



Mission: To promote hope, recovery, resilience, quality of life and wellness in Washtenaw County by providing high quality, integrated services to eligible individuals.

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH (WCCMH)
MILLAGE ADVISORY COMMITTEE (MAC) MEETING
AGENDA**

This meeting will be held by video conference due to Governor Whitmer's order allowing public meetings and her order requiring shelter in place and social distancing.

<https://zoom.us/j/99888021284>

July 13, 2020

4:00-5:00pm

- I. Introductions (5 minutes)
- II. Audience Participation (see guidelines below) (5 minutes)
- III. Millage Advisory Committee minutes **ACTION** (5 minutes)
 - Millage Advisory Committee meeting minutes and actions 3/9/20 (Attachment #1)
- IV. Discussion Items (15 minutes)
 - Millage Process, Investments, and Progress Update
 - CARES Program Update/Dashboard (Attachment #2) **M. Tasker/M. Harding**
- V. Financial Budget Update
 - Financial Budget Update (Attachment #3) **L. Gentz**
- VI. Old Business (5 minutes)
 - Washtenaw County Sheriff's Office (WCSO) Millage Update **D. Jackson**
- VII. New Business (20 minutes)
 - Black Lives Matter Statement/Taskforce (Attachment #4) **T. Cortes/L. Gentz**
 - Mental Health Support in Schools **T. Cortes/L. Gentz**
- VIII. Items for Future Discussions (5 minutes)
- IX. Adjournment

Due to Governor Whitmer's order allowing public meetings and her order requiring social distancing, this meeting is being held remotely.

The link to attend this meeting remotely is

<https://zoom.us/j/99888021284>

Or join by phone:

Dial(for higher quality, dial a number based on your current location):

**US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or
+1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782**

Webinar ID: 998 8802 1284

International numbers available: <https://zoom.us/j/99888021284>

Audience Participation Guidelines:

- Three (3) minutes are allowed per speaker
- Speakers are asked to bring a copy of their concerns/comments in writing
- Resolutions on issues will be brought to the appropriate committee as necessary

**WASHTENAW COUNTY COMMUNITY MENTAL HEALTH AGENCY (WCCMH)
MILLAGE ADVISORY COMMITTEE MEETING MINUTES *DRAFT***

**4135 Washtenaw Ave, Ann Arbor, MI
Learning Resource Center, Michigan Conference Room
March 9, 2020 3:30-4:30pm**

MEMBERS PRESENT: N. Graebner, C. Collins, J. Martin, A. Dusbiber, A. Carlisle, B. King, F. Brabec (phone), D. Jackson, H. Heaviland

MEMBERS ABSENT: K. Walker, G. Waddles, K. Scott, R. Rion

STAFF PRESENT: T. Cortes, L. Gentz, R. Dornbos, T. Florence, M. Harding, K. Hoener, H. Linky, M. Tasker, N. Phelps.

OTHERS PRESENT: L. Lutomski, M. Creekmore, T. Gillotti, M. Williams, E. Spanier

N. Graebner called the meeting to order at 3:34 pm.

- I. Introductions
 - None
- II. Audience Participation
 - None
- III. Millage Advisory Committee Minutes and Actions from 2/10/20
 - The Millage Advisory Committee Minutes and Actions from 2/10/20 were reviewed.
 - Correction on Washtenaw County Sheriff's Office (WCSSO) Millage Update to read as follows:
 - *The WCSSO was approved for a \$1 Million reentry grant which will need to go to the board for approval. This is a research grant for 2nd chance and how to reenter into society. This is focused on housing with some vouchers available however some landlords won't accept people with a criminal history. Millage dollars will help to ease this.*

MOTION BY A. CARLISLE, SUPPORTED BY D. JACKSON TO APPROVE THE MILLAGE ADVISORY COMMITTEE MEETING MINUTES AND ACTIONS FROM FEBRUARY 10, 2020 WITH THE CHANGES.

