  - Monitors condition of clients to evaluate success of therapy, and adapts treatment as needed  
  - Maintains complete client records, including assessments, referrals, and therapy notes  
  - Interacts with funding sources regarding treatment authorization  
  - Interacts with the criminal justice system regarding treatment progress, as needed  
  - Participates in team process and formal meetings  
  - Attends all required trainings, seminars and special events  
  - Give tours or presentations to the public

2001 – 2016  DAWN FARM  
Transitional Housing Coordinator/Street Outreach Worker/Community Liaison  
- Under the direction of the President and Clinical Director, I was responsible for developing programming for street outreach services and the Chapin Street Project.  
- Oversee referral and liaison work, establish and maintain working
relationships with local businesses, shelters, hospitals, police, treatment centers and diagnostic and referral centers aiding in connecting with other agencies to ensure the next level of care

- Located indigenous community resources that support recovery and links clients with them (Including resources [i.e. people and groups] within the recovering community).
- Recruited, hired and trained transitional house managers
- Supervised twenty house managers
- Ensured that conditions of our units were safe and ready to move
- Inspected units to ensure compliance with City and Funding sources.
- Performed routine Outreach functions, including monitoring primary business districts, providing referral service, responding to community calls, etc.
- Coordinated with the Health & Safety Coordinator, to ensure that the Chapin Street Project was in compliance with all health and safety policies.
- Serviced as part of the Dawn Farm treatment team
- Worked with our Detox counselors at the local Spera detox center
- Worked with client in developing recovery and aftercare plans
- Sought out avenues to help with social changes in the Ann Arbor community
- Facilitated weekly employment which assists client in developing necessary job skills that would allow them to be confident candidates for employment

Public Services Positions

Member of the Washtenaw County Substance Advisory Council
- Approved proposals and grants submitted by local non-profit agencies
- Approved 100 million in grants
- Established policies for the operation of organizations within our county

Regional Board Member Community Mental Health Partnership S.E.M.
- Oversee and approved budgets and organizations with a five county area
- Ensure adherence to protocol and procedures were agencies that received State funding

Member of the Mayor Task Force to end Homelessness in Washtenaw Co.
- Working with member or Ann Downtown Development Authority to develop plans to lessen the impact of aggressive panhandling in Ann Arbor
- Assisted the City of Ann Arbor Police in identifying those who may need to enter into the local detox or homeless shelter
- Help to develop ordinances regarding panhandling in the downtown area

Active member of the local AA recovery community
- Sober for 17 years
• Sponsor men in early recovery
• Assisted to established and run local AA meeting
• Served and Chairperson and Secretary of several AA groups
• Served and General Service Representative of the largest AA meeting in Ann Arbor

Transitional House Manager 17 years
Member of Continuum of Care Board
Prior Member University of Michigan A2C3 Advisory Board
  • Help to start dialog with University of Michigan and local Bussiness to reduce the consumption of alcohol during games
  • Explored ways to reduce binge drinking on and around campus

Council Member Church of the Good Shephard
Facilitate Men of Color Motivational Group
  • Facilitated weekly group discussions
  • Served on the Board of Trustees

Deacon Full Truth Fellowship Church

  • Work with Pastor of the church to provide Pastoral Care
Council, member of The Church of the Good Shepheard (Ann Abor)
  • Served on several committees within the church to ensure the daily operations were maintain
  • Part of the search committee that recruited and hired the current Pastor.