

1. Agenda

WASHTENAW COUNTY
BOARD OF COMMISSIONERS
Ways and Means Committee
Administration Building - Board Room
220 N. Main Street
Ann Arbor, Michigan
[WASHTENAW COUNTY WEBSITE](#)

2. Roll Call

3. Citizen Participation

4. Commissioner Follow-Up To Citizen Participation

5. New Business

5.I. A. Public Safety And Justice

1. Sheriff's Department

a. Create Millage Supported SURE Program Coordinator Position

- To create a 1.0 FTE SURE Program Coordinator position

- In 2016, the Sheriff's Office and Trial Court, through collaboration, created the SURE program
- SURE stands for "Sisters United, Resilient and Empowered"
- The main focus of this program is families with children who are involved in the juvenile justice system and aims to help those families navigate the system and reduce the likelihood of future involvement with the courts
- The past and continued successes of the program show the need to expand to better serve the community

- Currently the SURE program is facilitated by a part time employee who serves 10 to 15 mothers. On average, each participating mother has 3 children
- This proposed expansion would create one full-time employee and increase the number of participating families up to a maximum of 60 mothers and upwards of 180 children.
- Additionally, the expansion will enable the deployment of neighborhood based groups versus one centrally located group.
- Through use of the 2017 mental health and police services millage, the Sheriff's Office has been working to formalize re-entry and diversion services for community members
- The proposed SURE expansion is an integral part of the overall diversion plan of the Sheriff's Office

- Create the following 1.0 FTE:
 - 1.0 FTE SURE Mom Group Coordinator
 - Group 8100, Grade 28
 - Salary Range: \$43,027- \$61,671

- There will be no impact on the County General Fund. The funds needed to create and sustain the SURE Program Coordinator position will come from the Police Services Millage funds and the Trial Court's Child Care Fund
- Additional financial support may be acquired from WISD

RECOMMENDATION: APPROVAL

b. Reclassify Lieutenant to Captain

- To ratify the reclassification of one Lieutenant position
- To a Captain position

- In November 2017, the residents of Washtenaw County passed a dedicated millage for mental health services and police services
- As part of these millage funds, the Sheriff's Office will formalize re-entry and diversion services for community members who are leaving the criminal system.
- As part of the diversion and re-entry effort, there will be increased responsibility and demands on the Police Services command structure to ensure operational needs and support are met

- The Police Services Captain will provide administrative, supervisory, and operational support to the Police Services Commander enabling the Commander to take on more responsibility around the diversion and re-entry initiative
- The Police Services Captain will also be responsible for overseeing training for personnel and imparting their deep involvement with re-entry and diversion work to new deputies and other Police Services staff.

- Eliminate the following 1.0 FTE:
 - 1.0 FTE Lieutenant
 - Group 8000, Grade 63
 - Salary Range: \$82,225

- Create the following 1.0 FTE:
 - 1.0 FTE Captain
 - Group 8100, Grade 65
 - Salary Range:\$64,235 - \$96,996

- There will be no impact on County General Fund. The difference in pay between the Lieutenant and Captain positions will be paid out of the PS Millage funds.

RECOMMENDATION: APPROVAL

2. Public Defender

a. 2019-2020 Michigan Indigent Defense Commission (MIDC) Annual Compliance Plan, and Washtenaw County Indigent Public Defense Budget, Position Creations

- Ratifying the electronic submission
- To the Michigan Indigent Defense Commission
- For the period of October 1, 2019 through September 30, 2020

- To provide indigent defense services and effective assistance of counsel to indigent adults in compliance with the minimum standards established by the MIDC
- To provide indigent defense services to indigent juvenile youth within Washtenaw County

- Approving the 2019/20 Budget in the amount of \$7,379,024
- Includes the following revenues:
 - State Revenue – \$4,087,939
 - General Fund Appropriation – \$3,291,085
- This budget includes increased state grant revenues for MIDC program enhancements
- Create the following 2.0 FTE:
 - 1.0 FTE Assigned Council Administrator
 - Group 4100, Grade 32

Salary Range: \$63,924 – \$94,625
- 1.0 FTE Public Defender Investigator
Group 4100, Grade 30
Salary Range: \$53,168 – \$75,675

- For a net increase of 2.0 FTE

RECOMMENDATION: APPROVAL

Documents:

[A1A SURE EXPANSION - PROGRAM COORDINATOR.PDF](#)
[A1B LIEUTENANT TO CAPTAIN RECLASSIFICATION.PDF](#)
[A2A 2019-2020 MIDC ANNUAL BUDGET.PDF](#)

5.II. B. Health

1. Health Department

a. 2019/2020 Comprehensive Agreement, Health Department Budget, and Position Creations and Reclassifications

- Authorizing the signature of the County Administrator
- To the Michigan Department of Health & Human Services
- For the period of October 1, 2019 through September 30, 2020

- Approving the 2019/2020 Budget in the amount of \$15,172,202

- This budget includes the following revenues:

- General Fund Appropriation — \$4,676,880
- Licenses & Permits — \$2,012,666
- Federal Revenue — \$4,315,179
- State Revenue — \$1,862,396
- Local Revenue — \$995,016
- Fees & Services — \$561,495
- Other Revenue & Reimbursements — \$608,570
- In-Kind Contributions — \$140,000
- Transfers In — \$4,676,880