MOTION CARRIED

- IV. Discussion Items
 - Millage Process, Investments and Progress Update
 - L. Gentz presented the Millage Process, Investments and Progress Update to the committee.
 - The notification for the Youth Assessment Center award should be in the next few weeks but staff are feeling hopeful that it will be awarded.
 - Staff are working with the youth center and would like to provide CMH funding to hire a Mental Health Professional to do screening, assessment and training with people in the youth assessment center. This position will be posted soon.
 - Over the next few weeks the high schools that have received millage funding should be sharing their successes.

- CARES Program Update
 - M. Tasker presented the CARES Program Update and Dashboard to the committee.
 - To date there have been 779 referrals.
 - Of the 719 referrals, 480 were opened to CARES.
 - Total number who are actively open as of February 2020 is 294.
 - Of the 480 that were opened to CARES, 271 of the cases are female with 209 of them being male with most of the cases in the 25-29 age group.
 - Most of the funding is with no insurance.
 - 199 of the referrals are in private residences.
 - Large uptake in our data from 2018 when staff was smaller.

V. Old Business

- Washtenaw County Sheriff's Office (WCSO) Millage Update
 - D. Jackson presented the Washtenaw County Sheriff's Office Millage update to the committee.
 - WCSO is in development with the community education series and the next set will be millage specific.
 - WCCMH and Sheriff J. Clayton will be presenting to the Board of Commissioners on March 19th.

VI. New Business

- Financial Budget Update
 - N. Phelps presented the Financial Budget update to the committee.
 - This report is for the month ending January 31, 2020.
- Housing RFP
 - M. Williams and T. Gillotti presented the Housing RFP to the committee.
 - Staff worked with WCCMH and the Housing Alliance to put together a Housing RFP for 3-year Supportive Housing projects under the following categories:
 - Crisis Housing
 - Prevention/Stabilization
 - Youth=Crisis, Prevention/Stabilization
 - Eight proposals were received.
 - There was \$240,000 for crisis housing to the shelter association to create the Housing Crisis Stabilization program. This will add 7 beds at the Shelter Association of Washtenaw County (SAWC) dedicated to CMH/CARES clients who are experiencing imminent housing crisis.
 - There were 2 proposals that would provide or add \$557,955 Avalon to expand supportive housing services at Hickory Way to provide evidenced based wraparound supports. 3 supports coordinators will be added to the team.
 - The Family Empowerment Program (FEP) is a new Permanent Supportive Housing (PSH) provider so year 1 funding will support FEP's attainment of the Supportive Housing Dimensions of Quality Certification from the Corporation for Supportive Housing. The remaining 2 years will provide permanent supportive housing to residents at New Parkridge.
 - Youth Crisis Prevention Stabilization-\$360K to ozone for their transitional housing program.
 - There is a need for permanent supportive housing in the East side of Washtenaw County.

- The RFP process has measures built into it that will show the outcomes of success and improvements and this information will be brought back to the MAC for review.
- D. Jackson suggested clarifying language on page 3 of the document to indicate Crisis Team and not CMH.
- A. Carlisle stated that they just completed a gaps analysis and it identified the need for 1,200 units of affordable housing. This is an opportunity for Washtenaw to increase the number of units in affordable housing.

MOTION BY A. CARLISLE, SUPPORTED C. COLLINS BY TO APPROVE THE 2020-2022 HOUSING RFP AS PRESENTED.

MOTION CARRIED

- Mental Health First Aid Proposal
 - L. Gentz presented the Mental Health First Aid proposal to the committee.
 - Currently there is ongoing training for 16 individuals and staff are partnering with WISD to train trainers in youth mental health first aid. The capacity of the class is 48 per year for Adult Mental Health and Youth Mental Health first aid. This would result in approximately 1,500 people trained.
 - Requesting \$26,000 for a national trainer to train staff and then an additional \$39,600 per year after year one since there won't be a need to train trainers.

MOTION BY A. DUSBIBER, SUPPORTED BY C. COLLINS TO APPROVE THE MENTAL HEALTH FIRST AID PROPOSAL AS PRESENTED.

MOTION CARRIED

- VII. Items for Future Discussion
- Request for Millage Funds Update
 - Full annual report at next meeting
 - Future communications regarding action items being done with funding.

MOTION BY D. JACKSON, SUPPORTED BY C. COLLINS TO ADJOURN THE MEETING AT 4:25 pm.

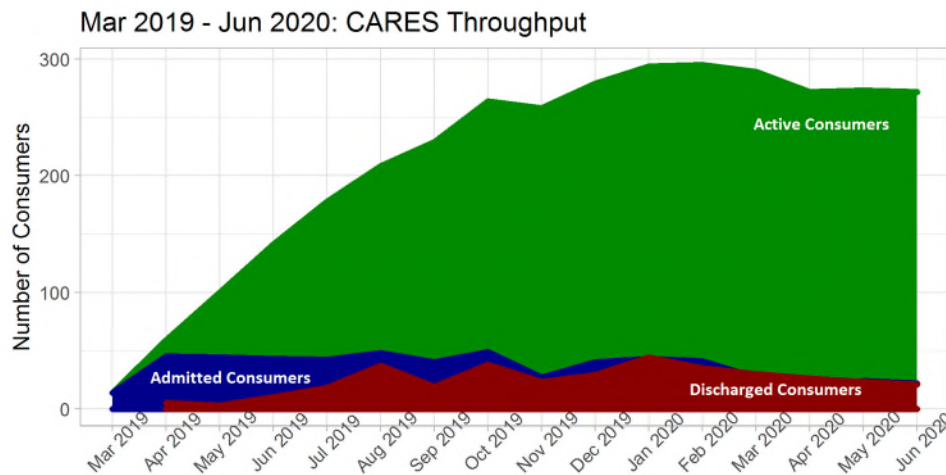
- VIII. Meeting adjourned at 4:25 PM

Washtenaw County Community Mental Health – CARES Report June 2020

Last Updated: 07/07/2020

CARES THROUGHPUT

Cares Throughput is about consumers entering, leaving, and remaining active in the program. The recent covid-19 shutdown for 3 months has dampened admitted consumers and this in turn has reduced the number of consumers active each month. At some point we expect day-to-day operations (from a client’s perspective and WCCMH’s perspective) to stabilize; it is too soon to say if we have entered a new normal, but we do point out that admissions and discharges were equal in May 2020 and we had one more admission than discharge in June 2020 which is an indication this may be occurring.



Month	# Active Cases	CARES Adm Cases	CARES Disc Cases
Mar-19	14	14	
Apr-19	59	45	5
May-19	100	44	3
Jun-19	141	43	10
Jul-19	178	42	18
Aug-19	208	48	37
Sep-19	229	40	19
Oct-19	264	49	38
Nov-19	258	27	23
Dec-19	279	40	29
Jan-20	294	43	44
Feb-20	295	41	35
Mar-20	289	27	30
Apr-20	272	11	26
May-20	273	24	23
Jun-20	272	22	21

Referrals to CARES by Month

Also known as automatic enrollment in CARES

Note that when there are less automatic enrollment/referrals this generally leads to a decrease in the number of current (or active) CARES Admissions.

Referral Month	# New CARES Referrals
Mar-19	37
Apr-19	77
May-19	80
Jun-19	62
Jul-19	58
Aug-19	70
Sep-19	67
Oct-19	71
Nov-19	67
Dec-19	62
Jan-20	77
Feb-20	59
Mar-20	40
Apr-20	21
May-20	39
Jun-20	43

Emergency Contact Notes by Month

Note that there were less Emergency Contact Notes across the board for WCCMH clients and the WCCMH-CARES clients during the government shutdown. As the shutdown is over, it seems like Emergency Contact Notes are on the rise again but still lower than they were previously.