- Approving the following position eliminations and creations

- There is no net change in the number of positions

- The following elimination and creations are a reclassification of currently filled positions

- Eliminate the following 3.0 FTE:

- 3.0 FTE Health Educator I/II/III
Group 1000 Grade 20/22/24
Salary Range:\$40,155 - \$60,650

- Create the following 3.0 FTE:

- 3.0 FTE Health Education Coordinator
Group 1000 Grade 25
Salary Range: \$48,287 - \$63,082

- Included in the plan is the use of 21 Part-time, Temporary Community Health Advocate employees

RECOMMENDATION: APPROVAL

2. Community Mental Health

a. 2018/19 Community Mental Health Budget Adjustment

- Approving the budget adjustment
- For the period of October 1, 2018 through September 30, 2019

- To adjust the previously adopted 2018/2019 Community Mental Health Budget to reflect the changes and projected final outcomes for WCCMH in FY 2019
- For the provision of services to eligible Washtenaw County residents with developmental disabilities, serious mental illness, co-occurring serious mental illness and substance abuse conditions, and to children with serious emotional disturbances

- Approves the budget adjustment in the amount of \$384,821
- Original Budget: \$88,532,713
- Amended Budget: \$88,917,534
- The budget reflects the \$384,795 transfer in from the County General Fund to resolve the FY 2018 CMH deficit in accordance with the deficit elimination plan approved via Board resolution #19-108

RECOMMENDATION: APPROVAL

b. 2019/20 Community Mental Health Budget

- Approving the budget
- For the period of October 1, 2019 through September 30, 2020
- Authorizing the County Administrator to approve the service agreement with Washtenaw County Community Mental Health (WCCMH), the Community Mental Health Partnership of Southeast Michigan (CMHPSM), and the Michigan Department of Health and Human Services (MDHHS)
- Approving the position creation and elimination

- For the provision of services to eligible Washtenaw County residents with developmental disabilities, serious mental illness, co-occurring serious mental illness and substance abuse conditions, and to children with serious emotional disturbances

- Approves the budget in the amount of \$84,310,386
- Includes the following revenues:
 - Federal Revenue – \$117,636
 - State Revenue – \$79,466,846
 - Local Revenue – \$808,027
 - Fees & Services – \$795,000
 - Other Revenue & Reimbursements – \$1,429,605
 - County General Fund – \$1,693,272
- The County satisfies the required mental health support requirement via an annual appropriation to the regional CMHPSM. These funds are used to locally match state and federal funding sources
- County General Fund support in this manner totals \$1,693,272
- \$1,528,080 is appropriated annually to fulfill the match requirements of WCCMH
- \$165,172 to support mental health services in the jail
- In addition to the above GF support, this budget assumes the County General Fund absorbs the entire CMH CAP for FY 2020
- This budget also uses assumptions for the Medicaid capitation rate as FY 2020 rates were not available during budget development

- There is no net change in the number of positions
- This is a reclassification of a currently filled position

- Eliminate the following 1.0 FTE:
 - 1.0 FTE Mental Health Professional
Group 1000 Grade 23
Salary Range: \$44,765 - \$58,294

- Create the following 1.0 FTE:
 - 1.0 FTE Service Coordinator
Group 1000 Grade 26
Salary Range: \$50,111 - \$65,590

RECOMMENDATION: NOT TO APPROVE

Documents:

[B1A 2019-20 HEALTH DEPARTMENT BUDGET.PDF](#)
[B2A WCCMH FY19 FINAL BUDGET AMENDMENT.PDF](#)
[B2B WCCMH FY20 BUDGET.PDF](#)

5.III. C. Support Services

1. Risk Management

a. Insurance Renewals

- Accepting quotes for insurance coverage
- For the period of October 1, 2019 to October 1, 2020
- In the amount of \$ 1,122,523

- To provide coverage for (1) property and boiler and machinery, (2), general liability, law enforcement liability, public officials liability, and auto liability, (3) crime, (4) fiduciary liability, (5) lawyers professional, (6) judicial liability, (7) medical professional, (8) excess crime and (9) Liquor Liability.
- Costs will be included in the 2020-21 Reaffirmed Budget

- Last year's insurance costs were \$1,062,697
- There were no changes in coverage from last year to this year

- Selects Arthur J. Gallagher Insurance Agency as the Insurance Agency for the County
- Approving the following insurance carriers: Chubb Insurance Company, Genesis Insurance Company, Great American Insurance Company, Underwriters at Lloyd's, London, Hudson Insurance Company, Travelers Casualty & Surety Co of America, and Illinois Union Insurance Company

RECOMMENDATION: APPROVAL

Documents:

[C1A INSURANCE RENEWALS 2019-20.PDF](#)

6. Report Of The Administrator
7. Report Of The Chair Of Ways And Means
8. Report Of The Chair Of The Board
9. Items For Current/Future Discussion

10. Pending

11. Adjournment

Next Ways & Means Meeting

[September 18, 2019]

Board Room

220 N. Main Street

Ann Arbor, MI 48104

6:30 p.m.