ER_Note_Month	Yr	Mon	Num_ER_Notes	num_CRCT_cases	num_Cares_cases
Mar-18	2018	3	1	1	0
Apr-18	2018	4	100	76	2
May-18	2018	5	97	82	1
Jun-18	2018	6	124	100	1
Jul-18	2018	7	123	90	5
Aug-18	2018	8	118	96	3
Sep-18	2018	9	147	101	3

Oct-18	2018	10	183	102	3
Nov-18	2018	11	182	83	3
Dec-18	2018	12	205	102	1
Jan-19	2019	1	173	86	5
Feb-19	2019	2	200	106	8
Mar-19	2019	3	253	125	14
Apr-19	2019	4	229	133	10
May-19	2019	5	237	130	9
Jun-19	2019	6	245	130	19
Jul-19	2019	7	229	126	17
Aug-19	2019	8	210	128	19
Sep-19	2019	9	245	131	3
Oct-19	2019	10	305	157	12
Nov-19	2019	11	242	131	5
Dec-19	2019	12	268	138	12
Jan-20	2020	1	230	130	15
Feb-20	2020	2	223	134	5
Mar-20	2020	3	121	82	5
Apr-20	2020	4	57	51	3
May-20	2020	5	66	55	1
June-20	2020	6	167	94	1

Gender

The data here should be considered as a work in progress since this data was not collected initially due to a number of factors. Most significantly, this data covers all clients subjected to the 'automatic referral' system which means that we are lacking information for many of these cases.

gender	num_cases
Female	437
Male	381
Other (Specify)	1

Typical Length of Stay for Cases that Already Closed

We expect the mean and median to continue to grow as time continues and to fully stabilize after CARES has been fully functioning for two years. We are around the one year mark at this time, but it is good to keep in mind that we should consider July the one year mark since enrolling all of the clients that we previously could not serve was a 3 month process; see throughput chart or graph for a better understanding.

	Days
Median	65
Mean	89.6
Min	1
Max	442

City for Open Cases

The cases here are open by automatic referral and not necessarily fully admitted which is why these numbers are greater than the throughput numbers which requires an initial Assessment and Plan.

City	# Open Cares Cases	Percent
Ypsilanti	278	49.4%
Ann Arbor	201	35.7%
Saline	19	3.4%
Milan	10	1.8%
Whitmore Lake	10	1.8%
Dexter	6	1.1%
Chelsea	6	1.1%
	6	1.1%
Manchester	5	0.9%
Willis	3	0.5%
Detroit	3	0.5%
Gregory	3	0.5%
Grass Lake	2	0.4%
Belleville	2	0.4%
Britton	1	0.2%
Beaverton	1	0.2%
Clarkston	1	0.2%
Clinton	1	0.2%
Inkster	1	0.2%
Northville	1	0.2%
Pinckney	1	0.2%

Seattle	1	0.2%
Van Buren Twp	1	0.2%
Total	563	100%

Age Groups for Consumers Active at least 1 Day in CARES

Age Category	# CARES Adm Cases
	1
0-16	17
17-19	25
20-24	65
25-29	81
30-34	72
35-39	62
40-44	43
45-49	53
50-54	45
55-59	45
60-64	22
65-69	18
70+	14
Total	563

Funding Sources for Consumers

Funding Sources	Medicare	# CARES cases	Percentage
-none listed-	N	205	36.4%
-none listed-	Y	17	3.0%
HMP	N	192	34.1%
Medicaid	N	116	20.6%
Medicaid	Y	17	3.0%
S/D	N	11	2.0%
S/D	Y	5	0.9%
	Total	563	100%

Washtenaw County Community Mental Health
Millage and CCBHC Grants Budget to Actuals
For the Five Months Ending May 31, 2020

Millage Budget

	<u>Annual Budget</u>	<u>Budget YTD</u>	<u>YTD Actual</u>	<u>YTD Actual O/(U) YTD Budget</u>
Millage Revenue				
Millage	\$ 6,519,513	\$ 2,716,464	\$ 6,211,819	\$ 3,495,355
Millage Interest Revenue	-	-	38,688	38,688
	<u>\$ 6,519,513</u>	<u>\$ 2,716,464</u>	<u>\$ 6,250,507</u>	<u>\$ 3,534,043</u>
Millage Expenses				
Salary	\$ 2,395,000	\$ 997,917	\$ 866,266	\$ (131,651)
Fringe	1,339,513	558,130	445,053	(113,077)
Contractors	1,500,000	625,000	267,851	(357,149)
Trainings	140,000	58,333	231	(58,102)
Operating Expenses	782,500	326,042	167,044	(158,998)
Fleet Charges	60,000	25,000	1,771	(23,229)
Client Care	78,500	32,708	13,031	(19,678)
Cost Allocation Plan	25,000	10,417	-	(10,417)
Furniture & Equipment	100,000	41,667	-	(41,667)
Depreciation Expense	10,000	4,167	-	(4,167)
Telephone	50,000	20,833	4,311	(16,522)
All Other Expenses	39,000	16,250	919	(15,331)
Total Millage Expenses	<u>\$ 6,519,513</u>	<u>\$ 2,716,464</u>	<u>\$ 1,766,477</u>	<u>\$ (949,987)</u>
Revenue Over/(Under) Expenses		-	4,484,030	4,484,030

CCBHC Grants

	<u>Annual Budget</u>	<u>Budget YTD</u>	<u>YTD Actual</u>	<u>YTD Actual O/(U) YTD Budget</u>
January 2020 - December 2020				
CCBHC #1 - Year 2 Grant Revenue	\$ 2,154,158	\$ 897,566	\$ 948,063	\$ 50,497
CCBHC #1 - Year 2 Grant Expenses				
Salary	\$ 1,065,417	\$ 443,924	\$ 508,791	\$ 64,868
Fringe	742,991	309,580	343,773	34,193
Trainings	35,986	14,994	-	(14,994)
Telephone	12,429	5,179	7,615	2,436
Operating Supplies	245,335	102,223	87,024	(15,199)
Client Care	52,000	21,667	860	(20,807)
Total Expenses	<u>\$ 2,154,158</u>	<u>\$ 897,566</u>	<u>\$ 948,063</u>	<u>\$ 50,497</u>
Revenue Over/(Under) Expenses		-	-	-
May 2020 - December 2020				
CCBHC #2 - Year 1 Grant Revenue	\$ 1,280,809	\$ 160,101	\$ 86,162	\$ (73,939)
CCBHC #2 - Year 1 Grant Expenses				
Salary	\$ 693,551	\$ 86,694	\$ 52,333	\$ (34,361)
Fringe	423,066	52,883	25,997	(26,887)
Trainings	3,876	485	-	(485)
Telephone	7,987	998	-	(998)
Operating Supplies	132,329	16,541	7,833	(8,708)
Client Care	20,000	2,500	-	(2,500)
Total Expenses	<u>\$ 1,280,809</u>	<u>\$ 160,101</u>	<u>\$ 86,162</u>	<u>\$ (73,939)</u>
Revenue Over/(Under) Expenses		-	-	-

The Millage and CCBHC Grants budget to actuals are presented through the month of May, this represents 5 months of the fiscal year. The millage budget is trending well and we are not anticipating any issues meeting the commitments made thus far. CCBHC #1 has been amended to include additional carryforward funds not spent in year one of the grant. CCBHC #2 is reflects the first month of operations.

Today the WCCMH Board approved the following statement:

Washtenaw County Community Mental Health (WCCMH) believes that BLACK LIVES MATTER.

- We firmly stand in solidarity with the Black community, now and always
- We speak out when we see injustice
- We empathize with the pain, fear, anxiety, and anger so many are feeling; while recognizing that we will never understand the full extent
- We listen for understanding
- We believe that Black Lives Matter

WCCMH has spent the past few weeks closely monitoring and tracking the powerful and impactful movement of Black Lives Matter (BLM) worldwide. This historical moment is an important and emotional time for everyone but acutely heightened for our Black community members. WCCMH strives to be both a partner and participant in BLM and feels it paramount to raise our collective voice with each of you to reiterate the POWER and PASSION we must lend to BLM.

As with so many statistics, we are acutely aware that the number of Black community members who struggle with mental health issues is disproportionately higher from those in the White community. In addition to supporting the mental health needs in the Black community, our agency is also committed to combating the systematic racism that most certainly contributes to this disproportionality.

WCCMH may not always get it right, but we are here with ears to listen, an open mind to receive feedback and a heart that yearns for meaningful progress. We are committed to incorporating implicit bias training throughout our agency and sharing training opportunities with our community and partners. Over the upcoming days, WCCMH will begin assembling a BLM task force to begin this important and necessary work and provide future updates to the organization.

Always looking forward,
Trish